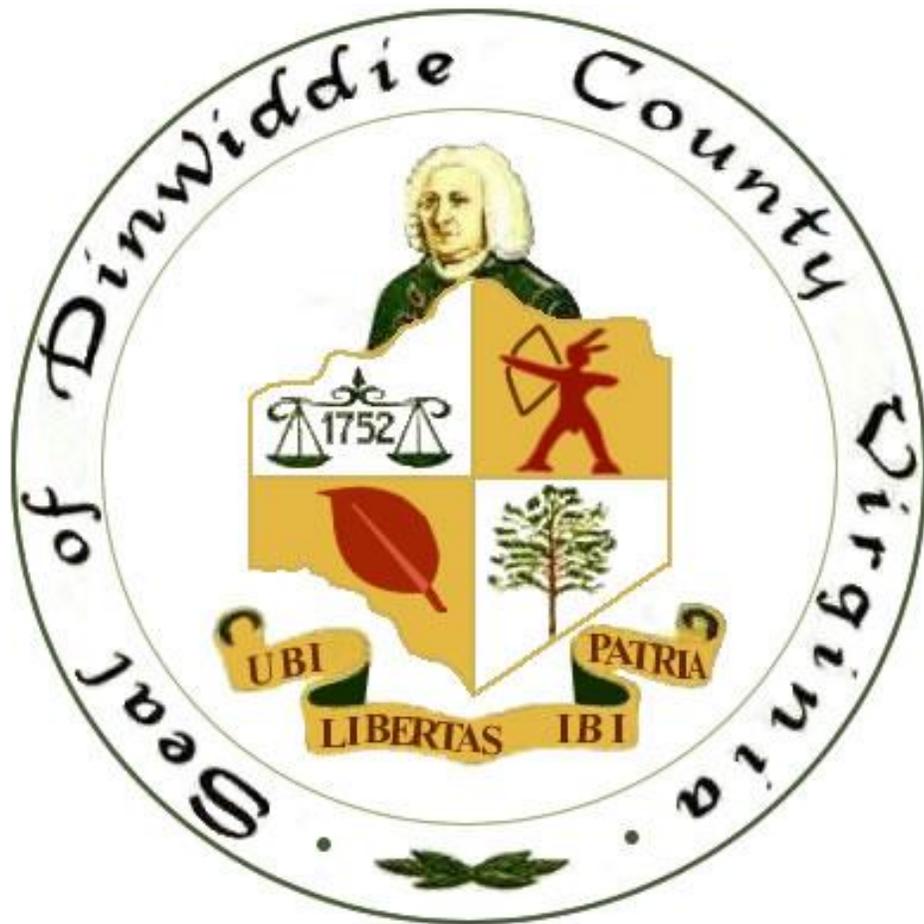


Dinwiddie County, Virginia

Adopted Consolidated Budget



Fiscal Year 2011-2012

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READERS' GUIDE

The purpose of this document is to provide useful and concise information about Dinwiddie County's financial plan and operation (revenue and expenditure details) to citizens, elected officials and other interested parties. The financial plan encompasses a one-year fiscal period beginning July 1 and ending June 30 annually. Preparation of each year's budget is initiated through actions of the County Administrator who requests preliminary revenue and expenditure information from the departments and agencies of the County. The process continues with budget workshops, public hearings, adoption of the tax rates, and ends upon approval of the consolidated budget and adoption of the appropriation resolutions by the Board of Supervisors.

This consolidated adopted budget shows revenues and expenditures for the County and the School Board organized by major fund: General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds. Within the General Fund, the expenditures are grouped along functional lines and include a narrative of each department's purpose. Each narrative also provides a breakdown of expenditures in the following categories:

- Personal Services - Salaries and wages paid to full-time and part-time employees
- Employee Benefits - Fringe benefits including FICA, employee retirement (VRS), health insurance, unemployment and workers' compensation
- Contractual Services - Services acquired from outside sources and other government entities on a fee basis or fixed time contract basis
- Other Charges - Charges for utilities, communications, insurance, leases/rentals, travel & training, dues & memberships, and contributions to other government entities or community organizations that are not related to the direct purchase of a fee-basis service
- Materials & Supplies - Includes articles and commodities that are consumed and minor equipment that is not capitalized
- Capital Outlay - Non-recurring and infrequent expenditures to include furniture, equipment and other departmental specific capital expenses

This information is provided in the form of actual expenditures for FY 2010; appropriations and either estimated or unaudited actual expenditures for FY 2011 and the adopted budget for FY 2012.

For Additional Information

Dinwiddie County Administration
14016 Boydton Plank Road
P O Drawer 70
Dinwiddie VA 23841
804-469-4500
www.dinwiddieva.us

BRIEF HISTORY AND DESCRIPTION OF GOVERNMENT

Dinwiddie County has a long and rich history. It was established May 1, 1752, from Prince George County and was named after Robert Dinwiddie, Lieutenant Governor of Virginia from 1751 to 1758. Its first inhabitants can be traced back to the Paleolithic period, with early stone tools from this period having been discovered in various fields within the County. During the Civil War, Dinwiddie County had more battles fought within its boundaries than in any other location in the United States, and includes the Battles of Five Forks, Dinwiddie Court House, Sutherland's Station, and White Oak Road.

Part of Virginia's Appomattox Basin, Dinwiddie County occupies 504 square miles in the southeastern section of Virginia, located within several hours of Washington, D.C., the beaches, or the mountains. It is bordered by the Nottoway and Appomattox Rivers and the counties of Chesterfield, Amelia, Nottoway, Brunswick, Greensville, Sussex, and Prince George. Interstates 85 and 95 provide north-south access and U.S. Route 460 provides an east-west transportation route. The East Coast's main switching station for three major railroad lines, the Dinwiddie County Airport, and the Dinwiddie County Commerce Park help to promote economic opportunity for the County.

Dinwiddie County offers a blend of suburban and rural living, with agriculture contributing significantly to the economy and the quality of life that its 28,001 residents enjoy. Lake Chesdin, located along the northern rim of Dinwiddie County, provides numerous recreational opportunities.

Dinwiddie County has a traditional form of county government, guided by an elected five-member Board of Supervisors and five elected Constitutional Officers – Commonwealth's Attorney, Commissioner of the Revenue, Treasurer, Sheriff, and Clerk of the Circuit Court. The County Administrator and his staff are responsible for carrying out the policies of the Board of Supervisors while providing a full range of services including general government administration; judicial administration; public safety; public works; health and welfare; and community development. The County also provides education through the school system administered by the Dinwiddie County School Board.

OUR COUNTY VISION:

To cherish the County's heritage, embrace opportunity and offer an extraordinary community in which to spend a lifetime

OUR COUNTY MISSION:

To ethically, efficiently serve our citizens and enhance the overall community

OUR CORE COUNTY VALUES:

Integrity

Consistently providing responsible, ethical service on personal and professional levels

Value-Added Customer Service

The practice of providing solutions to problems and questions, not just responses

Teamwork

Individuals sharing ideas and knowledge and uniting to work towards one mission and vision

OUR COUNTY GOALS:

Planned community development

Improved quality of life

A safe secure community

Being good stewards of the public trust

Providing excellent customer service

COUNTY LEADERSHIP

Board of Supervisors

Doretha E. Moody, Chairman
John V. Talmage, Vice Chairman
Donald L. Haraway
Harrison A. Moody
Daniel D. Lee

Constitutional Officers

J. Barrett Chappell, Jr., Clerk of the Circuit Court
Lori Stevens, Commissioner of the Revenue
Lisa Caruso, Commonwealth's Attorney
B.B. "Dusty" Rhodes, Sheriff
William E. Jones, Treasurer

School Board

James E. Harrison, Chairman
William R. Haney, Vice Chairman
Legert Hamilton
James C. Maitland
Gregory K. McCammon

Superintendent of Schools

W. David Clark

Social Services Board

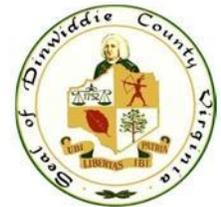
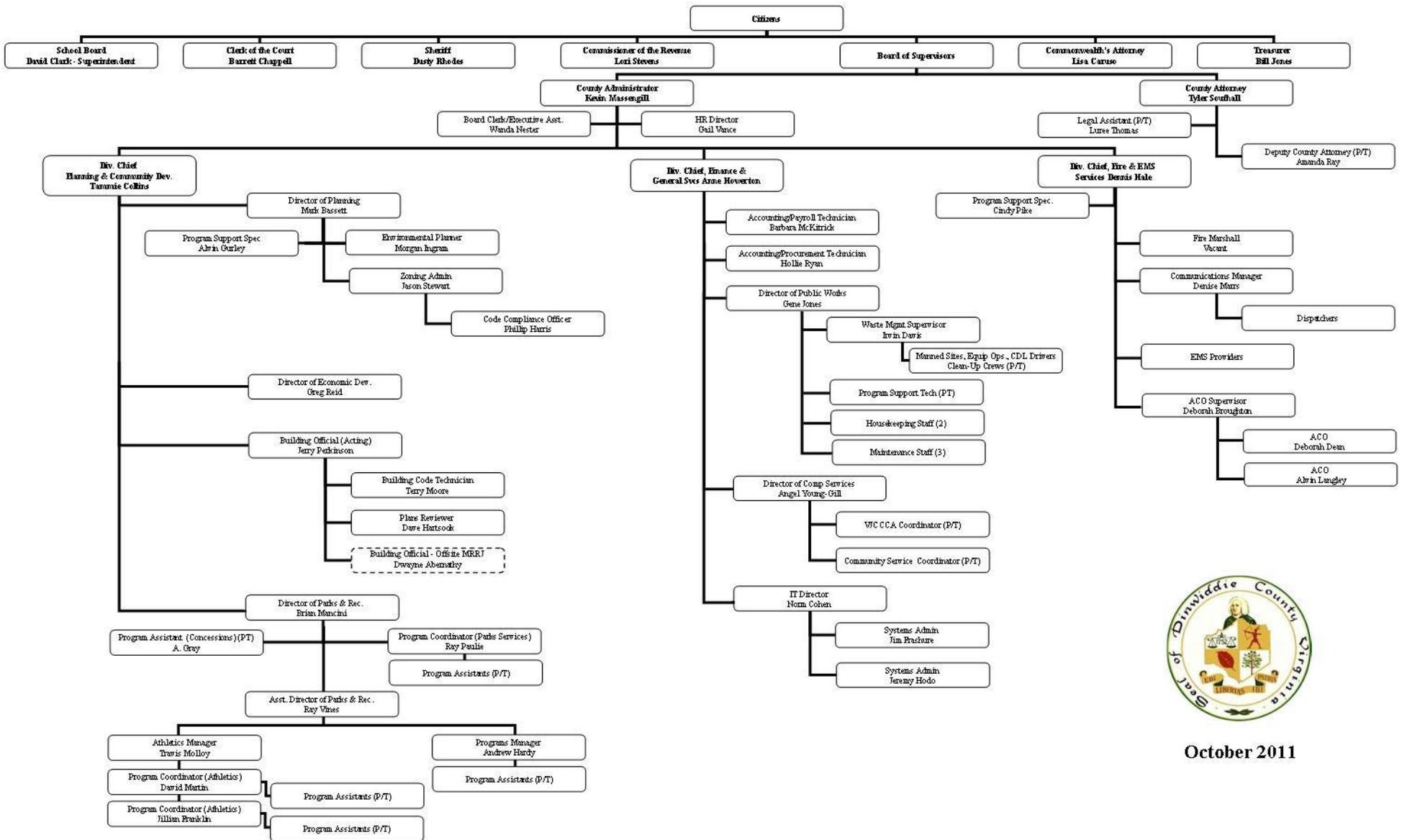
Cheryl Martinez, Chairman
Carla Brandon
Donald Haraway
Yvonne Stewart
Kathy Young

Industrial Development Authority

W. Alan Kissner, Chairman
Franklin Zitta, Vice Chairman
Victoria Heller, Treasurer
Wayne Barnes
David Lyle
George Rapp, Jr.

County Administration

W. Kevin Massengill, County Administrator
Anne Howerton, Division Chief: Finance and General Services
Dennis Hale, Division Chief: Fire and EMS Services
Tammie Collins, Division Chief: Planning and Community Development
Tyler Southall, County Attorney



October 2011

THE BUDGET PROCESS

The annual budget represents a proposed plan of expenditures and the expected means of financing those expenditures and shall be based on the Board of Supervisors, administrative, and departmental strategic plans, goals, and objectives.

Nov/Dec	Strategic Planning – Budget Goals Set, CIP Review
January 7	Departments and Outside Agencies submit budget requests
Jan/Feb	Administration review of expenditure requests and development of revenue projections
February 22-25	Department Request Reviews with Administration & Managers
February 25	Joint Board of Supervisors/School Board Budget Work Session
March 1-2	Board of Supervisors Budget Work Sessions
March 15	Board of Supervisors Tax Rate Work Session and Rate for Ad
March 22, 27, 30	Advertisements for Tax Rate Public Hearing (P-I, Monitor)
April 5	Tax Rates Public Hearing
April 11	Tax Rates Adoption
April 19	Board of Supervisors Budget Work Session
April 21	Complete Budget for Advertisement & Public Hearing
April 24, 27, May 1	Advertisements for Budget (P-I, Monitor)
May 3	Public Hearing for Budget
May 17	Adoption of Budget

FINANCIAL POLICIES AND GUIDELINES

Promoting financial integrity is an important priority in Dinwiddie County. The following broad policies set forth guidelines against which budgetary performance can be measured and proposals for future programs can be evaluated. The policies help to ensure that the County manages its funds in a fiscally responsible manner.

Objectives of Financial Policies

- To contribute significantly to the County's ability to insulate itself from fiscal crisis and promote long-term financial stability.
- To focus on the County's overall financial picture, while linking long-term financial planning to daily operations.
- To enhance financial credit ability by helping to achieve the highest possible credit and bond ratings.

Financial Planning Policies

Balanced Budget

The County shall prepare and approve an annual budget in compliance with sound financial practices, generally accepted accounting principles, and the provisions of the Code of Virginia which control the preparation, consideration, adoption, and execution of the County budget. The budget shall control the levy of taxes and the expenditure of money for all county purposes during the ensuing fiscal year. The County budget shall be balanced within all available operating revenues, including fund balance, and adopted by the Board of Supervisors at least seven days after an appropriately advertised public hearing is held and before July 1 of the upcoming fiscal year.

Long Range Planning

The County shall assess the long-term financial implications of current and proposed operating and capital budgets by annually preparing a three-year cash flow projection for the General Fund, Capital Projects Fund, and the Debt Service Funds.

In order to meet debt ratio targets, to schedule debt issuances, and to systematically improve the County's capital infrastructure, each year the County shall prepare and adopt a five-year Capital Improvement Program. Capital improvement projects funding options (pay-as-you-go, grant opportunity or debt financing) will be evaluated on a project-by-project basis. As a general rule, the Capital Improvement Program should not require an annual transfer from the unassigned General Fund balance of more than 5% of current revenues to fund each year of the Program.

Asset Inventory

The County shall annually inventory and assess the condition of all major capital assets in conjunction with the preparation of the County budget and the Capital Improvement Program.

Investments

The Treasurer has the constitutional responsibility to invest County funds in accordance with the applicable sections of the Code of Virginia which guide investment of public funds. The Treasurer, however, may restrict investments beyond the limits imposed by the Code if such restrictions serve the purpose of further safeguarding County funds or are in the best interests of the County. The investment goal is to minimize risk and to ensure the availability of cash to meet the County's expenditures, while generating revenue from the use of funds which might otherwise remain idle. Therefore, the primary objectives of the Treasurer's investment activities are safety, liquidity, and yield.

Revenue Policies

Revenue Diversification

The County will strive to maintain a diversified and stable revenue system to shelter the government from fluctuations in any one revenue source and ensure its ability to provide ongoing service. The County intends for ongoing expenditures to be funded through ongoing revenues, not one-time revenue sources. One-time or other special revenues will not be used to finance continuing County operations, but instead will be used for special projects.

Fees and Charges

All fees established by Dinwiddie County for licenses, permits, fines, services, applications, and other charges should be set to recover all or a portion of the County's expense in providing the attendant service. These fees shall be reviewed periodically.

Tax Collections

The County shall strive to achieve an overall property tax collection rate of 100%, utilizing all available resources for collecting delinquent accounts.

Restricted Revenues

Restricted revenues shall only be used for the purpose intended and in a fiscally responsible manner.

Grants, Donations, and Insurance Payments

Upon receiving notice of grant or program opportunities offered by various federal, state, local and other outside organizations, the County Administrator or his designee is designated as the agent to execute the necessary grant or program application and other documentation unless the terms of the grant or program require specific actions by the Board; to give such assurances as may be required by the Agreement, subject to approval as to form by the County Attorney, and to provide such additional information as may be required by the awarding organization. In addition, funding awarded and any interest earned on the funds awarded shall be appropriated to the applicable functional area.

Additional funds received for various County programs, including contributions and donations, shall be appropriated for the purpose established by each program.

Funds received through insurance claims for damages incurred to County property as a result of unusual or infrequent events shall be appropriated to the applicable functional area.

Expenditures Policies**Debt Capacity, Issuance and Management**

The County intends to manage cash in a fashion that will prevent any borrowing to meet daily operational needs. The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except where approved justification is provided.

The County will utilize a balanced approach to capital project funding, using a combination of debt financing, draws on unassigned fund balance, and pay-as-you-go current year appropriations. Debt will be repaid within a period not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.

The County wishes to set aside at least 25% of each year's new revenue growth for debt service obligations through a transfer from the unassigned general fund balance to the County debt service fund. This amount is calculated as the difference between the current fiscal year's actual revenue and the next year's budgeted revenue times 25%.

Expenditure Accountability

The Director of Finance shall maintain ongoing contact with department managers and Constitutional Officers throughout the budget implementation and execution process. Monthly and quarterly financial reports shall be prepared to monitor budgeted and actual expenditures and revenues.

The County shall appropriate as part of its annual budget or any amendments thereto amounts for salaries, expenses and other allowances for its Constitutional Officers that are not less than those established for such offices by the State Compensation Board.

Appropriation Amendments and Transfers

Appropriation amendments to the operating budget shall be brought before the Board of Supervisors for approval throughout the fiscal year. Per the Code of Virginia, any additional appropriation which exceeds 1% of the total expenditures shown in the currently adopted budget must be accomplished by publishing a notice of a meeting and a public hearing once in a general circulation newspaper at least seven days prior to the meeting date. The notice shall state the Board's intent to amend the budget and include a brief synopsis of the proposed budget amendment. The amendment may be adopted at the meeting after the public hearing.

The County Administrator shall be authorized to transfer funds and personnel from time to time within and between the offices and activities delineated in the County budget as he may deem in the best interests of the County in order to carry out the work of the County as approved by the Board of Supervisors.

All appropriations lapse on June 30 of each fiscal year for all budgets.

Fund Balance Policy

Dinwiddie County follows GASB Statement #54 which establishes the five components of fund balance listed below.

Non-Spendable Fund Balance

Non-spendable fund balance includes amounts that cannot be spent because they are either not in spendable form such as inventories and prepaid expenditures or they are legally or contractually required to be maintained intact.

Restricted Fund Balance

Restricted fund balance includes amounts that have constraints placed on their use by external sources such as creditors, grantors, contributors, laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance

Committed fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the highest level of decision making authority – the Board of Supervisors. Formal Board action includes the annual adoption of the County’s budget resolution and the approval of other Board resolutions appropriating funds and/or resources throughout the fiscal year. Board resolutions that impose fund balance limitations would need to occur no later than the close of the fiscal year and remain binding unless removed by additional Board resolutions.

Assigned Fund Balance

Assigned fund balance includes amounts that are constrained by the government’s intent to be used for specific purposes but are neither restricted nor committed. Fund balance may be assigned either through the encumbrance process as a result of normal purchasing activity or by the County Administrator or his designee.

Unassigned Fund Balance

The larger the unassigned general fund balance, the greater the County’s ability to cope with financial emergencies, fluctuations in revenues, and to maintain bond rating agencies’ expectations. The County does not intend to establish a trend of using the unassigned general fund balance to finance current operations.

The County has established an unassigned general fund balance target rate of at least 15% of total budgeted expenditures less annual debt service payments and bonds proceeds expenditures. Funds in excess of the targeted 15% fund balance may be considered to supplement “pay as you go” capital outlay expenditures, other non-recurring expenditures or as additions to fund balance. The Board of Supervisors may, from time-to-time, appropriate unassigned fund balances that will reduce available fund balances below the 15% policy in the case of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the County. In such circumstances, the Board will adopt a plan to restore the fund balance to the policy level within 36 months of the appropriation.

Policy on the Order of Spending Resources

When an expenditure is incurred for purposes for which committed, assigned or unassigned amounts are available, the County considers committed fund balance to be spent first, assigned fund balance second, and lastly unassigned fund balance.

REPORTING ENTITY AND BASIS OF ACCOUNTING

Reporting Entity

An external auditing firm conducts and completes the annual audited financial statements of the County. The County's annual financial statements present the County of Dinwiddie as the primary government along with the School Board as a component unit. The School Board is a discretely presented component unit reported in a separate column in the County's financial statements to emphasize it is legally separate from the government. The basic criterion for determining whether a governmental department, agency, institution, commission, public utility, or other governmental organization should be included in a primary governmental unit's reporting entity for general purpose financial statements is financial accountability. Financial accountability includes the appointment of a voting majority of the organization's governing body and the ability of the primary government to impose its will on the organization or if there is a financial benefit/burden relationship. In addition, any organization which is fiscally dependent on the primary government should be included in the reporting entity. Copies of the County's annual financial statements can be found on the County website.

Basis of Accounting

The County's accounting records for general government operations are maintained on a modified accrual basis, with revenues being recorded when available and measurable, and expenditures being recorded when the goods or services are received and the liabilities incurred. Certain revenues such as property taxes, sales taxes, and intergovernmental revenues, being measurable and available, are accrued in the general governmental operations.

In developing and evaluating the County's accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable, but not absolute, assurance regarding (1) the safeguarding of assets against loss from unauthorized use or disposition, and (2) the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived, and (2) the evaluation of costs and benefits requires estimates and judgments by management. All internal control evaluations occur within the above framework. Management believes the County's internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions. Administrative budgetary control is maintained within the departments at the line item level of expenditure by department manager approval of all expenditures, line item budgetary transfers and prior purchase approval for certain expenditures that exceed a specified dollar amount. All purchases shall be made in adherence to the County's Small Purchase Procurement Policy and the Virginia Public Procurement Act.

Governmental Fund Types

The accounts of the County are organized on the basis of governmental funds. The operations of each fund are accounted for with a separate set of self-balancing accounts, which are comprised of assets, liabilities, fund equities, revenues, and expenditures. The following fund types are used by the County:

General Fund – The general fund is the primary operating fund of the County. This fund is used to account for all financial transactions and resources except those required to be accounted for in another fund. Revenues are derived primarily from property and other local taxes, state and federal distributions, licenses, permits, charges for service and other miscellaneous income. A significant part of the General Fund's real estate tax revenues is used to finance the operations of the School Board.

Special Revenue Funds – Special revenue funds account for the proceeds of specific revenue sources (other than major capital projects) that are restricted to expenditures for specified purposes. Special revenue funds consist of Meals Tax Fund; Jail Phone Commission Fund; Sesquicentennial Fund; Recreation Fund; Social Services Fund; Community Development Fund; Comprehensive Services Act Fund; the County and School Grant Funds; Asset Forfeiture Fund; the Law Library Fund; and the Fire Programs Fund.

Capital Project Funds – Capital improvement funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities and equipment purchases for the County and the Schools.

Debt Service Funds – The debt service funds are used for the payment of principal and interest on all loans, leases and general obligations. The County's debt service fund is exclusive of the School's debt service fund for budgeting purposes, but is consolidated in the County's annual financial statements.

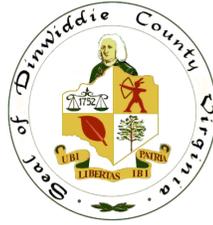
Fixed Assets and Depreciation

Capital assets, which include property, plant and equipment, are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are defined by the County as land, buildings and equipment with an initial individual cost of more than \$10,000 and an estimated useful life in excess of two years. Depreciation is provided over estimated useful lives of assets using the straight-line method.

Basis of Budgeting

Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles, applicable to governmental units. Budgeted amounts reflected in the financial statements are as originally adopted and as amended by the Board of Supervisors.

MESSAGE FROM THE COUNTY ADMINISTRATOR



To: Chairman, Doretha E. Moody
Vice Chairman, John Talmage
Supervisor Donald Haraway
Supervisor Daniel Lee
Supervisor Harrison Moody

From: W. Kevin Massengill
County Administrator

RE: County Administrator's FY 2012 Budget Message

Dear Members of the Board of Supervisors:

It is my pleasure to transmit a copy of the Fiscal Year 2012 budget for the County of Dinwiddie. As you are aware, the budget development process is a collaborative effort between the citizens of the County, County Departments, Constitutional Officers, outside agencies, and the public school system. Ultimately, upon adoption, this financial plan provides the necessary direction and funding to implement the specific county priorities as deemed necessary by the Board of Supervisors. The adopted budget is balanced with a \$0.72 real estate rate and proposes no tax increases to any other revenue categories. The intent of this correspondence is to provide an executive summary to you and the citizens of the County on how the tax revenues collected will be expended throughout the fiscal year.

Budget Assumptions:

The FY 2012 budget was developed based on the following assumptions as applied over the last several years.

1. The budget must be prioritized to allow for efficient, effective, and accessible services that are based on the current needs and expectations of our citizens, not prior priorities determined during better economic times.
2. The County must maintain funding levels that adequately accommodate services as mandated by code, rendered by constitutional officers, investments in the educational system, or are provided by public safety personnel.
3. The budget must accomplish the above goals with the least potential impact on the real estate tax rate.
4. All on-going expenditures and transfers payments will be paid using on-going revenues. The undesignated fund balance is not being used to support ongoing operating expenses.

Budget Highlights:

The following are some highlights of the FY 2012 Budget:

- Operational Budget
 - Total proposed operating expenditures for FY 2012 = \$19,249,143
 - \$9.7 Million – Public Safety (51%) of total operating budget
 - \$3 Million – Waste Management (16%) of total operating budget
 - \$2.3 Million – Other Constitutional Officers and Judicial Services (12%) of total operating budget
 - \$2.2 Million - Planning and Community Development (12%) of total operating budget

- \$831,000 – Board of Supervisors, County Administration, County Attorney, and Human Resources (4%) of total operating budget
 - \$643,032 – Finance and General Services (3%) of total operating budget
 - Maintain current delivery of service provided by all County departments.
 - No cost of living adjustment (COLA) for County employees for the fourth fiscal year.
 - No compensation increase or step adjustments for County employees for the fourth fiscal year.
 - Strategic investments made:
 - Recreation – includes full funding to operate the Dinwiddie County Recreation Park.
 - Buildings and Grounds – Includes funding to make one part-time employee a full-time employee.
 - Grants Coordinator – includes funding to share 50% of the cost of a grants coordinator position with the public schools.
 - Overall budget adjusted to reflect increases in fuel and utility increases.
- School Board
 - Additional funding of \$500,000 to County school system operational budget and level funding of school capital budget.
 - Maintain commitment to school debt payments.
- Constitutional Officers
 - No additional cuts to Constitutional Officers operating budgets.
 - Dinwiddie Sheriff's Office – includes funding for rental of bed space and medical expenses due to inmate population increase
- Outside Agencies
 - In FY 2011, the County reduced by 33% the amount of funding for most outside agencies (exceptions were made for agencies with contractual arrangements with the County). Such cuts are to be maintained for FY 2012.
 - Petersburg Area Regional Tourism – reduced \$5,000
 - Dinwiddie County Sesquicentennial Committee – includes \$10,000 in funding
 - Appomattox Regional Library – Increased to FY 2010 funding level pursuant to contract.
 - Dinwiddie County Health Department – increased due to cuts in State funding.
- No contingency funds budgeted.

The FY 2012 budget is the result of several meetings designed to allow all county employees, department managers, division chiefs, constitutional officers, independent agencies, the Board of Supervisors and other local elected officials, and most important, the citizens of Dinwiddie County, the opportunity to make comment on the budget and how County funds are spent. Through workshops with the Board of Supervisors, every line item of the following budget was carefully examined. As such, County Administration is appreciative of the direction and feedback that was provided by the citizens, staff, members of the Board, and other vested stakeholders throughout this comprehensive process.

Historically, Dinwiddie County government has done an excellent job in conservatively projecting revenues that ultimately yield additional funds by the end of each fiscal year. Moreover, the planned and projected expenditures of the County are based on those conservative revenue estimates. As a result, overall county spending has historically been well within budget. County departments, Constitutional Officers, and outside agencies/departments supported by the County are due much praise for consistently working within their respective budgets.

Revenues:

Over the last several years, the County has worked to develop and maintain a diversification of stable revenues that will protect the local government from fluctuations in any one revenue source. This diversification helps ensure that services can be delivered with confidence and without interruption. Moreover, it is the practice of the County to have on-going expenditures funded through on-going revenues. One-time revenues will not be used to finance continuing County operations, but instead will be used for special projects. Revenues are also conservatively estimated, with total revenues for FY 2012 budgeted at \$72,587,432. Decreases in State funding and flat economy-driven revenues such as building permits and sales tax continue to impact revenues. The FY 2012 budget assumes a 96% collection rate on Real Estate Tax and a 95% collection rate on Personal Property.

Expenditures:

All county departments were asked to restrict budget requests to only essential items that are necessary for continuing the current level of services offered. All non-essential requests were generally eliminated.

The proposed FY 2012 budget does include funding to operate and manage a full year of the Dinwiddie County Recreation Park that opened in June 2011. Only partial funding was provided in FY 2011 budget due to the scheduled opening taking place late in the fiscal year.

Staffing:

One part-time employee in the Department of Buildings and Grounds was increased to a full-time status. This employee will be assisting the Director of Public Works during the construction and remodeling of the abandoned Rohoic Elementary School as it is scheduled to become a recreation center and new home of the Appomattox Regional Library. In addition, this employee will also be assisting with the construction and remodeling of the existing Eastside Community Enhancement Center to the new Dinwiddie County Human Services Building (Dinwiddie Social Services and Dinwiddie Health Department).

The proposed FY 2012 budget also includes funds to share one-half of the salary and benefit expense of a grants coordinator position employed by the Dinwiddie School System. By sharing the expense, the County is hopeful that additional grants will be obtained to assist with the cost of delivering county services.

Internal Capital Outlay

One important aspect of the budgeting process is the systematic replacement of certain equipment, vehicles, and other capital expenses necessary for the performance of certain job functions. As such, approximately half of the items requested from staff and constitutional officers were chosen by the Board to be funded in FY 2012. The total amount funded for internal capital outlay is \$488,994 for FY 2012. This includes:

- \$244,000 for the Dinwiddie Sheriff's Office to purchase 5 patrol vehicles, 1 crime scene SUV, 20 air cards for mobile laptops in the patrol vehicles, and the repair of a sally port gate.
- \$101,135 is provided to the Division of Fire and EMS to upgrade pagers, radios, swipe cards, replace fire protective clothing, grant match for command post and an ATV skid/rescue package.
- \$63,859 is provided to the Department of Information Technology to replace outdated and inefficient computers, printers, copiers, and to perform an upgrade to the AS400.
- \$52,000 is provided for the Department of Parks and Recreation for field construction and maintenance at the old Rohoic Elementary School, purchasing of sheds, tools, and other miscellaneous items throughout the Department.
- \$18,000 is provided for Building Inspections to replace an existing vehicle.
- \$10,000 is provided to the Clerk of the Circuit Court for records preservation.

Debt Service:

Although the County did not issue any debt in FY 2011 and has no plans to issue debt in FY 2012, there are outstanding bond issues from the last several years for both County and School construction projects. The County and School debt service payments in the FY 2012 budget total \$6,850,053. Of which, \$1,784,080 is County debt and \$5,065,973 is School debt. County debt service makes up 17.6% of the total FY 2012 County budgeted expenditures (\$38,750,339).

General Fund Balance:

Per County financial policy, the unassigned general fund balance is not used to balance the FY 2012 operational budget. The Board of Supervisors has also adopted a financial policy that requires maintenance of a 15% general fund balance based on the total expenditure budget, less debt service. This minimum amount is calculated for FY 2012 at approximately \$10 million, and the general fund balance at June 30, 2012, is expected to be approximately \$17.3 million.

While many uncertainties still remain regarding the fiscal health of our national, state and local economies, I remain confident that each stakeholder in the FY 2012 budget remains determined to deliver high quality services and dedicated to working collectively through these difficult economic times.

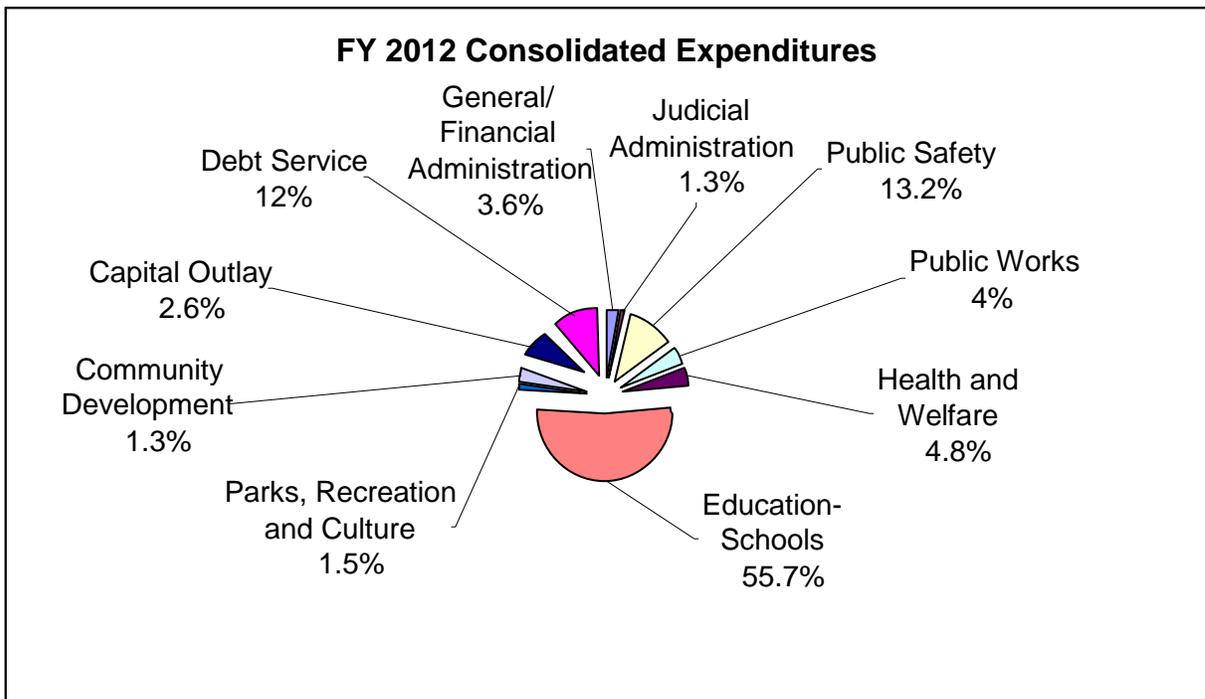
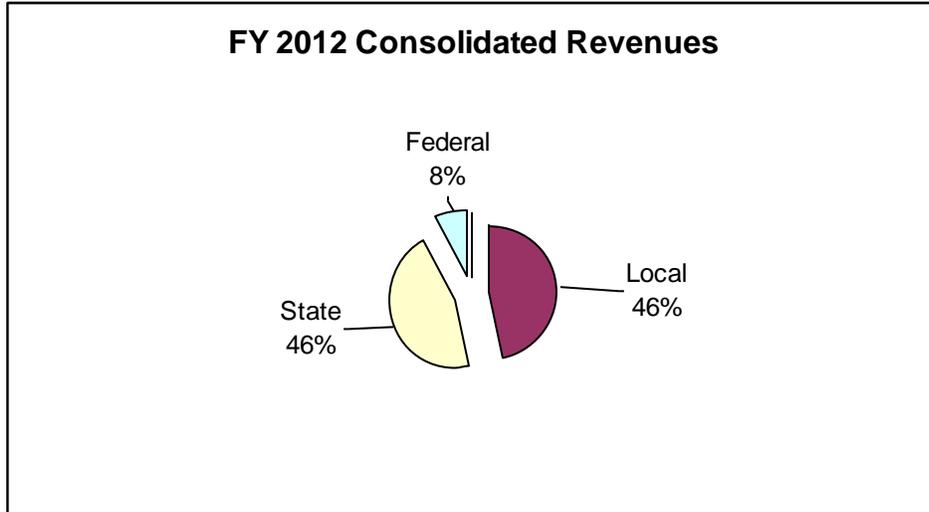
I would like to express my sincere appreciation and gratitude to all the stakeholders that were involved in developing the FY 2012 budget. I am extremely impressed and proud by the true commitment and dedication of the Dinwiddie County workforce for consistently demonstrating their ability to rise to address our fiscal challenges, embrace change and improve the services and programs that we provide. Together through their hard work and the vision by the Board of Supervisors we have made significant strides in making the local government more accountable, more representative of the times, and more strategic in our approach to make Dinwiddie a better community. Thank you for your time and consideration of this document and for allowing me to be of service to you, the staff and the citizens of Dinwiddie County.

Sincerely,

A handwritten signature in black ink, appearing to read "W. Kevin Massengill". The signature is fluid and cursive, with a large initial "W" and a long, sweeping underline.

W. Kevin Massengill
County Administrator

OVERVIEW OF FY 2012 CONSOLIDATED BUDGET



COUNTY OF DINWIDDIE, VIRGINIA

REVENUE BUDGET

GENERAL FUND

Revenue From Local Sources:

	Year Ended June 30, 2010 Budgeted Revenue	Year Ended June 30, 2010 Actual Revenue	Year Ended June 30, 2011 Budgeted Revenue	Year Ended June 30, 2011 Projected Revenue	Year Ended June 30, 2012 Budgeted Revenue	Budgeted Increase/ Decrease
Real Estate -- Current Taxes	14,318,752	14,915,895	15,250,996	15,490,684	15,542,212	291,216
Real Estate -- Delinquent Taxes	238,000	427,355	202,500	231,500	245,500	43,000
Mineral Lands	153,560	111,103	72,750	76,471	75,934	3,184
Public Service Corporations	816,000	992,405	874,432	965,488	929,018	54,586
Personal Property -- Current Taxes	4,733,694	5,169,623	4,745,724	6,136,110	6,145,123	1,399,399
Personal Property -- Delinquent Taxes	174,000	276,139	192,500	157,500	157,500	(35,000)
Mobile Homes	52,474	48,573	61,756	61,172	67,960	6,204
Heavy Equipment	183,963	152,041	159,249	150,881	149,118	(10,131)
Volunteer Exemptions	2,864	1,568	3,609	1,811	3,353	(256)
Airplanes	22,530	21,164	32,353	42,200	46,200	13,847
Non Filing Fee	97,050	111,816	94,350	72,175	72,175	(22,175)
Machinery and Tools	743,832	666,029	674,288	612,552	593,958	(80,330)
Certified Pollution/Recycling	1,002,392	1,031,192	1,049,144	906,375	763,616	(285,528)
Penalties	245,000	236,347	200,000	200,000	200,000	0
Interest on Taxes	145,000	188,963	145,000	145,000	145,000	0
Total General Property Taxes	22,929,111	24,350,213	23,758,651	25,249,919	25,136,667	1,378,016
Local Sales and Use Tax	1,020,000	1,096,278	1,095,000	1,130,788	1,145,000	50,000
Consumer Utility/Communications Taxes	1,475,000	1,579,565	1,463,000	1,491,953	1,494,000	31,000
Local Consumption Tax	160,000	152,242	156,000	185,217	186,000	30,000
Business Licenses	590,000	598,129	530,000	572,369	572,000	42,000
Motor Vehicle Licenses	350,000	617,821	425,000	500,000	525,000	100,000
Bank Stock Tax.	178,000	138,409	185,000	123,000	123,000	(62,000)
Recordation Tax	223,000	196,014	218,000	150,784	151,000	(67,000)
Admissions Tax	50,000	49,910	45,000	19,699	23,000	(22,000)
Transient Occupancy Tax	24,000	27,498	24,000	29,370	31,000	7,000
Total Other Local Taxes	4,070,000	4,455,866	4,141,000	4,203,180	4,250,000	109,000

COUNTY OF DINWIDDIE, VIRGINIA

REVENUE BUDGET CONTINUED

	Year Ended June 30, 2010 Budgeted Revenue	Year Ended June 30, 2010 Actual Revenue	Year Ended June 30, 2011 Budgeted Revenue	Year Ended June 30, 2011 Projected Revenue	Year Ended June 30, 2012 Budgeted Revenue	Budgeted Increase/ Decrease
Animal Licenses	20,000	22,508	20,050	20,000	20,050	0
Weapons Permits	5,000	2,577	2,400	2,492	2,600	200
Building and Related Permits	228,700	186,781	194,600	161,471	167,180	(27,420)
Zoning and Related Permits	35,980	30,100	22,800	27,111	26,300	3,500
Total Permits, Fees, & Licenses	289,680	241,966	239,850	211,074	216,130	(23,720)
Court Fines and Forfeitures	907,583	1,381,372	1,007,925	1,314,826	1,007,050	(875)
Total Fines & Forfeitures	907,583	1,381,372	1,007,925	1,314,826	1,007,050	(875)
Interest on Bank Deposits	350,000	141,849	100,000	51,863	58,000	(42,000)
Rental of General Property	65,284	55,090	58,412	58,345	72,702	14,290
Total Use of Money & Property	415,284	196,939	158,412	110,208	130,702	(27,710)
Sheriff/Courthouse Charges	194,236	234,605	226,636	234,184	228,686	2,050
Commonwealth's Attorney Charges	1,050	884	1,000	1,769	1,700	700
Correction/Detention Charges	9,325	14,627	11,250	21,389	21,100	9,850
Animal Control/Pound Charges	15,152	13,932	15,482	17,317	17,175	1,693
Waste Collection & Disposal Charges	71,000	61,491	51,000	70,423	73,000	22,000
Recreation Charges	80,000	95,967	76,000	96,000	106,000	30,000
Sale of Maps & Ordinances	500	382	260	400	400	140
Ambulance Charges	498,000	518,899	517,000	521,454	540,000	23,000
Water Charges	535,000	575,902	536,500	560,092	560,092	23,592
Misc Charges	25,520	45,754	51,425	59,705	59,350	7,925
Total Charges for Services	1,429,783	1,562,442	1,486,553	1,582,733	1,607,503	120,950
Misc Revenue	12,750	46,651	24,840	319,595	27,810	2,970
Total Misc Revenue	12,750	46,651	24,840	319,595	27,810	2,970
Security	49,000	50,669	49,000	49,000	50,000	1,000
Misc Recovered Costs	19,400	96,654	22,551	89,993	22,955	404
Total Recovered Costs	68,400	147,323	71,551	138,993	72,955	1,404
Total Revenue from Local Sources	30,122,591	32,382,772	30,888,782	33,130,528	32,448,817	1,560,035

COUNTY OF DINWIDDIE, VIRGINIA

REVENUE BUDGET CONTINUED

	Year Ended June 30, 2010 Budgeted Revenue	Year Ended June 30, 2010 Actual Revenue	Year Ended June 30, 2011 Budgeted Revenue	Year Ended June 30, 2011 Projected Revenue	Year Ended June 30, 2012 Budgeted Revenue	Budgeted Increase/ Decrease
Non-Categorical Aid	3,706,334	3,674,036	3,747,734	3,660,706	3,660,706	(87,028)
Commonwealth's Attorney	338,000	327,591	333,523	293,584	327,430	(6,093)
Sheriff	2,003,330	1,816,928	1,943,975	1,880,699	1,845,188	(98,787)
Commissioner of the Revenue	129,500	119,646	110,197	108,248	108,191	(2,006)
Treasurer	101,700	96,217	83,335	80,510	79,930	(3,405)
Registrar	51,200	48,054	45,486	45,486	45,486	0
Clerk of Circuit Court	319,128	282,208	250,502	241,253	246,803	(3,699)
Misc Categorical Aid/Grants	102,647	105,036	228,493	172,655	147,419	(81,074)
Total Revenue from the Commonwealth	6,751,839	6,469,716	6,743,245	6,483,141	6,461,153	(282,092)
ARRA Stimulus Funds	100,670	100,670	0	0	0	0
Payments in Lieu of Taxes	500	817	1,094	800	800	(294)
Misc Grants	37,290	42,411	50,863	53,019	0	(50,863)
Total Revenue from the Federal Govt	138,460	143,898	51,957	53,819	800	(51,157)
Total Revenue	37,012,890	38,996,386	37,683,984	39,667,488	38,910,770	1,226,786
Transfers from Other Funds	0	0	336,825	336,825	0	(336,825)
Total Other Financing Sources	0	0	336,825	336,825	0	(336,825)
TOTAL - GENERAL FUND	37,012,890	38,996,386	38,020,809	40,004,313	38,910,770	889,961
MEALS TAX FUND						
Revenue From Local Sources:						
Meals Tax	500,000	555,942	500,000	551,973	550,000	50,000
TOTAL - MEALS TAX FUND	500,000	555,942	500,000	551,973	550,000	50,000
JAIL PHONE COMMISSION FUND						
Revenue From Local Sources:						
Jail Phone Commision	5,000	7,188	6,000	9,219	8,000	2,000
TOTAL - JAIL PHONE COMMISSION FUND	5,000	7,188	6,000	9,219	8,000	2,000

COUNTY OF DINWIDDIE, VIRGINIA	Year Ended June 30, 2010 Budgeted Revenue	Year Ended June 30, 2010 Actual Revenue	Year Ended June 30, 2011 Budgeted Revenue	Year Ended June 30, 2011 Projected Revenue	Year Ended June 30, 2012 Budgeted Revenue	Budgeted Increase/ Decrease
REVENUE BUDGET CONTINUED						
SESQUICENTENNIAL FUND						
Revenue From Local Sources:						
Donations	0	0	0	800	0	0
Other Financing Sources:						
Transfers from Other Funds	0	0	1,000	1,000	10,000	9,000
TOTAL - SESQUICENTENNIAL FUND	0	0	1,000	1,800	10,000	9,000
RECREATION FUND						
Revenue From Local Sources:						
County Fair & Merchandise Fees	14,211	14,879	10,000	30,000	30,000	20,000
Other Financing Sources:						
Transfer from General Fund	0	0	0	0	0	0
TOTAL - RECREATION FUND	14,211	14,879	10,000	30,000	30,000	20,000
VIRGINIA PUBLIC ASSISTANCE FUND						
Revenue from the Commonwealth:						
Public Assistance and Welfare Admin	871,433	782,737	800,000	800,000	800,000	0
Revenue from the Federal Government:						
Public Assistance and Welfare Admin	1,412,244	1,251,225	1,461,479	1,461,479	1,347,283	(114,196)
Other Financing Sources:						
Transfer from General Fund	435,653	435,653	287,070	287,070	374,423	87,353
TOTAL - VIRGINIA PUBLIC ASSISTANCE FUND	2,719,330	2,469,615	2,548,549	2,548,549	2,521,706	(26,843)
SCHOOL FUND						
Revenue From Local Sources:						
Charges for Education-Drivers Educ	12,000	13,373	15,000	15,000	15,000	0
Recovered Costs-Medicare Admin Svcs	150,000	2,953	75,000	75,000	75,000	0
Total Revenue from Local Sources	162,000	16,326	90,000	90,000	90,000	0

COUNTY OF DINWIDDIE, VIRGINIA

REVENUE BUDGET CONTINUED

	Year Ended June 30, 2010 Budgeted Revenue	Year Ended June 30, 2010 Actual Revenue	Year Ended June 30, 2011 Budgeted Revenue	Year Ended June 30, 2011 Projected Revenue	Year Ended June 30, 2012 Budgeted Revenue	Budgeted Increase/ Decrease
Revenue from the Commonwealth:						
Composite Index Hold Harmless	0	0	302,930	302,930	0	(302,930)
Lottery Proceeds	318,515	88,686	0	0	0	0
State Sales and Use Taxes	4,337,698	4,136,645	4,128,891	4,128,891	4,448,471	319,580
Basic School Aid.	15,894,053	15,463,414	15,077,548	15,077,548	14,577,192	(500,356)
Hard to Staff, Enrollment Loss	0	8,724	0	0	0	0
Foster Home Children	48,508	24,513	28,040	28,040	23,569	(4,471)
Gifted and Talented Children	157,733	158,719	155,523	155,523	149,222	(6,301)
Special Education	2,018,978	2,031,597	2,039,076	2,039,076	1,956,470	(82,606)
Summer School	0	23,886	0	0	0	0
Vocational Education	384,810	394,990	357,479	357,479	358,279	800
Remedial Education	424,126	426,776	483,849	483,849	464,247	(19,602)
Fringe Benefits	2,155,680	1,862,298	1,493,019	1,493,019	1,707,766	214,747
At Risk Programs	603,996	616,087	533,313	533,313	518,567	(14,746)
Primary Class Size	508,645	507,552	461,195	461,195	443,615	(17,580)
Technology	258,000	258,000	258,000	258,000	258,000	0
Hospital Clinic	102,936	95,854	102,680	102,680	104,239	1,559
Early Intervention	99,448	106,386	105,233	105,233	98,516	(6,717)
Algebra Readiness	63,732	63,830	57,424	57,424	52,723	(4,701)
English as a second language	42,788	30,579	29,833	29,833	32,458	2,625
Homebound	46,236	62,596	64,560	64,560	53,970	(10,590)
GED, Mentor Teacher, Other Categorical	14,560	10,471	13,468	13,468	13,468	0
Total Revenue from the Commonwealth	27,480,442	26,371,605	25,692,061	25,692,061	25,260,772	(431,289)
Revenue from the Federal Government:						
Stimulus Funds	3,432,938	3,536,476	0	0	0	0
Misc Federal Funds	0	77,895	0	0	1,200,000	1,200,000
Total Revenue from the Federal Govt	3,432,938	3,614,372	0	0	1,200,000	1,200,000

COUNTY OF DINWIDDIE, VIRGINIA	Year Ended June 30, 2010 Budgeted Revenue	Year Ended June 30, 2010 Actual Revenue	Year Ended June 30, 2011 Budgeted Revenue	Year Ended June 30, 2011 Projected Revenue	Year Ended June 30, 2012 Budgeted Revenue	Budgeted Increase/ Decrease
REVENUE BUDGET CONTINUED						
Other Financing Sources:						
Transfer from General Fund.	11,635,485	9,988,301	13,488,471	13,488,471	11,882,287	(1,606,184)
Total Other Financing Sources	11,635,485	9,988,301	13,488,471	13,488,471	11,882,287	(1,606,184)
TOTAL - SCHOOL FUND	42,710,865	39,990,604	39,270,532	39,270,532	38,433,059	(837,473)
SCHOOL TEXTBOOK FUND						
Revenue From Commonwealth:						
Transfer from State Funds	415,433	19	181,582	181,582	134,499	(47,083)
Other Financing Sources:						
Transfer from School Fund	0	0	64,831	64,831	89,823	24,992
TOTAL - SCHOOL TEXTBOOK FUND	415,433	19	246,413	246,413	224,322	(22,091)
SCHOOL CAFETERIA FUND						
Revenue From Local Sources:						
Interest from Bank Deposits	1,500	553	500	500	500	0
Misc Rebates/Refunds		47,076				0
Cafeteria Sales	860,000	663,159	860,000	860,000	700,000	(160,000)
Revenue from the Commonwealth:						
School Breakfast/Lunch Program	30,657	28,801	29,606	29,606	38,943	9,337
Revenue from the Federal Government:						
School Breakfast/Lunch Program	1,160,000	970,482	1,170,000	1,170,000	1,040,000	(130,000)
TOTAL - SCHOOL CAFETERIA FUND	2,052,157	1,710,071	2,060,106	2,060,106	1,779,443	(280,663)

COUNTY OF DINWIDDIE, VIRGINIA

REVENUE BUDGET CONTINUED

	Year Ended June 30, 2010 Budgeted Revenue	Year Ended June 30, 2010 Actual Revenue	Year Ended June 30, 2011 Budgeted Revenue	Year Ended June 30, 2011 Projected Revenue	Year Ended June 30, 2012 Budgeted Revenue	Budgeted Increase/ Decrease
COMPREHENSIVE SERVICES FUND						
Revenue From Local Sources:						
Misc Grants	0	0	93,000	93,000	0	(93,000)
Revenue from the Commonwealth:						
Comprehensive Services Act Programs	498,750	486,263	499,000	499,000	499,000	0
Other Financing Sources:						
Transfer from General Fund	251,250	251,250	251,000	251,000	234,433	(16,567)
TOTAL - COMPREHENSIVE SERVICES FUND	750,000	737,513	843,000	843,000	733,433	(109,567)

COMMUNITY DEVELOPMENT FUND

Revenue From Local Sources:

Airport Land Sales	0	0	0	0	0	0
Revenue from the Commonwealth:						
Misc Grants	800,000	42,166	0	43,874	0	0
Other Financing Sources:						
Transfer from General Fund	1,000,000	1,000,000	0	0	0	0
TOTAL - COMMUNITY DEVELOPMENT FUND	1,800,000	1,042,166	0	43,874	0	0

LAW LIBRARY FUND

Revenue from Local Sources:

Law Library Fees	2,300	2,464	2,300	2,750	2,500	200
TOTAL - LAW LIBRARY FUND	2,300	2,464	2,300	2,750	2,500	200

FIRE PROGRAMS FUND

Revenue from Local Sources:

Donations	0	751	0	2,182	0	0
Revenue from the Commonwealth:						
Fire Programs Fund	69,995	71,349	65,000	61,524	61,000	(4,000)
EMS Funds	22,000	26,297	22,000	22,000	22,000	0
Revenue from the Federal Government:						
Misc Grants	0	0	1,000	1,000	0	(1,000)
TOTAL - FIRE PROGRAMS FUND	91,995	98,397	88,000	86,706	83,000	(5,000)

COUNTY OF DINWIDDIE, VIRGINIA

REVENUE BUDGET CONTINUED

	Year Ended June 30, 2010 Budgeted Revenue	Year Ended June 30, 2010 Actual Revenue	Year Ended June 30, 2011 Budgeted Revenue	Year Ended June 30, 2011 Projected Revenue	Year Ended June 30, 2012 Budgeted Revenue	Budgeted Increase/ Decrease
FORFEITED ASSET SHARING FUND						
Revenue from Local Sources:						
Drug Enforcement Funds	0	1,329	0	1,214	0	0
Revenue from the Commonwealth:						
Drug Enforcement Funds	15,000	16,982	0	41,170	0	0
Revenue from the Federal Government:						
Drug Enforcement Funds	0	7,655	0	0	0	0
TOTAL - FORFEITED ASSET SHARING FUND	15,000	25,966	0	42,384	0	0

SCHOOL CONSTRUCTION FUND

Revenue from Local Sources:

Interest on Bank Deposits	0	5,066	0	750	0	0
Other Financing Sources:						
Transfer from General Fund	0	0	127,500	127,500	0	(127,500)
TOTAL - SCHOOL CONSTRUCTION FUND	0	5,066	127,500	128,250	0	(127,500)

SCHOOL CAPITAL PROJECTS FUND

Revenue from Local Sources:

Sale of Surplus Property	0	0	0	50,020	0	0
Other Financing Sources:						
Transfer from General Fund	150,000	150,000	150,000	150,000	720,000	570,000
TOTAL - SCHOOL CAPITAL PROJECTS FUND	150,000	150,000	150,000	200,020	720,000	570,000

SCHOOL GRANTS FUND

Revenue from Local Sources:

Misc Local Grants	15,876	118,740	0	0	0	0
Revenue from the Commonwealth:						
Misc State Grants	0	0	0	0	0	0

COUNTY OF DINWIDDIE, VIRGINIA

REVENUE BUDGET CONTINUED

	Year Ended June 30, 2010 Budgeted Revenue	Year Ended June 30, 2010 Actual Revenue	Year Ended June 30, 2011 Budgeted Revenue	Year Ended June 30, 2011 Projected Revenue	Year Ended June 30, 2012 Budgeted Revenue	Budgeted Increase/ Decrease
Revenue from the Federal Government:						
Title I	628,236	549,266	617,302	617,302	615,809	(1,493)
Title V	0					0
Title VI-B	1,240,383	882,793	949,914	949,914	948,483	(1,431)
Vocational Education	66,641	71,250	65,016	65,016	65,901	885
Drug Free Schools	25,354	12,830	12,504	12,504	0	(12,504)
Preschool Grant	91,496	27,477	28,627	28,627	28,627	0
Title II	334,588	110,208	190,840	190,840	189,880	(960)
Other Federal Funds	278,902	299,204	7,535	7,535	5,465	(2,070)
TOTAL - SCHOOL GRANTS FUND	2,681,476	2,071,768	1,871,738	1,871,738	1,854,165	(17,573)

COUNTY GRANTS FUND

Revenue from Local Sources:

Recycling Revenue	16,000	53,138	23,500	38,250	30,000	6,500
Revenue from the State Government:						
Litter Control Grant	8,500	6,939	6,500	8,002	8,000	1,500
CDBG Grant	550,000	(132,888)	659,760	660,425	0	(659,760)
TOTAL - COUNTY GRANTS FUND	574,500	(72,812)	689,760	706,677	38,000	(651,760)

COUNTY CAPITAL PROJECTS FUND

Revenue From Local Sources:

Donations/Local Grants	0	0	0	300,000	0	0
Proffers	0	5,890	0	5,984	0	0
Revenue from the Commonwealth:						
Misc State Grants	2,814,496	1,045,895	450,000	503,853	0	(450,000)
Revenue from the Federal Government:						
Misc Federal Grants	0	0	0	0	0	0
Other Financing Sources:						
Transfer from General Fund	2,700,000	2,700,000	635,000	635,000	1,843,800	1,208,800
TOTAL - COUNTY CAPITAL PROJECTS FUND	5,514,496	3,751,785	1,085,000	1,444,837	1,843,800	758,800

COUNTY OF DINWIDDIE, VIRGINIA	Year Ended June 30, 2010 Budgeted Revenue	Year Ended June 30, 2010 Actual Revenue	Year Ended June 30, 2011 Budgeted Revenue	Year Ended June 30, 2011 Projected Revenue	Year Ended June 30, 2012 Budgeted Revenue	Budgeted Increase/ Decrease
REVENUE BUDGET CONTINUED						
COUNTY DEBT SERVICE FUND						
Other Financing Sources:						
Transfer from General Fund	2,245,140	2,245,140	2,129,575	2,129,575	1,784,080	(345,495)
TOTAL-COUNTY DEBT SERVICE FUND	2,245,140	2,245,140	2,129,575	2,129,575	1,784,080	(345,495)
SCHOOL DEBT SERVICE FUND						
Revenue from the Commonwealth:						
Lottery Proceeds	318,515	318,515	0	0	0	0
Other Financing Sources:						
Transfer from General Fund	4,474,049	4,474,050	4,880,962	4,880,962	5,065,973	185,011
Transfer from School Construction Fund	0	0	0	0	0	0
Transfer from County Debt Service Fund	1,731,725	1,731,725	1,726,860	1,726,860	1,785,855	58,995
Transfer from Meals Tax Fund	550,000	550,000	550,000	550,000	550,000	0
Transfer from School Fund	275,008	275,008	275,008	275,008	0	(275,008)
TOTAL - SCHOOL DEBT SERVICE	7,349,297	7,349,298	7,432,830	7,432,830	7,401,828	(31,002)
GRAND TOTAL - ALL FUNDS	106,604,090	101,151,454	97,083,112	99,655,546	96,928,106	(155,006)
LESS INTERFUND TRANSFERS	25,448,310	23,801,126	24,904,102	24,904,102	24,340,674	(563,428)
TOTAL INCOME FROM ALL SOURCES	81,155,780	77,350,328	72,179,010	74,751,444	72,587,432	408,422

COUNTY OF DINWIDDIE, VIRGINIA

REVENUE BUDGET CONTINUED

	Year Ended June 30, 2010 Budgeted Revenue	Year Ended June 30, 2010 Actual Revenue	Year Ended June 30, 2011 Budgeted Revenue	Year Ended June 30, 2011 Projected Revenue	Year Ended June 30, 2012 Budgeted Revenue	Budgeted Increase/ Decrease
BEGINNING FUND BALANCES - JULY 1						
General Fund	19,052,908	19,052,908	19,160,428	19,160,428	19,012,868	(147,560)
Meals Tax Fund	69,559	69,559	75,501	75,501	77,474	1,973
Jail Phone Commission Fund	50,710	50,710	53,149	53,149	28,368	(24,781)
Sesquicentennial Committee Fund	0	0	0	0	0	0
Recreation Fund	2,269	2,269	6,636	6,636	20,000	13,364
Virginia Public Assistance Fund	148,566	148,566	209,780	209,780	61,214	(148,566)
School Fund	0	0	1	1	753,185	753,184
School Textbook Fund	617,791	617,791	507,119	507,119	553,532	46,413
School Cafeteria Fund	67,070	67,070	186,297	186,297	186,297	0
CSA Fund	15,786	15,786	21,588	21,588	21,588	0
Community Development Fund	61,722	61,722	1,014,148	1,014,148	712,295	(301,853)
Law Library Fund	13,716	13,716	11,563	11,563	450	(11,113)
Fire Programs Fund	121,479	121,479	162,298	162,298	6,143	(156,155)
Forfeited Asset Sharing Fund	76,764	76,764	57,762	57,762	72,602	14,840
School Construction Fund	2,666,321	2,666,321	626,858	626,858	750	(626,108)
School Capital Projects Fund	477,067	477,067	486,215	486,215	50,020	(436,195)
School Grants Fund	87,052	87,052	40,719	40,719	0	(40,719)
County Grants Fund	238,556	238,556	128,988	128,988	64,100	(64,888)
County Capital Projects Fund	1,617,704	1,617,704	1,675,972	1,675,972	929,382	(746,590)
County Debt Service Fund	5,185,443	5,185,443	3,512,712	3,512,712	1,808,321	(1,704,391)
School Debt Service Fund	130,000	130,000	30,337	30,337	30,337	0
TOTAL FUND BALANCES - JULY 1	30,700,484	30,700,484	27,968,072	27,968,072	24,388,927	(3,579,145)
TOTAL RESOURCES	111,856,264	108,050,812	100,147,082	102,719,516	96,976,359	(3,170,723)

COUNTY OF DINWIDDIE, VIRGINIA

EXPENDITURE BUDGET

	Year Ended June 30, 2010 Budgeted Expenditures	Year Ended June 30, 2010 Actual Expenditures	Year Ended June 30, 2011 Budgeted Expenditures	Year Ended June 30, 2011 Actual Expenditures	Year Ended June 30, 2012 Budgeted Expenditures	Budgeted Increase/ Decrease
GENERAL FUND						
Board of Supervisors	82,088	82,059	95,463	94,724	83,665	(11,798)
County Administration	253,160	250,477	256,163	257,558	250,872	(5,291)
County Attorney	179,681	179,725	183,405	180,256	184,594	1,189
Human Resources	287,120	312,038	262,834	275,499	312,641	49,807
Independent Auditor	43,500	45,277	45,500	45,500	47,000	1,500
Commissioner of the Revenue	332,873	324,167	335,585	326,311	374,951	39,366
General Reassessment	0	275	0	0	385,000	385,000
Business License	41,186	45,913	47,037	44,378	27,706	(19,331)
Land Use	37,395	42,055	43,060	42,800	24,180	(18,880)
Treasurer	363,435	384,986	385,810	382,526	389,030	3,220
Finance	169,275	167,937	183,842	183,842	217,899	34,057
Information Technology	336,195	331,573	369,133	354,433	369,133	0
Registrar & Board of Elections	115,865	114,725	120,982	108,200	114,659	(6,323)
Circuit Court	22,150	17,868	22,650	16,190	19,318	(3,332)
General District Court	23,451	30,218	35,120	34,100	31,120	(4,000)
Magistrate	650	525	650	1,236	1,970	1,320
Clerk of the Circuit Court	468,087	457,237	362,010	352,469	363,947	1,937
Victim Witness	53,034	53,144	55,106	55,106	55,397	291
Commonwealth's Attorney	485,637	472,186	498,730	469,374	499,832	1,102
Sheriff-Law Enforcement	3,591,158	3,578,997	3,736,713	3,837,010	3,898,032	161,319
Volunteer Fire Departments	513,349	474,346	517,000	488,445	512,010	(4,990)
Emergency Medical Services	1,205,079	1,169,787	1,204,787	1,209,799	1,226,038	21,251
Fire & Rescue Services	275,983	270,770	342,918	341,588	284,486	(58,432)
Confinement & Care of Prisoners	2,094,310	1,814,416	1,838,036	2,000,355	2,041,953	203,917
Probation Office	308,100	279,769	285,225	285,520	284,171	(1,054)
Other Correction & Detention	144,289	126,305	137,970	133,963	139,431	1,461
Building Inspection	368,841	304,397	337,084	251,816	270,888	(66,196)
Animal Control/Pound	203,574	207,496	213,497	225,698	226,794	13,297
Medical Examiner	200	140	200	2,000	1,000	800

COUNTY OF DINWIDDIE, VIRGINIA

EXPENDITURE BUDGET CONTINUED

	Year Ended June 30, 2010 Budgeted Expenditures	Year Ended June 30, 2010 Actual Expenditures	Year Ended June 30, 2011 Budgeted Expenditures	Year Ended June 30, 2011 Actual Expenditures	Year Ended June 30, 2012 Budgeted Expenditures	Budgeted Increase/ Decrease
Communications	1,013,813	1,015,241	1,159,678	1,114,307	1,154,374	(5,304)
Street Lights	43,000	38,104	39,000	35,455	36,000	(3,000)
Waste Management	1,533,011	1,482,200	1,479,147	1,367,708	1,406,671	(72,476)
Public Nuisance Control	8,000	4,515	8,000	8,000	8,000	0
General Properties	1,525,727	1,531,023	1,561,615	1,540,212	1,603,347	41,732
Local Health Department	230,111	230,110	218,068	218,068	228,911	10,843
Mental Health	70,087	70,088	68,820	66,284	66,287	(2,533)
Area Agency on Aging	16,150	16,152	10,767	10,767	10,767	0
Other Social Services	21,970	21,971	14,013	14,013	14,013	0
Community College	4,500	4,500	3,000	3,000	3,000	0
Parks & Recreation	591,715	577,994	696,269	691,101	884,133	187,864
Boatlandings	1,200	1,000	1,200	1,200	1,200	0
Regional Library	251,844	251,844	239,252	239,250	251,844	12,592
Planning & Zoning/GIS	556,338	521,894	602,893	519,649	547,533	(55,360)
Economic Development	136,299	107,371	118,831	109,721	118,561	(270)
Other Planning & Community Development	125,325	125,075	155,241	154,725	150,970	(4,271)
Soil and Water Conservation District	15,500	15,500	15,500	15,500	15,500	0
Virginia Cooperative Extension	113,635	91,079	91,934	91,639	110,315	18,381
Total Expenditures	18,257,890	17,644,471	18,399,738	18,201,295	19,249,143	849,405
Transfer to County Capital Projects Funds	2,700,000	2,700,000	635,000	635,000	1,843,800	1,208,800
Transfer to School Construction Fund	0	0	127,500	127,500	0	(127,500)
Transfer to School Fund	11,635,485	9,988,301	13,488,471	13,488,471	11,882,287	(1,606,184)
Transfer to School Capital Projects Fund	150,000	150,000	150,000	150,000	150,000	0
Transfer to Virginia Public Assistance Fund	435,653	435,653	287,070	287,070	374,423	87,353
Transfer to Community Development Fund	1,000,000	1,000,000	0	0	0	0
Transfer to CSA Fund	251,250	251,250	251,000	251,000	234,433	(16,567)
Transfer to County Debt Service Fund	2,245,140	2,245,140	2,129,575	2,129,575	1,784,080	(345,495)
Transfer to School Debt Service Fund	4,474,050	4,474,050	4,880,962	4,880,962	5,065,973	185,011
Transfers to Other Funds	0	0	1,000	1,000	10,000	9,000
Total Transfers to Other Funds	22,891,578	21,244,394	21,950,578	21,950,578	21,344,996	(605,582)
TOTAL - GENERAL FUND	41,149,468	38,888,865	40,350,316	40,151,873	40,594,139	243,823

COUNTY OF DINWIDDIE, VIRGINIA EXPENDITURE BUDGET CONTINUED	Year Ended June 30, 2010 Budgeted Expenditures	Year Ended June 30, 2010 Actual Expenditures	Year Ended June 30, 2011 Budgeted Expenditures	Year Ended June 30, 2011 Actual Expenditures	Year Ended June 30, 2012 Budgeted Expenditures	Budgeted Increase/ Decrease
MEALS TAX FUND						
Transfer to School Debt Service Fund	550,000	550,000	550,000	550,000	550,000	0
TOTAL - MEALS TAX FUND	550,000	550,000	550,000	550,000	550,000	0
JAIL PHONE COMMISSION FUND	5,000	4,749	59,149	34,000	36,000	(23,149)
SESQUICENTENNIAL FUND	0	0	1,000	1,000	10,000	9,000
RECREATION FUND	14,211	10,511	16,636	16,636	30,000	13,364
VIRGINIA PUBLIC ASSISTANCE FUND	2,719,330	2,408,402	2,697,115	2,697,115	2,582,919	(114,196)
SCHOOL FUND						
Instruction & Technology	31,584,443	29,712,885	27,928,943	27,928,943	28,454,845	525,902
Administration, Attendance & Health Services	1,815,214	1,778,569	1,675,768	1,675,768	1,727,674	51,906
Pupil Transportation Services	3,238,575	2,933,414	3,019,740	3,019,740	3,087,375	67,635
Operation and Maintenance of Services	5,382,451	5,251,552	5,529,299	5,529,299	5,784,312	255,013
Facilities	28,688	39,175	23,759	23,759	0	(23,759)
Transfer to School Textbook Fund	0	0	64,831	64,831	89,823	24,992
Transfer to School Debt Service Fund	275,008	275,008	275,008	275,008	0	(275,008)
TOTAL - SCHOOL FUND	42,324,379	39,990,603	38,517,348	38,517,348	39,144,029	626,681
SCHOOL TEXTBOOK FUND	1,017,791	110,691	200,000	200,000	200,000	0
SCHOOL CAFETERIA FUND	2,112,071	1,590,844	2,060,106	2,060,106	1,779,443	(280,663)
COMPREHENSIVE SERVICES ACT FUND	750,000	731,712	843,000	843,000	755,020	(87,980)

COUNTY OF DINWIDDIE, VIRGINIA EXPENDITURE BUDGET CONTINUED	Year Ended June 30, 2010 Budgeted Expenditures	Year Ended June 30, 2010 Actual Expenditures	Year Ended June 30, 2011 Budgeted Expenditures	Year Ended June 30, 2011 Actual Expenditures	Year Ended June 30, 2012 Budgeted Expenditures	Budgeted Increase/ Decrease
COMMUNITY DEVELOPMENT FUND						
Economic Development	1,860,777	89,740	58,022	8,902	15,000	(43,022)
Transfer to General Fund	0	0	336,825	336,825	0	(336,825)
TOTAL - COMMUNITY DEVELOPMENT FUND	1,860,777	89,740	394,847	345,727	15,000	(379,847)
LAW LIBRARY FUND						
Courthouse	6,858	786	9,594	9,594	0	(9,594)
County Attorney	6,858	3,831	4,269	4,269	2,500	(1,769)
LAW LIBRARY FUND	13,716	4,617	13,863	13,863	2,500	(11,363)
FIRE PROGRAMS FUND						
Fire Programs	69,995	48,861	180,353	172,916	61,000	(119,353)
Local Emergency Planning Grant	0	0	25,945	25,945	0	(25,945)
EMS Programs	22,000	8,717	44,000	44,000	22,000	(22,000)
FIRE PROGRAMS FUND	91,995	57,578	250,298	242,861	83,000	(167,298)
FORFEITED ASSET SHARING FUND						
Commonwealth's Attorney	54,668	26,261	36,528	25,452	30,000	(6,528)
Sheriff	22,096	18,707	21,234	2,092	20,000	(1,234)
FORFEITED ASSET SHARING FUND	76,764	44,968	57,762	27,544	50,000	(7,762)
SCHOOL CONSTRUCTION FUND						
Capital Projects	2,666,321	2,044,528	754,358	754,358	0	(754,358)
Transfer to School Debt Service	0	0	0	0	0	0
TOTAL - SCHOOL CONSTRUCTION FUND	2,666,321	2,044,528	754,358	754,358	0	(754,358)
SCHOOL CAPITAL PROJECTS FUND	627,067	140,852	636,215	636,215	720,000	83,785
SCHOOL GRANTS FUND	2,472,268	2,118,101	1,912,457	1,912,457	1,854,165	(58,292)

COUNTY OF DINWIDDIE, VIRGINIA EXPENDITURE BUDGET CONTINUED	Year Ended June 30, 2010 Budgeted Expenditures	Year Ended June 30, 2010 Actual Expenditures	Year Ended June 30, 2011 Budgeted Expenditures	Year Ended June 30, 2011 Actual Expenditures	Year Ended June 30, 2012 Budgeted Expenditures	Budgeted Increase/ Decrease
COUNTY GRANTS FUND						
CDBG Grant	550,000	10,000	659,760	659,760	0	(659,760)
Litter Control Grant	48,484	26,756	111,805	111,805	38,000	(73,805)
TOTAL - COUNTY GRANTS FUND	598,484	36,756	771,565	771,565	38,000	(733,565)
COUNTY CAPITAL PROJECTS FUND						
Capital Projects	7,120,342	3,693,517	2,681,285	2,191,427	1,301,800	(1,379,485)
Transfer to School Capital Projects Fund	0	0	0	0	570,000	570,000
TOTAL - GENERAL CAPITAL PROJECTS FUND	7,120,342	3,693,517	2,681,285	2,191,427	1,871,800	(809,485)
COUNTY DEBT SERVICE						
Transfer to School Debt Service Fund	1,731,725	1,731,725	1,726,860	1,726,860	1,785,855	58,995
Principal/Interest Payments on Debt	1,300,468	1,300,353	1,229,996	1,229,997	1,172,364	(57,632)
Contributions to Water Authority	885,632	826,754	840,539	818,071	552,679	(287,860)
Contributions to Airport Authority	59,038	59,040	59,038	59,038	59,038	0
TOTAL - DEBT SERVICE	3,976,863	3,917,871	3,856,433	3,833,966	3,569,936	(286,497)
SCHOOL DEBT SERVICE						
Principal/Interest Payments on Debt	7,479,297	7,448,961	7,432,830	7,432,830	7,401,828	(31,002)
TOTAL SCHOOL DEBT SERVICE	7,479,297	7,448,961	7,432,830	7,432,830	7,401,828	(31,002)
GRAND TOTAL - ALL FUNDS	117,626,144	103,883,866	104,056,583	103,233,891	101,287,779	(2,768,804)
LESS INTERFUND TRANSFERS	25,448,310	23,801,126	24,904,102	24,904,102	24,340,674	(563,428)
TOTAL EXPENDITURES	92,177,834	80,082,740	79,152,481	78,329,789	76,947,105	(2,205,376)

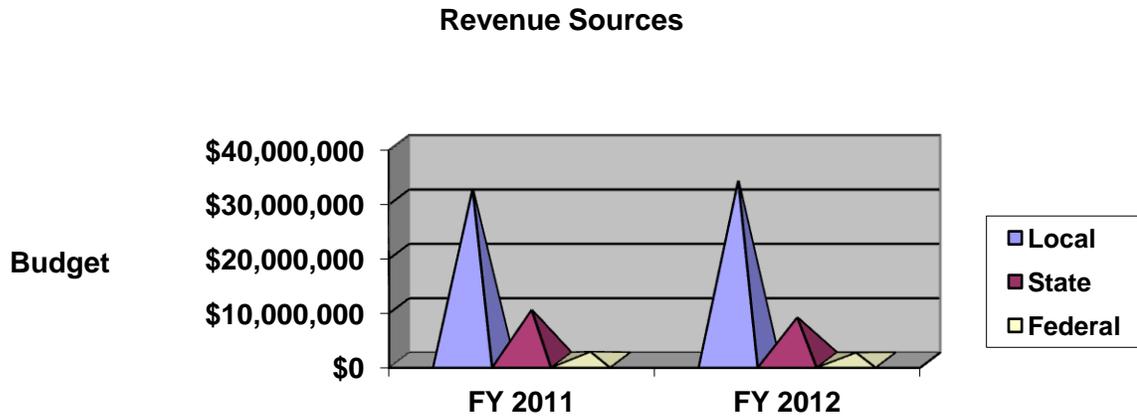
COUNTY OF DINWIDDIE, VIRGINIA

EXPENDITURE BUDGET CONTINUED

	Year Ended June 30, 2010 Budgeted Expenditures	Year Ended June 30, 2010 Actual Expenditures	Year Ended June 30, 2011 Budgeted Expenditures	Year Ended June 30, 2011 Actual Expenditures	Year Ended June 30, 2012 Budgeted Expenditures	Budgeted Increase/ Decrease
ENDING FUND BALANCES - JUNE 30						
General Fund	14,916,330	19,160,428	16,830,921	19,012,868	17,329,499	498,578
Meals Tax Fund	19,559	75,501	25,501	77,474	77,474	51,973
Jail Phone Commission Fund	50,710	53,149	(0)	28,368	368	368
Sesquicentennial Committee Fund	0	0	0	800	0	0
Recreation Fund	2,269	6,636	0	20,000	20,000	20,000
Virginia Public Assistance Fund	148,566	209,780	61,214	61,214	1	(61,213)
School Fund	386,486	1	753,185	753,185	42,215	(710,970)
School Textbook Fund	15,433	507,119	553,532	553,532	577,854	24,322
School Cafeteria Fund	7,156	186,297	186,297	186,297	186,297	0
CSA Fund	15,786	21,588	21,588	21,588	1	(21,587)
Community Development Fund	945	1,014,148	619,301	712,295	697,295	77,994
Law Library Fund	2,300	11,563	0	450	450	450
Fire Programs Fund	121,479	162,298	0	6,143	6,143	6,143
Forfeited Asset Sharing Fund	15,000	57,762	(0)	72,602	22,602	22,602
School Construction Fund	(0)	626,858	0	750	750	750
School Capital Projects	0	486,215	(0)	50,020	50,020	50,020
School Grants Fund	296,260	40,719	0	0	0	0
County Grants Fund	214,572	128,988	47,183	64,100	64,100	16,917
County Capital Projects Fund	11,858	1,675,972	79,687	929,382	901,382	821,695
County Debt Service Fund	3,453,720	3,512,712	1,785,854	1,808,321	22,465	(1,763,389)
School Debt Service Fund	0	30,337	30,337	30,337	30,337	0
TOTAL FUND BALANCE - JUNE 30	19,678,430	27,968,072	20,994,601	24,389,727	20,029,254	(965,347)
REQUIREMENTS	111,856,264	108,050,812	100,147,082	102,719,516	96,976,359	(3,170,723)

COUNTY REVENUE OVERVIEW

County revenue comes from one of three different categories: local, state or federal sources. The proportion of the County's revenue from each of these sources is shown in the graph below.



Local Revenue

Most of the County's local revenue comes from real estate, personal property and other local taxes, permits and fees, and fines. See Appendix A for further details on the various types of local revenue.

State Revenue

State revenue provides around 18.6% of the County's revenue and is divided into three categories:

- Shared expenses involve state funding of programs that benefit both the County and the State, such as the Sheriff, Treasurer, Commonwealth's Attorney, Commissioner of the Revenue, Clerk of the Circuit Court and Registrar,
- Non-categorical State aid which includes ABC taxes, rolling stock taxes, mobile home taxes, and PPTRA (car tax relief),
- Categorical State aid for various County programs, primarily Social Services, Comprehensive Services, and various state grants.

Federal Revenue

The County receives the majority of revenue from the federal government for welfare administration and public assistance programs. Additional funding may be received as a result of federally funded grants or FEMA reimbursements during natural disasters.

**GENERAL FUND EXPENDITURES
BY FUNCTION**

GENERAL GOVERNMENT

BOARD OF SUPERVISORS

The Board of Supervisors is the governing body of the County of Dinwiddie. There are five members of the Board, each representing one of five Districts. Board members set policy to ensure the delivery of services and programs essential to the continued prosperity of Dinwiddie County. The Board adopts the annual budget, adopts ordinances, approves contracts, determines land use, appoints certain county officials (including the County Administrator and County Attorney), and appoints members to various boards and commissions. The Dinwiddie County Board of Supervisors meets the third Tuesday of each month with a general business meeting beginning at 3 pm and public hearings starting at 7 pm. On the first Tuesday of each month at 4 pm, the Board generally conducts a workshop type meeting at which staff and the Board members have a more in-depth discussion of upcoming County issues.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
BOARD OF SUPERVISORS					
BOARD MEMBER SALARIES	49,263	49,095	48,545	50,535	1,440
REDISTRICTING COMMITTEE	0	13,000	7,187	0	(13,000)
FICA	3,440	3,756	3,358	3,866	110
HOSPITAL/MEDICAL PLANS	6,782	7,571	8,457	7,404	(167)
PROF SRVS - OTHER	0	0	100	0	0
ADVERTISING	2,652	3,000	5,915	2,500	(500)
PUBLIC OFFICIAL INSURANCE	12,000	11,018	11,179	11,256	238
DUES/MEMBERSHIPS	7,923	7,923	8,004	8,004	81
OFFICE SUPPLIES	0	100	441	100	0
BOOKS AND SUBSCRIPTIONS	0	0	385	0	0
--TOTAL DEPARTMENT--	82,060	95,463	93,570	83,665	(11,798)

COUNTY ADMINISTRATION

County Administration leads the operations of the County government to meet the needs of the citizens of Dinwiddie County, and consists of the County Administrator and an executive assistant. The County Administrator advises members of the Board of Supervisors, recommends policies, and sets priorities for consideration by the Board concerning the provision of programs and services that will provide the highest quality of life to County citizens. Administration ensures compliance with federal, state and local laws and ordinances, as well as maintains open communication with various sectors of the community such as the legislative delegation, business community, area governments, and County residents.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
COUNTY ADMINISTRATION					
COUNTY ADMINISTRATOR	110,000	110,000	110,000	110,000	0
ADMIN ASSIST/CLERK TO BOARD	41,237	41,237	41,237	41,237	0
FICA	11,083	11,570	11,051	11,570	0
RETIREMENT - VSRS	21,007	24,788	24,788	24,788	0
HOSPITAL/MEDICAL PLANS	21,392	25,163	24,987	23,052	(2,111)
GROUP LIFE INSURANCE	896	499	423	423	(76)
PROF SRVS - OTHER	100	0	25	0	0
MAINTENANCE SERVICE CONTRACTS	726	792	792	792	0
PRINTING & BINDING	0	20	43	0	(20)
ADVERTISING	583	600	328	600	0
POSTAL SERVICE	5,700	5,300	3,821	6,200	900
TELECOMMUNICATIONS	7,755	8,400	9,151	8,400	0
GENERAL LIABILITY INSURANCE	19,179	15,457	16,470	11,455	(4,002)
VEHICLE ALLOWANCE	4,800	4,800	4,800	4,800	0
DUES/MEMBERSHIPS	414	305	305	305	0
HISTORY BOOK SALES TAX	10	0	0	0	0
OFFICE SUPPLIES	5,338	7,000	8,011	7,000	0
BOOKS AND SUBSCRIPTIONS	257	232	257	250	18
--TOTAL DEPARTMENT--	250,477	256,163	256,488	250,872	(5,291)

COUNTY ATTORNEY

The Dinwiddie County Attorney is the principal legal advisor to the Board of Supervisors and the County Administrator. The office supervises the legal affairs of the County, including providing legal services for human resources management, procurement/contracting, risk management, and economic development proposals. The County Attorney also handles all litigation involving the County of Dinwiddie, either as a plaintiff or a defendant. The office is staffed by a full-time County Attorney, a part-time Deputy County Attorney, and a part-time Paralegal.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
LEGAL SERVICES					
COUNTY ATTORNEY	75,000	75,000	75,000	75,000	0
PART-TIME PARALEGAL	25,931	27,356	24,419	27,356	0
PART-TIME COUNTY ATTORNEY	45,187	42,996	45,336	43,225	229
FICA	10,813	11,005	10,645	11,137	132
RETIREMENT – VSRS	10,418	12,293	12,293	12,293	0
HOSPITAL/MEDICAL PLANS	10,729	11,789	11,810	12,036	247
GROUP LIFE INSURANCE	444	248	210	210	(38)
PROF SRVS – OTHER	174	1,000	0	1,000	0
POSTAL SERVICE	71	65	0	70	5
TELECOMMUNICATIONS	23	53	454	552	499
DUES/MEMBERSHIPS	870	1,100	1,445	1,215	115
OFFICE SUPPLIES	64	500	510	500	0
--TOTAL DEPARTMENT--	179,724	183,405	182,122	184,594	1,189

HUMAN RESOURCES

This department consists of a Human Resource Director who administers human resources policies, programs and practices, to include the planning, organizing, developing, implementing, coordinating and directing of all personnel activities. These activities include recruitment and retention; discipline and grievance; employee assistance and appreciation; and training. Expenditures in the Human Resources budget also include travel and training for all County employees and workers' compensation and unemployment insurance premiums. A new expenditure for all localities in FY 2012 is the state mandated Line of Duty Act payment to VRS for death and disability benefits for covered public safety employees and volunteers.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
HUMAN RESOURCES					
DIRECTOR OF HUMAN RESOURCES	72,378	72,378	68,028	72,378	0
FICA	5,147	5,537	4,739	5,537	0
RETIREMENT - VSRS	10,053	11,863	11,863	11,863	0
HOSPITAL/MEDICAL PLANS	9,802	10,980	10,965	10,800	(180)
GROUP LIFE INSURANCE	429	239	203	203	(36)
UNEMPLOYMENT INSURANCE	22,092	1,000	32,589	30,000	29,000
LINE OF DUTY ACT INSURANCE	0	0	0	30,000	30,000
WORKERS COMPENSATION INSURANCE	157,736	129,217	112,736	120,000	(9,217)
PROF SRVS - OTHER	2,357	0	100	0	0
ADVERTISING	437	0	0	0	0
MILEAGE	7,820	6,000	5,235	6,000	0
MEALS & LODGING	11,088	10,000	13,000	10,000	0
CONVENTION & EDUCATION	11,960	14,000	11,000	14,000	0
DUES/MEMBERSHIPS	360	360	360	360	0
OFFICE SUPPLIES	380	760	1,723	1,000	240
FOOD SUPPLIES	0	500	273	500	0
--TOTAL DEPARTMENT--	312,039	262,834	272,814	312,641	49,807

INDEPENDENT AUDITOR

Per the Code of Virginia, localities shall have all their accounts and records, including all accounts and records of their constitutional officers, audited annually as of June 30 by an independent certified public accountant in accordance with the specifications furnished by the Auditor of Public Accounts. The certified public accountant shall present a detailed written report to the local governing body at a public session by the following December 31. The State also requires the preparation of a cost allocation plan for the County.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
INDEPENDENT AUDITOR					
PROF SRVS - ACCTG/AUDITING	45,277	45,500	42,000	47,000	1,500
--TOTAL DEPARTMENT--	45,277	45,500	42,000	47,000	1,500

COMMISSIONER OF THE REVENUE

The Commissioner of the Revenue's office administers assessments for businesses and individuals in the following areas: real estate taxes; personal property taxes; machinery and tools taxes; admissions, meals, and occupancy taxes; State income and estimated taxes, Tax Relief for the Elderly and Disabled and Land Use programs; property maps; and business licenses. Proration of personal property tax was a new function of the Commissioner's office in FY 2010. This Constitutional Office is staffed by an elected 4-year term Commissioner of the Revenue, six full-time deputies, and several seasonal part-time employees. A county-wide general reassessment of real estate values is conducted every four years by a third-party assessment firm. A firm will be procured to work throughout FY 2012 and the first half of FY 2013 so that a new land book can be recorded by December 31, 2012.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
COMMISSIONER OF THE REVENUE					
COMMISSIONER OF THE REVENUE	72,034	72,034	72,034	72,034	0
DEPUTY IV	41,286	41,286	41,286	41,286	0
PROG SUPPORT TECH	66,908	66,908	66,908	95,499	28,591
PROG SUPPORT SPEC	36,578	36,578	36,578	36,578	0
PART-TIME HELP	6,460	3,500	3,895	3,500	0
FICA	16,208	16,816	15,886	19,041	2,225
RETIREMENT - VSRS	30,114	35,535	35,534	40,221	4,686
HOSPITAL/MEDICAL PLANS	24,479	26,993	27,034	32,100	5,107
GROUP LIFE INSURANCE	1,284	715	607	687	(28)
PROF SRVS - OTHER	7,982	8,500	11,888	8,000	(500)
MAINTENANCE SERVICE CONTRACTS	673	1,145	924	1,100	(45)
PRINTING & BINDING	3,467	4,000	971	4,000	0
ADVERTISING	62	500	0	0	(500)
POSTAL SERVICE	9,520	12,000	5,981	11,000	(1,000)
TELECOMMUNICATIONS	1,880	1,900	1,864	1,900	0
DUES/MEMBERSHIPS	1,355	1,125	850	955	(170)
OFFICE SUPPLIES	3,356	5,000	4,294	6,000	1,000
BOOKS AND SUBSCRIPTIONS	520	1,050	934	1,050	0
FURNITURE & FIXTURES	0	0	2,985	0	0
--TOTAL DEPARTMENT--	324,166	335,585	330,454	374,951	39,366
BUSINESS LICENSE					
BUS LIC PROG SUPPORT	30,437	29,682	25,199	15,386	(14,296)
FICA	2,203	2,271	1,756	1,177	(1,094)
RETIREMENT - VSRS	4,310	4,865	4,375	2,522	(2,343)
HOSPITAL/MEDICAL PLANS	4,668	5,895	5,177	3,702	(2,193)
GROUP LIFE INSURANCE	187	98	75	43	(55)
PRINTING & BINDING	0	250	220	250	0
--TOTAL DEPARTMENT--	45,914	47,037	39,406	27,706	(19,331)

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
LAND USE					
LAND USE PROG SUPPORT	30,437	29,682	25,835	15,386	(14,296)
FICA	2,203	2,271	1,795	1,177	(1,094)
RETIREMENT - VSRS	4,310	4,865	4,514	2,522	(2,343)
HOSPITAL/MEDICAL PLANS	4,668	5,894	5,385	3,702	(2,192)
GROUP LIFE INSURANCE	187	98	77	43	(55)
POSTAL SERVICE	0	150	0	1,100	950
MILEAGE	0	0	0	0	0
OFFICE SUPPLIES	251	100	0	250	150
--TOTAL DEPARTMENT--	42,056	43,060	37,605	24,180	(18,880)
GENERAL REASSESSMENT					
PART-TIME CLERICAL	0	0	0	0	0
BOARD OF EQUALIZATION	0	0	0	0	0
FICA	0	0	0	0	0
PROF SRVS - OTHER	0	0	0	385,000	385,000
ADVERTISING	275	0	0	0	0
POSTAL SERVICE	0	0	0	0	0
TELECOMMUNICATIONS	0	0	0	0	0
OFFICE SUPPLIES	0	0	0	0	0
--TOTAL DEPARTMENT--	275	0	0	385,000	385,000

TREASURER

The Treasurer's Office handles the collection and deposit of current and delinquent taxes and all other County revenues. The Treasurer is also subsequently responsible for the prudent investment of those funds. Short and long-term investments are made on behalf of the county to ensure the safety, liquidity, and yield of public funds. This Constitutional Office is staffed by an elected four-year term Treasurer, four full-time deputies, and several part-time employees. Since the current Treasurer will be retiring in December 2011, additional funds have been appropriated for a state mandated turnover audit.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
TREASURER					
TREASURER	72,034	72,034	72,034	72,034	0
DEPUTY IV	38,338	38,338	38,338	38,338	0
PROG SUPPORT SPEC	30,772	30,772	30,772	30,772	0
PROG SUPPORT TECH	55,788	55,788	55,788	55,788	0
ADMIN SRVS ASST	12,745	14,913	12,045	14,913	0
PART-TIME HELP	1,235	2,000	1,440	2,000	0
FICA	15,286	16,359	15,011	16,359	0
RETIREMENT - VSRS	27,354	32,277	32,277	32,277	0
HOSPITAL/MEDICAL PLANS	23,010	26,925	26,918	24,144	(2,781)
GROUP LIFE INSURANCE	1,167	650	552	551	(99)
PROF SRVS - AUDIT	0	0	0	3,000	3,000
PROF SRVS - LEGAL	8,436	5,000	3,227	5,000	0
PROF SRVS - OTHER	52,331	43,500	58,000	45,500	2,000
MAINTENANCE SERVICE CONTRACTS	520	624	825	624	0
PRINTING & BINDING	1,718	4,500	7,684	4,000	(500)
ADVERTISING	2,151	2,000	1,880	2,000	0
POSTAL SERVICE	35,804	35,000	27,636	36,500	1,500
TELECOMMUNICATIONS	1,346	1,500	1,502	1,500	0
DUES/MEMBERSHIPS	280	280	280	280	0
OFFICE SUPPLIES	4,672	3,200	3,791	3,300	100
FURNITURE & FIXTURES	0	150	0	150	0
--TOTAL DEPARTMENT--	384,987	385,810	390,000	389,030	3,220

ACCOUNTING

The Accounting department is responsible for employee payroll, taxes, and benefits; procurement of goods and services; accounts payable and Form 1099 reporting; risk management; operational and capital budgeting; debt management; auditor assistance and internal controls; and general financial reporting, ensuring accuracy and consistency in all financial transactions. The department was reorganized in the fourth quarter of FY 2011 and is now staffed by the Division Chief, Finance and General Services and two fiscal technicians. (A vacant position in Buildings and Grounds was reclassified and transferred to Accounting.)

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
ACCOUNTING					
DIV CHIEF FINANCE & GEN SRVS	88,029	88,029	88,029	88,029	0
ACCOUNTING/PROCUREMENT TECH	0	8,491	7,838	33,966	25,475
ACCOUNTING/HR TECH	34,815	34,815	34,815	34,815	0
FICA	8,716	9,560	9,449	11,996	2,436
RETIREMENT - VSRS	17,063	21,101	21,526	24,003	2,902
HOSPITAL/MEDICAL PLANS	16,569	19,606	19,612	22,836	3,230
GROUP LIFE INSURANCE	728	428	368	439	11
PRINTING & BINDING	717	717	719	720	3
ADVERTISING	0	0	110	0	0
DUES/MEMBERSHIPS	895	895	680	895	0
OFFICE SUPPLIES	406	200	159	200	0
--TOTAL DEPARTMENT--	167,938	183,842	183,306	217,899	34,057

INFORMATION TECHNOLOGY

The Information Technology department is responsible for providing hardware, software, and network support, security, and training for County technology assets; project management for technology initiatives; and planning for adequate disaster recovery, continuity of operations, and future technology needs. The department consists of one director and two systems administrators.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
INFORMATION SYSTEMS					
DIRECTOR OF INFORMATION TECHNOLOGY	77,943	77,943	77,943	77,944	1
SYSTEMS ADMINISTRATORS	97,832	97,832	97,832	97,832	0
FICA	12,432	13,447	12,507	13,447	0
RETIREMENT - VSRS	24,415	28,727	28,809	28,810	83
HOSPITAL/MEDICAL PLANS	22,772	25,531	24,541	25,608	77
GROUP LIFE INSURANCE	1,041	580	492	492	(88)
PROF SRVS - OTHER	30	0	75	0	0
REPAIR AND MAINTENANCE	236	0	0	0	0
MAINTENANCE SERVICE CONTRACTS	44,254	73,529	73,529	50,401	(23,128)
POSTAL SERVICE	71	0	0	0	0
TELECOMMUNICATIONS	11,146	10,944	11,038	10,140	(804)
MILEAGE	0	0	861	0	0
OFFICE SUPPLIES	305	600	536	600	0
UNIFORMS/APPAREL	340	0	0	0	0
OTHER OPERATING SUPPLIES	12,981	0	82	0	0
COMPUTER EQUIPMENT	25,774	40,000	51,887	63,859	23,859
--TOTAL DEPARTMENT--	331,572	369,133	380,133	369,133	0

REGISTRAR/BOARD OF ELECTIONS

The General Registrar's office promotes the proper administration of election laws, campaign finance disclosure compliance, and voter registration processes in the County by promulgating rules, regulations, and issuing instructions. The State Board of Elections, which was created as a bipartisan agency responsible for ensuring uniformity, fairness, accuracy and purity in all elections in the Commonwealth of Virginia, provides information to local electoral boards and general registrars. The most recent federally-mandated redistricting of the County took place after receipt of the 2010 Census results and is effective for the November 2011 local elections.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
*REGISTRAR/BOARD OF ELECTION					
REGISTRAR	47,647	47,647	47,647	47,647	0
PART-TIME HELP	13,304	16,000	13,119	15,600	(400)
ELECTORAL BOARD	9,030	9,210	9,030	9,210	0
FICA	5,267	5,574	5,214	5,543	(31)
RETIREMENT – VSRS	6,618	7,809	7,809	7,809	0
HOSPITAL/MEDICAL PLANS	4,137	4,400	4,651	4,632	232
GROUP LIFE INSURANCE	282	157	133	133	(24)
PROF SRVS – OTHER	2,734	0	342	0	0
TEMP HELP - ELECTION OFFICIALS	8,964	12,000	9,250	10,000	(2,000)
MAINTENANCE SERVICE CONTRACTS	10,796	7,600	8,360	7,600	0
PRINTING & BINDING	917	1,800	111	1,000	(800)
ADVERTISING	275	500	197	500	0
POSTAL SERVICE	1,288	2,000	1,249	1,500	(500)
TELECOMMUNICATIONS	532	525	426	525	0
LEASE/RENTAL OF BLDGS-POLLS	770	1,400	700	1,400	0
DUES/MEMBERSHIPS	380	360	360	360	0
OFFICE SUPPLIES	1,784	2,500	1,126	1,200	(1,300)
FURNITURE & FIXTURES	0	1,500	1,005	0	(1,500)
--TOTAL DEPARTMENT--	114,725	120,982	110,729	114,659	(6,323)

JUDICIAL ADMINISTRATION

CLERK OF CIRCUIT COURT

This Constitutional Office is comprised of the Clerk of the Circuit Court and four full-time deputies. The Clerk of the Circuit Court is the custodian of the court records, land records, judgments, estate records and other legal documents. The Code of Virginia lists over 800 separate responsibilities for the Clerk. These duties include issuing marriage licenses, accepting applications for trade names, and processing applications to become a notary public. This office also manages criminal and civil lawsuits consistent with the Code of Virginia. The Clerk of the Circuit Court has the authority to probate wills, appoint and qualify executors and/or administrators for a decedent's estate and the authority to qualify conservators and guardians. The Clerk is elected by the citizens for an eight-year term.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
CLERK OF THE CIRCUIT COURT					
SALARIES	237,520	237,520	237,793	237,988	468
PART-TIME HELP	2,271	0	0	0	0
FICA	17,657	18,170	17,334	18,206	36
RETIREMENT - VSRS	32,991	38,930	38,974	39,006	76
HOSPITAL/MEDICAL PLANS	20,525	22,772	22,391	22,836	64
GROUP LIFE INSURANCE	1,407	784	666	666	(118)
PROF SRVS - ACCTG/AUDITING	1,417	3,250	0	3,250	0
PROF SRVS - OTHER	90,719	6,736	811	10,000	3,264
REPAIR AND MAINTENANCE	0	500	0	0	(500)
MAINTENANCE SERVICE CONTRACTS	17,173	18,000	17,416	18,000	0
POSTAL SERVICE	2,918	2,100	2,730	3,000	900
TELECOMMUNICATIONS	2,371	2,500	3,106	3,600	1,100
DUES/MEMBERSHIPS	395	395	715	395	0
OFFICE SUPPLIES	6,772	8,500	8,578	7,000	(1,500)
FURNITURE & FIXTURES	0	1,853	0	0	(1,853)
COMPUTER EQUIPMENT	23,100	0	8,589	0	0
--TOTAL DEPARTMENT--	457,236	362,010	359,103	363,947	1,937

CIRCUIT COURT

The Circuit Court is the trial court with the broadest powers in Virginia, handling civil cases with claims greater than \$15,000, felonies, family matters, and appeals from the general district court and the juvenile and domestic relations court. The 11th Judicial District Circuit Court judges preside over Petersburg, Dinwiddie, Powhatan, Amelia, and Nottoway County cases.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
CIRCUIT COURT					
PROF SRVS - OTHER	0	550	12	550	0
TEMP HELP - JURORS/COMMISSIONERS	2,580	3,000	4,000	3,000	0
PURCH GOVT SRVS-PETERSBURG OFFICE	11,780	13,000	10,068	10,068	(2,932)
TELECOMMUNICATIONS	3,354	3,800	3,708	3,400	(400)
CONVENTION & EDUCATION	0	1,000	0	1,000	0
OFFICE SUPPLIES	154	300	0	300	0
BOOKS AND SUBSCRIPTIONS	0	1,000	0	1,000	0
--TOTAL DEPARTMENT--	17,868	22,650	17,788	19,318	(3,332)

GENERAL DISTRICT COURT

The General District Clerk of Court's office for Dinwiddie County is part of the 11th Judicial District, processing General District Court documents and agendas addressing civil, traffic, criminal (not felony related), and mental health cases. The Clerk of Court also processes Juvenile and Domestic Relations Cases involving juvenile criminal and civil cases, child support, foster care and others.

Dinwiddie County is responsible for providing a courthouse and office space for these courts.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
GENERAL DISTRICT COURT					
PROF SRVS – LEGAL	20,422	26,400	22,512	22,000	(4,400)
MAINTENANCE SERVICE CONTRACTS	3,365	1,200	2,396	2,400	1,200
POSTAL SERVICE	100	900	2,001	1,000	100
TELECOMMUNICATIONS	5,797	5,500	4,930	5,100	(400)
DUES/MEMBERSHIPS	120	120	120	120	0
OFFICE SUPPLIES	414	1,000	660	500	(500)
FURNITURE & FIXTURES	0	0	1,460	0	0
--TOTAL DEPARTMENT--	30,218	35,120	34,079	31,120	(4,000)

MAGISTRATES

The County has three part-time Magistrates and one Chief Magistrate, who is in charge of Region 3 and maintains his primary office in Dinwiddie. Responsibilities of the Magistrates include issuing arrest, search and civil warrants and subpoenas, admitting to bail or committing to jail accused citizens, and issuing emergency custody, medical, mental detention, or protective orders. Magistrates are charged with providing an independent, unbiased review of complaints brought to the office by police officers, sheriffs, deputies, and citizens. Although the State covers the cost of the Magistrates' salaries and most of their operating expenses, the County does provide office space, pagers and office supplies.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
MAGISTRATES					
TELECOMMUNICATIONS	489	490	1,191	1,300	810
DUES/MEMBERSHIPS	0	0	0	50	50
OFFICE SUPPLIES	36	160	0	620	460
--TOTAL DEPARTMENT--	525	650	1,191	1,970	1,320

VICTIM WITNESS PROGRAM

This grant-funded office primarily serves felony, assault and battery, sexual battery, and domestic violence victims and is responsible for filing resource requests, civil protective orders, and criminal issues for juvenile and domestic relations, general district, and circuit courts. The Victim Witness Coordinator ensures that victims and witnesses have opportunities to make the courts aware of the full impact of a crime and are treated with dignity, respect, and sensitivity while protecting their privacy.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
VICTIM WITNESS PROGRAM					
DIRECTOR OF VICTIM WITNESS	38,361	38,361	38,361	38,361	0
FICA	2,869	2,935	2,843	2,935	0
RETIREMENT - VSRS	5,328	6,287	6,287	6,287	0
HOSPITAL/MEDICAL PLANS	3,948	4,221	4,256	4,632	411
GROUP LIFE INSURANCE	227	127	107	107	(20)
TELECOMMUNICATIONS	856	950	656	850	(100)
MILEAGE	0	0	304	0	0
MEALS & LODGING	0	0	622	0	0
CONVENTION & EDUCATION	0	1,000	275	1,000	0
DUES/MEMBERSHIPS	465	300	110	300	0
OFFICE SUPPLIES	1,089	925	776	925	0
--TOTAL DEPARTMENT--	53,143	55,106	54,597	55,397	291

COMMONWEALTH'S ATTORNEY

The Commonwealth's Attorney office is responsible for the prosecution of criminal cases in the Dinwiddie County Circuit Court, General District Court, Traffic Court, and Juvenile and Domestic Relations Court in accordance with Virginia code. This Constitutional Office is staffed with the elected four-year term Commonwealth's Attorney, two full-time and one part-time assistant attorney, an office manager, and two secretaries.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
COMMONWEALTH'S ATTORNEY					
COMMONWEALTH'S ATTORNEY	113,760	113,760	113,760	113,761	1
ASST COMMONWEALTH'S ATTORNEY	138,365	138,365	138,365	138,365	0
ADMINISTRATIVE ASSISTANT	46,711	46,711	30,737	40,280	(6,431)
SECRETARY	51,622	60,940	55,767	60,940	0
FICA	25,239	27,523	24,370	27,031	(492)
RETIREMENT – VSRS	43,802	53,536	50,011	52,482	(1,054)
HOSPITAL/MEDICAL PLANS	42,511	48,587	47,152	57,096	8,509
GROUP LIFE INSURANCE	1,846	1,078	854	897	(181)
PROF SRVS – OTHER	0	0	75	0	0
MAINTENANCE SERVICE CONTRACTS	209	1,200	897	1,200	0
ADVERTISING	110	0	82	0	0
POSTAL SERVICE	829	750	613	500	(250)
TELECOMMUNICATIONS	3,991	3,200	4,547	4,200	1,000
DUES/MEMBERSHIPS	1,465	1,580	2,200	1,580	0
OFFICE SUPPLIES	1,726	1,500	1,808	1,500	0
--TOTAL DEPARTMENT--	472,186	498,730	471,238	499,832	1,102

PUBLIC SAFETY

SHERIFF

The Dinwiddie County Sheriff's Office protects persons and property by providing essential law enforcement and public safety services, while promoting community involvement, stability and order through service, assistance and visibility. The Sheriff's Office is responsible for law enforcement, traffic safety, courthouse security, processing civil court papers, criminal investigations, and responding to emergency situations. This Constitutional Office consists of the elected 4-year term Sheriff, a major, a captain, three lieutenants, forty deputies, and three support staff. In FY 2009 the Sheriff's Office opened a satellite office in the northern end of the County to better serve that population. Outside agencies supported through this office's budget include the following:

- Crater Criminal Justice Training Academy: This organization offers training in the fields of Law Enforcement, Jail Officer, Civil Process and Courtroom Security, Dispatching, Animal Control and related Public Safety occupations. The Crater Criminal Justice Training Academy is one of ten regional criminal justice academies established by the Commonwealth of Virginia. The Academy receives its funding from the thirty-five member and contractual agencies located in the Central/South Central region of the Commonwealth. Additionally, they receive matching funds from the Commonwealth of Virginia.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
SHERIFF					
SHERIFF	81,847	81,847	81,847	81,847	0
DEPUTIES-COMP BOARD FUNDED	1,325,571	1,390,701	1,252,119	1,302,011	(88,690)
SCHOOL RESOURCE OFFICERS	89,297	127,389	89,051	130,337	2,948
DEPUTIES-COUNTY FUNDED	454,859	425,718	496,750	485,799	60,081
OVERTIME	103,979	80,000	113,043	140,000	60,000
SECURITY WORK	75,238	70,000	45,409	50,000	(20,000)
SELECTIVE ENFORCEMENT	230,205	160,000	287,206	200,000	40,000
DEPUTY PART-TIME	0	18,000	0	0	(18,000)
FICA	170,491	179,945	169,885	182,835	2,890
RETIREMENT - VSRS	270,567	332,005	316,048	327,799	(4,206)
HOSPITAL/MEDICAL PLANS	271,634	312,564	286,535	321,576	9,012
GROUP LIFE INSURANCE	11,655	6,685	5,400	5,600	(1,085)
PROF SRVS - MEDICAL	12,535	13,000	11,464	13,000	0
PROF SRVS - OTHER	310	500	40	100	(400)
REPAIR AND MAINTENANCE	96,062	65,000	79,737	70,000	5,000
MAINTENANCE SERVICE CONTRACTS	5,378	5,100	5,925	5,400	300
ADVERTISING	1,094	1,000	548	500	(500)
PURCH GOVT SRVS-CRATR CRIM JUSTICE	24,388	24,389	24,388	25,656	1,267
ELECTRICAL SERVICE	4,715	5,500	9,619	9,600	4,100
HEATING SERVICE	961	1,500	1,877	2,000	500
WATER & SEWER	607	700	826	700	0
POSTAL SERVICE	589	1,500	3,021	1,500	0
TELECOMMUNICATIONS	29,465	28,000	33,736	35,000	7,000
EXTRADITION OF PRISONERS-TRAVEL	486	1,000	244	1,000	0
CONTRIBUTION-CRIMESOLVERS	250	167	167	0	(167)
DUES/MEMBERSHIPS	6,472	6,472	6,572	6,472	0
OFFICE SUPPLIES	7,677	8,000	5,838	6,500	(1,500)
REPAIR & MAINTENANCE SUPPLIES	1,274	0	21,253	19,000	19,000

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
SHERIFF					
VEHICLE/EQUIPMENT FUEL	146,433	160,000	221,540	200,000	40,000
POLICE SUPPLIES	20,746	39,031	43,246	18,000	(21,031)
UNIFORMS/APPAREL	9,497	18,000	9,991	18,000	0
BOOKS AND SUBSCRIPTIONS	0	0	100	800	800
INVESTIGATIVE SUPPLIES	6,842	8,000	1,049	8,000	0
MACHINERY & EQUIPMENT	38,298	0	0	0	0
FURNITURE & FIXTURES	0	0	0	0	0
MOTOR VEHICLES	79,577	165,000	176,497	171,000	6,000
COMPUTER EQUIPMENT	0	0	672	58,000	58,000
--TOTAL DEPARTMENT--	3,578,999	3,736,713	3,801,645	3,898,032	161,319

VOLUNTEER FIRE DEPARTMENTS

The Volunteer Fire Department system provides fire safety services for 504 square miles of varying terrain through the strategic use of over 200 trained volunteers. Six fire stations located around the County provide a base for operations that utilize 300 municipal fire hydrants and 36 dry hydrants, (which the County no longer has to pay DCWA to maintain). The use of eight engines, six tankers, and one ladder truck allow for fire fighting flexibility in a rural community with a limited municipal water system.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
VOLUNTEER FIRE DEPARTMENTS					
PROF SRVS – MEDICAL	43,061	40,000	33,358	45,400	5,400
REPAIR AND MAINTENANCE	69,178	55,000	50,000	55,000	0
MAINTENANCE SERVICE CONTRACT	41,411	55,000	50,000	55,000	0
ADVERTISING	0	0	334	0	0
PURCH GOVT SRVS-FIRE HYDRANT	0	31,100	0	0	(31,100)
ELECTRICAL SERVICE-REIMB DINWIDDIE	13,500	14,000	14,000	14,000	0
ELECTRICAL SERVICE-REIMB FORD	7,500	9,000	9,000	12,500	3,500
ELECTRICAL SERVICE-REIMB MCKENNEY	7,500	9,000	9,000	9,000	0
ELECTRICAL SERVICE-REIMB NAMOZINE	12,789	14,000	14,000	14,000	0
ELECTRICAL SERVICE-REIMB OLD HICKORY	5,000	5,500	5,500	6,000	500
AUTO & MULTI PERIL INSURANCE	50,614	52,000	47,618	50,000	(2,000)
HEALTH & ACCIDENT INSURANCE	20,556	20,600	29,110	29,110	8,510
CONTRIBUTION-DINWIDDIE	13,594	22,500	22,500	22,500	0
CONTRIBUTION-FORD	22,500	22,500	22,500	22,500	0
CONTRIBUTION-MCKENNEY	22,500	22,500	22,500	22,500	0
CONTRIBUTION-NAMOZINE	25,001	25,000	25,000	25,000	0
CONTRIBUTION-OLD HICKORY	21,225	22,500	22,500	22,500	0
CONTRIBUTION-CARSON	13,500	13,500	13,500	13,500	0
CONTRIBUTION-CHIEF'S ASSOC	90	300	317	3,000	2,700
REPAIR & MAINTENANCE SUPPLIES	12	0	477	0	0
VEHICLE/EQUIPMENT FUEL	48,563	45,000	47,628	45,000	0
MACHINERY & EQUIPMENT	36,252	38,000	38,000	45,500	7,500
--TOTAL DEPARTMENT--	474,346	517,000	476,842	512,010	(4,990)

EMERGENCY MEDICAL SERVICES

This department is responsible for the delivery of emergency medical service to all County citizens and businesses on a 24/7/365 basis. The County employs 16 full-time and 10 part-time emergency medical personnel, and also utilizes over 100 volunteers in this effort. The annual Ambulance Aid program and ambulance service billings help defray some of this department's costs. The following outside agency is funded through this department's budget:

- Regional Med-Flight Program: This organization's mission is to provide advanced emergency trauma care and airlift services to accident victims and to assist with police missions, search and rescue operations and aerial surveillance actions. Contributions offset some of the personnel expenses associated with the seven paramedics that are solely dedicated to the program.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
EMERGENCY MEDICAL SERVICES					
EMS PROVIDERS	424,266	430,877	426,235	430,878	1
EMS SHIFT LEADERS	186,959	188,847	186,656	186,656	(2,191)
OVERTIME	65,724	74,000	81,046	85,000	11,000
PART-TIME EMS PROVIDERS	93,800	90,000	91,499	95,000	5,000
FICA	56,114	59,955	57,409	61,011	1,056
RETIREMENT - VSRS	85,013	100,460	100,061	99,676	(784)
HOSPITAL/MEDICAL PLANS	84,016	87,228	83,952	84,888	(2,340)
GROUP LIFE INSURANCE	3,616	2,045	1,729	1,729	(316)
PROF SRVS - MEDICAL	5,112	3,500	3,167	3,500	0
PROF SRVS - ACCTG/AUDITING	30,876	30,500	32,210	32,500	2,000
PROF SRVS - OTHER	200	0	80	0	0
TEMP HELP - INSTRUCTORS	1,207	2,000	279	2,000	0
REPAIR AND MAINTENANCE	33,198	33,500	58,466	35,000	1,500
MAINTENANCE SERVICE CONTRACTS	21,918	39,000	36,593	39,000	0
PRINTING & BINDING	916	1,000	968	1,000	0
ADVERTISING	1,392	975	845	1,000	25
POSTAL SERVICE	276	500	266	500	0
TELECOMMUNICATIONS	3,399	3,700	3,998	4,000	300
CONTRIBUTION-MEDFLIGHT	3,000	2,000	2,000	2,000	0
REFUNDS-REVENUE RECOVERY	2,315	1,500	2,445	1,500	0
OFFICE SUPPLIES	365	500	394	500	0
MEDICAL SUPPLIES	25,851	27,000	26,181	27,000	0
JANITORIAL SUPPLIES	1,643	2,000	2,182	2,000	0
REPAIR & MAINTENANCE SUPPLIES	458	500	321	500	0
VEHICLE/EQUIPMENT FUEL	6,174	18,000	26,725	24,000	6,000
UNIFORMS/APPAREL	5,930	5,000	4,995	5,000	0
BOOKS AND SUBSCRIPTIONS	44	0	44	0	0
EDUCATION/RECREATION SUPPLIES	20	200	304	200	0
MACHINERY & EQUIPMENT	435	0	0	0	0
COMPUTER EQUIPMENT	25,550	0	0	0	0
--TOTAL DEPARTMENT--	1,169,787	1,204,787	1,231,049	1,226,038	21,251

FIRE AND RESCUE SERVICES

This department is primarily responsible for the oversight of the County's fire suppression and prevention services and the emergency management program. It consists of a division chief, a fire marshal and a program support specialist. Several grants were awarded to the County in FY 2011 to help train Community Emergency Response Teams and to purchase equipment. Outside agencies supported through this budget are the following:

- American Red Cross: Southside Area Chapter: The Southside Area Chapter consists of Dinwiddie, Petersburg, and Colonial Heights. The mission of the organization is to provide relief to victims of disaster on both a local and national scale. The chapter is most concerned with the vulnerable members of the County, children and the elderly.
- State Forestry Department County Protection program: This program helps provide fire suppression services in the County and is committed to protecting and developing healthy, sustainable forest resources in the County.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
FIRE & RESCUE SERVICES					
DIV CHIEF FIRE & EMS	85,882	85,882	85,882	85,882	0
FIRE MARSHALL	52,661	52,661	52,661	52,661	0
PROG SUPPORT SPEC	32,329	32,329	32,329	32,329	0
PART-TIME HELP	595	5,740	8,600	0	(5,740)
FICA	12,403	13,511	12,825	13,072	(439)
RETIREMENT - VSRS	23,734	28,006	28,006	28,006	0
HOSPITAL/MEDICAL PLANS	18,381	22,364	26,200	26,232	3,868
GROUP LIFE INSURANCE	1,012	564	478	478	(86)
PROF SRVS - MEDICAL	20	300	54	0	(300)
PROF SRVS - OTHER	0	0	50	0	0
REPAIR AND MAINTENANCE	732	6,100	5,000	1,100	(5,000)
MAINTENANCE SERVICE CONTRACTS	545	705	545	545	(160)
ADVERTISING	0	500	0	0	(500)
POSTAL SERVICE	552	700	606	550	(150)
TELECOMMUNICATIONS	3,122	3,100	2,444	2,500	(600)
CONTRIBUTION-FORESTRY SRVS	20,188	20,188	20,188	20,188	0
CONTRIBUTION-RED CROSS	9,500	6,333	6,332	6,333	0
DUES/MEMBERSHIPS	410	410	185	410	0
OFFICE SUPPLIES	2,207	1,500	1,296	1,500	0
REPAIR & MAINTENANCE SUPPLIES	366	2,000	1,072	2,000	0
VEHICLE/EQUIPMENT FUEL	1,406	1,700	2,902	1,700	0
UNIFORMS/APPAREL	377	500	100	500	0
BOOKS AND SUBSCRIPTIONS	911	500	1,334	500	0
OTHER OPERATING SUPPLIES-DISASTER	3,438	27,000	24,000	5,000	(22,000)
MACHINERY & EQUIPMENT	0	0	791	3,000	3,000
MOTOR VEHICLES	0	30,325	30,803	0	(30,325)
--TOTAL DEPARTMENT--	270,771	342,918	344,684	284,486	(58,432)

CONFINEMENT AND CARE OF PRISONERS

The Sheriff, along with a sergeant, fifteen corrections officers and a cook, is responsible for the care and confinement of County inmates. The County jail houses a maximum of 64 inmates, outsourcing all overflow and females to various regional jails. The County has joined with Brunswick and Mecklenburg counties to form the Meherrin River Regional Jail Authority to address the long-term inmate population needs, and that facility located in Brunswick County is scheduled to open in FY 2013. Currently, inmate work crews help Social Services with monthly commodities distribution and with roadside litter pick-up.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
CONFINEMENT & CARE OF PRISONERS					
CORRECTIONS OFFICERS	493,165	475,344	449,621	460,939	(14,405)
COOK	29,376	29,376	29,376	29,376	0
OVERTIME	34,169	19,000	31,276	36,000	17,000
CORRECTIONS OFFICER PART-TIME	0	25,000	0	0	(25,000)
FICA	39,169	40,057	36,736	40,263	206
RETIREMENT - VSRS	72,794	78,596	79,612	80,363	1,767
HOSPITAL/MEDICAL PLANS	96,203	112,763	102,953	106,164	(6,599)
GROUP LIFE INSURANCE	3,094	1,582	1,380	1,373	(209)
PROF SRVS - MEDICAL	124,195	150,000	206,626	150,000	0
PROF SRVS - OTHER	80	0	0	0	0
REPAIR AND MAINTENANCE	47,621	40,000	18,965	40,000	0
MAINTENANCE SERVICE CONTRACTS	829	1,000	13,922	15,000	14,000
ADVERTISING	0	0	110	0	0
LAUNDRY AND DRY CLEANING	1,710	1,595	1,833	1,595	0
PURCH GOVT SRVS-JAIL BEDS	587,071	575,000	728,712	750,000	175,000
ELECTRICAL SERVICE	28,082	30,000	23,855	25,000	(5,000)
HEATING SERVICE	20,190	22,000	25,513	25,000	3,000
WATER & SEWER	54,640	64,603	65,739	61,738	(2,865)
TELECOMMUNICATIONS	803	800	3,268	3,400	2,600
OFFICE SUPPLIES	5,357	4,100	1,499	4,100	0
FOOD SUPPLIES	128,995	135,000	126,035	135,000	0
MEDICAL SUPPLIES	14,123	1,500	34,645	26,500	25,000
JANITORIAL SUPPLIES	16,698	16,000	18,266	16,000	0
LINEN SUPPLIES	1,214	1,600	0	1,600	0
REPAIR & MAINTENANCE SUPPLIES	449	500	4,021	2,000	1,500
VEHICLE/EQUIPMENT FUEL	9,075	9,300	11,433	12,222	2,922
POLICE SUPPLIES	2,679	1,120	731	1,120	0
UNIFORMS/APPAREL	2,633	2,200	2,375	2,200	0
MACHINERY & EQUIPMENT	0	0	0	15,000	15,000
--TOTAL DEPARTMENT--	1,814,414	1,838,036	2,018,502	2,041,953	203,917

COURT SERVICES OFFICE

The mission of probation programs is to enhance public safety by positively impacting offenders so they will lead pro-social and crime-free lives. This office is committed to "A Balanced Approach" to offender supervision. In practice, this is accomplished through: investigation and assessment of risk and need; careful and focused plans of supervision; use of a wide variety of resources and treatment services; and purposeful and proportionate application of sanctions for delinquency and non-compliance. Dinwiddie County shares a Probation Supervisor with Powhatan, Nottoway, and Amelia Counties. The state also provides two probation officers and a secretary, with the County providing a part-time electronic surveillance officer. Dinwiddie County also participates in a regional youth detention center, the Crater Youth Care Commission, which is the largest expenditure in this office's County budget.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
PROBATION OFFICE					
PART-TIME COMM SUPERVISION OFFICER	9,310	9,000	10,340	10,400	1,400
FICA	712	700	791	796	96
PROF SRVS – OTHER	3,668	3,200	3,514	3,200	0
PURCH GOVT SRVS-CRATER YOUTH CARE	263,701	270,000	255,919	267,775	(2,225)
TELECOMMUNICATIONS	2,000	1,925	1,466	1,600	(325)
OFFICE SUPPLIES	378	400	328	400	0
--TOTAL DEPARTMENT--	279,769	285,225	272,358	284,171	(1,054)

OTHER CORRECTIONS AND DETENTION

The Department of Comprehensive Services strives to serve at-risk youth in the least restrictive, most effective environment for meeting their needs. This department consists of a service director, a part-time VJCCCA coordinator, and a part-time Community Service coordinator. They provide youth and family services through a Community Policy & Management Team (CPMT), a Family Assessment and Planning team (FAPT), the Virginia Juvenile Crime Control Act Program (VJCCCA), and the Community Service program. This department works closely with Social Services, Probation and the Schools to reduce the number of children in congregate care and offers preventative services to keep children in their homes in lieu of probation or detention.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
OTHER CORRECTION & DETENTION					
DIRECTOR OF COMPREHENSIVE SRVS	64,010	64,010	64,010	64,010	0
PART-TIME COMM SUPERVISION COORD	16,586	17,781	16,180	17,374	(407)
PART-TIME VJCCCA COORDINATOR	11,755	26,067	19,237	26,068	1
FICA	6,823	8,251	7,340	8,220	(31)
RETIREMENT - VSRS	8,891	10,491	10,491	10,491	0
HOSPITAL/MEDICAL PLANS	5,455	5,844	6,323	7,404	1,560
GROUP LIFE INSURANCE	379	211	179	179	(32)
PROF SRVS - OTHER	7,904	0	0	0	0
REPAIR AND MAINTENANCE	46	0	0	0	0
MAINTENANCE SERVICE CONTRACTS	240	240	270	240	0
ADVERTISING	0	0	82	0	0
POSTAL SERVICE	447	425	509	425	0
TELECOMMUNICATIONS	1,665	1,400	1,771	1,750	350
INSURANCE	450	450	470	470	20
OFFICE SUPPLIES	1,372	1,500	2,123	1,500	0
VEHICLE/EQUIPMENT FUEL	280	300	423	300	0
EDUCATION/RECREATION SUPPLIES	0	1,000	330	1,000	0
--TOTAL DEPARTMENT--	126,303	137,970	129,740	139,431	1,461

BUILDING INSPECTIONS

This department handles all stages of building and safety code regulation compliance, which include but are not limited to, inspection of footings, plumbing, framing, electrical, insulation, soil related issues, utility hookups, and unsafe structures that threaten the health and safety of the citizens. To fulfill this duty, the four department members must remain current in building and safety code regulations. In an effort to reduce costs and increase efficiency both for the County and the Meherrin River Regional Jail Authority, the County's Building Official has been assigned to work for the Authority as an inspector during that facility's construction in FY 2011 and FY 2012. The Jail Authority reimburses the County on a monthly basis for the Building Official's salary and benefits, mileage and cellphone. Funds have been appropriated in both FY 2011 and 2012 for the demolition of dilapidated structures as needed and in FY 2012 for the purchase of a replacement vehicle for the department.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
BUILDING INSPECTION					
BUILDING OFFICIAL	72,421	72,421	29,699	6,035	(66,386)
ASSISTANT BUILDING OFFICIAL	47,879	55,294	54,058	55,294	0
BUILDING CODE TECHNICIAN	39,343	39,343	39,343	39,343	0
PLANS REVIEWER/BUILDING INSPECTOR	56,879	56,879	56,879	56,879	0
FICA	16,520	17,131	13,762	12,053	(5,078)
RETIREMENT - VSRS	30,075	36,703	29,499	25,823	(10,880)
HOSPITAL/MEDICAL PLANS	8,360	8,442	6,041	9,615	1,173
GROUP LIFE INSURANCE	1,283	736	507	441	(295)
PROF SRVS - OTHER	12,381	30,000	0	30,000	0
REPAIR AND MAINTENANCE	907	1,500	1,729	1,500	0
MAINTENANCE SERVICE CONTRACTS	402	450	365	450	0
ADVERTISING	220	500	192	500	0
POSTAL SERVICE	441	500	555	500	0
TELECOMMUNICATIONS	4,018	4,125	3,710	3,175	(950)
CONVENTION & EDUCATION	0	0	180	0	0
DUES/MEMBERSHIPS	422	610	656	630	20
REFUNDS-PERMITS	1,544	750	750	750	0
TRAINING - 2% STATE	3,566	3,900	2,123	2,500	(1,400)
OFFICE SUPPLIES	2,502	2,300	2,600	2,400	100
REPAIR & MAINTENANCE SUPPLIES	1	0	1	0	0
VEHICLE/EQUIPMENT FUEL	3,879	4,000	2,994	3,000	(1,000)
UNIFORMS/APPAREL	322	500	391	500	0
BOOKS AND SUBSCRIPTIONS	1,030	1,000	958	1,500	500
FURNITURE & FIXTURES	0	0	3,579	0	0
MOTOR VEHICLES	0	0	0	18,000	18,000
--TOTAL DEPARTMENT--	304,395	337,084	250,571	270,888	(66,196)

ANIMAL CONTROL & POUND

Under the supervision of the Division Chief, Fire and EMS, Animal Control responds to emergency calls involving injured animals, attacks of livestock/poultry, and any type of domestic or wild animal bites. Investigations are conducted based on citizen complaints involving cruelty, property damage, and issues involving nuisance. The County operates a pound which secures and cares for stray animals and also offers them for adoption to the public. The department employs an animal control supervisor, two animal control officers, and a part-time pound attendant. Community volunteers also play an important role in the care and adoption of pound animals.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
ANIMAL CONTROL/POUND					
ANIMAL CONTROL OFFICERS	68,071	68,740	67,402	68,740	0
ANIMAL CONTROL SUPERVISOR	37,674	39,250	35,979	39,250	0
OVERTIME	6,808	5,700	11,708	6,500	800
PART-TIME ANIMAL POUND AIDE	17,410	19,000	22,043	19,100	100
FICA	9,761	10,135	10,236	9,455	(680)
RETIREMENT – VSRS	14,546	17,700	17,164	17,700	0
HOSPITAL/MEDICAL PLANS	11,252	12,431	12,194	13,896	1,465
GROUP LIFE INSURANCE	640	356	293	302	(54)
PROF SRVS – MEDICAL	6,183	5,800	10,707	6,200	400
PROF SRVS – OTHER	462	0	175	500	500
REPAIR AND MAINTENANCE	1,240	2,000	6,114	3,000	1,000
MAINTENANCE SERVICE CONTRACTS	529	520	1,062	1,100	580
ADVERTISING	853	500	1,612	500	0
ELECTRICAL SERVICE	7,075	7,200	6,550	7,200	0
HEATING SERVICE	2,543	2,100	2,526	1,500	(600)
POSTAL SERVICE	13	25	20	50	25
TELECOMMUNICATIONS	1,298	1,200	2,327	2,100	900
DUES/MEMBERSHIPS	80	90	30	125	35
LIVESTOCK AND FOWL CLAIMS	0	1,300	0	1,000	(300)
COMMISSION ON SALE OF DOG TAGS	1,109	1,000	934	1,100	100
OFFICE SUPPLIES	3,644	3,500	3,270	3,700	200
FOOD SUPPLIES	1,339	1,200	1,622	1,500	300
GROUNDS MAINTENANCE SUPPLIES	808	1,200	(2,108)	1,200	0
MEDICAL SUPPLIES	1,227	1,600	3,292	1,600	0
JANITORIAL SUPPLIES	1,522	0	2,040	1,500	1,500
REPAIR & MAINTENANCE SUPPLIES	306	450	1,383	500	50
VEHICLE/EQUIPMENT FUEL	9,844	10,000	14,495	13,000	3,000
POLICE SUPPLIES	0	0	1,997	1,600	1,600
UNIFORMS/APPAREL	1,258	500	3,566	2,850	2,350
BOOKS AND SUBSCRIPTIONS	0	0	25	25	25
MACHINERY & EQUIPMENT	0	0	2,805	0	0
MOTOR VEHICLES	0	0	0	1	1
--TOTAL DEPARTMENT--	207,495	213,497	241,465	226,794	13,297

MEDICAL EXAMINER

In Virginia, the Office of the Chief Medical Examiner, operating under the Department of Health, conducts autopsies, as required, in one of four district offices and consequently charges the locality for that service. Indigent burial costs are also part of this department's expenditures as required under the Code of Virginia.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
MEDICAL EXAMINER					
PROF SRVS - MEDICAL	140	200	1,640	1,000	800
--TOTAL DEPARTMENT--	140	200	1,640	1,000	800

EMERGENCY COMMUNICATIONS

This department, comprised of a director, four shift supervisors and fourteen full-time emergency communications officers, is responsible for oversight and operation of the County's E911 system, as well as the non-emergency public safety phone lines. The department also maintains and operates the public safety radio system and provides dispatch services for all County public safety agencies, maintaining and auditing the VCIN/NCIN and Computer-Aided Dispatch (CAD) systems. The County also has an emergency notification system which can contact all landline phones and other registered communications devices in the County in a matter of minutes as needed.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
COMMUNICATIONS					
COMMUNICATIONS MANAGER	52,598	52,598	52,598	52,598	0
COMMUNICATIONS OFFICERS	282,978	364,027	323,318	359,917	(4,110)
COMMUNICATIONS SUPERVISORS	140,989	135,991	123,027	130,048	(5,943)
OVERTIME	80,636	55,000	80,856	60,000	5,000
PART-TIME HELP	11,771	15,000	14,130	20,000	5,000
FICA	41,649	47,630	44,053	47,626	(4)
RETIREMENT – VSRS	66,446	90,574	78,492	84,533	(6,041)
HOSPITAL/MEDICAL PLANS	54,117	78,168	56,188	66,360	(11,808)
GROUP LIFE INSURANCE	2,823	1,824	1,412	1,519	(305)
PROF SRVS – OTHER	499	400	734	400	0
REPAIR AND MAINTENANCE	6,128	8,500	12,084	9,000	500
MAINTENANCE SERVICE CONTRACTS	155,874	142,000	144,356	157,500	15,500
PRINTING & BINDING	267	3,500	0	3,500	0
ADVERTISING	135	500	608	500	0
ELECTRICAL SERVICE	16,215	18,000	14,868	14,000	(4,000)
HEATING SERVICE	487	650	1,195	900	250
POSTAL SERVICE	88	100	110	100	0
TELECOMMUNICATIONS	61,144	62,000	60,393	62,000	0
LEASE/RENTAL OF EQUIPMENT	24,721	25,000	23,957	24,000	(1,000)
DUES/MEMBERSHIPS	638	638	314	638	0
OFFICE SUPPLIES	2,832	2,500	2,265	3,000	500
UNIFORMS/APPAREL	2,081	2,200	2,305	2,200	0
BOOKS AND SUBSCRIPTIONS	338	225	338	500	275
FURNITURE & FIXTURES	0	3,000	3,248	2,915	(85)
COMMUNICATION EQUIPMENT	9,788	49,653	47,570	50,620	967
--TOTAL DEPARTMENT--	1,015,242	1,159,678	1,088,420	1,154,374	(5,304)

PUBLIC WORKS

WASTE MANAGEMENT

The Waste Management department shares a Director with General Properties and consists of a waste management supervisor and part-time equipment operators, clean-up crews, and manned site attendants. This department is responsible for the County's six manned convenience centers, supplying clean up crews to various refuse disposal points, waste water runoff control and closed landfill maintenance, recycling processing, and grounds keeping services for the Lake Chesdin dam area and several local Civil War sites. Most of the routine maintenance of the department's equipment is handled by County staff as well.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
WASTE MANAGEMENT					
WASTE MANAGEMENT SUPERVISOR	47,765	47,765	47,765	47,766	1
PART-TIME CLEAN UP CREW	63,884	58,400	29,438	11,520	(46,880)
PART-TIME EQUIPMENT OPERATORS	105,311	91,987	88,123	83,118	(8,869)
PART-TIME MANNED SITE ATTENDANTS	148,310	175,000	197,287	237,306	62,306
FICA	27,579	28,550	27,252	29,048	498
RETIREMENT – VSRS	6,635	7,829	7,829	7,829	0
HOSPITAL/MEDICAL PLANS	9,796	10,983	10,968	10,800	(183)
GROUP LIFE INSURANCE	283	158	134	134	(24)
PROF SRVS – OTHER	945,541	925,000	819,322	850,000	(75,000)
REPAIR AND MAINTENANCE	32,327	30,000	38,151	35,000	5,000
MAINTENANCE SERVICE CONTRACTS	1,142	400	942	800	400
ADVERTISING	553	150	0	150	0
ELECTRICAL SERVICE	8,668	8,500	9,682	9,100	600
POSTAL SERVICE	231	250	271	250	0
TELECOMMUNICATIONS	3,767	3,800	4,037	3,900	100
CONVENTION & EDUCATION	0	0	0	0	0
OFFICE SUPPLIES	623	500	1,508	1,000	500
REPAIR & MAINTENANCE SUPPLIES	22,750	21,000	31,715	22,000	1,000
VEHICLE/EQUIPMENT FUEL	40,836	42,500	45,256	42,500	0
UNIFORMS/APPAREL	2,794	2,000	2,000	1,000	(1,000)
MACHINERY & EQUIPMENT	0	14,000	11,062	0	(14,000)
WASTE MANAGEMENT-ROHOIC					
REPAIR AND MAINTENANCE-ROHOIC	2,420	500	2,123	500	0
ELECTRICAL SERVICE-ROHOIC	1,016	1,500	300	1,500	0
WATER & SEWER-ROHOIC	919	900	907	900	0
WASTE MANAGEMENT-MCKENNEY					
REPAIR AND MAINTENANCE-MCKENNEY	0	500	989	500	0
ELECTRICAL SERVICE-MCKENNEY	776	850	928	850	0
WATER & SEWER-MCKENNEY	1,100	1,125	1,134	1,100	(25)
WASTE MANAGEMENT-HART RD					
REPAIR AND MAINTENANCE-HART RD	3,242	500	99	500	0
ELECTRICAL SERVICE-HART RD	1,254	1,300	1,614	1,700	400
WATER & SEWER-HART RD	825	900	900	900	0
WASTE MANAGEMENT-OLD HICKORY					
REPAIR AND MAINTENANCE-OLD HICKORY	0	500	589	500	0

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
WASTE MANAGEMENT					
ELECTRICAL SERVICE-OLD HICKORY	1,028	900	898	1,000	100
WATER & SEWER-OLD HICKORY	825	900	900	900	0
WASTE MANAGEMENT-DINWIDDIE					
REPAIR AND MAINTENANCE-DINWIDDIE	0	0	2,329	500	500
ELECTRICAL SERVICE-DINWIDDIE	0	0	918	1,200	1,200
WATER & SEWER-DINWIDDIE	0	0	573	900	900
--TOTAL DEPARTMENT--	1,482,200	1,479,147	1,387,942	1,406,671	(72,476)

GENERAL PROPERTIES

This department strives to maintain a clean and safe environment in which to serve the citizens. General Properties shares a director with Waste Management and consists of three maintenance workers and two custodians. The staff cleans and maintains all County buildings and performs routine maintenance inspections of facilities and mechanical systems. This department is also responsible for managing construction and other capital improvement projects. In FY 2012 a parking lot repaving project has been funded in addition to other routine maintenance expenditures. Streetlight service is also provided to several areas of the County.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
GENERAL PROPERTIES					
DIRECTOR OF BUILDINGS & GROUNDS	76,042	76,042	76,042	76,043	1
MAINTENANCE WORKERS	57,354	57,354	57,354	88,126	30,772
CUSTODIANS	45,391	45,391	44,931	44,284	(1,107)
GENERAL SERVICES COORDINATOR	47,765	39,274	26,384	0	(39,274)
PART-TIME HELP	0	25,000	23,161	0	(25,000)
FICA	16,370	19,082	16,382	15,947	(3,135)
RETIREMENT - VSRS	31,468	36,165	32,383	31,533	(4,632)
HOSPITAL/MEDICAL PLANS	29,501	35,927	28,839	25,932	(9,995)
GROUP LIFE INSURANCE	1,342	725	567	584	(141)
PROF SRVS - OTHER	756	500	2,350	500	0
REPAIR AND MAINTENANCE	20,966	27,000	21,597	53,000	26,000
MAINTENANCE SERVICE CONTRACT	148,799	135,000	125,094	125,000	(10,000)
ADVERTISING	96	0	523	0	0
PURCH GOVT SRVS-ARWA WATER	573,679	563,000	553,139	563,000	0
ELECTRICAL SERVICE	140,751	150,000	160,220	158,000	8,000
HEATING SERVICE	40,525	42,000	41,605	37,000	(5,000)
WATER & SEWER	175,848	189,395	189,396	246,952	57,557
POSTAL SERVICE	50	0	0	0	0
TELECOMMUNICATIONS	7,875	7,900	7,309	7,900	0
BOILER INSURANCE	1,689	1,284	1,382	1,530	246
FIRE INSURANCE	15,030	14,700	14,700	22,081	7,381
OTHER PROPERTY INSURANCE	5,673	5,568	6,117	5,956	388
MOTOR VEHICLE INSURANCE	52,330	47,008	50,441	51,229	4,221
OFFICE SUPPLIES	14	100	0	0	(100)
GROUNDS MAINTENANCE SUPPLIES	368	650	706	1,000	350
JANITORIAL SUPPLIES	16,865	22,000	25,035	22,000	0
REPAIR & MAINTENANCE SUPPLIES	16,279	14,100	15,054	15,000	900
VEHICLE/EQUIPMENT FUEL	6,974	6,200	10,629	10,500	4,300
UNIFORMS/APPAREL	544	250	141	250	0
MACHINERY & EQUIPMENT	678	0	3,642	0	0
--TOTAL DEPARTMENT--	1,531,022	1,561,615	1,535,125	1,603,347	41,732
STREETLIGHTS					
ELECTRICAL SERVICE	38,104	39,000	35,000	36,000	(3,000)
--TOTAL DEPARTMENT--	38,104	39,000	35,000	36,000	(3,000)

HEALTH AND WELFARE

Dinwiddie County supports and contributes to the following agencies:

HEALTH

Local Health Department

The mission of the Dinwiddie Health Department as a part of the Crater Health District is to work together to foster a healthy community through disease prevention & control, health promotion, environmental protection and emergency preparedness & response. The Health Department offers immunizations, family planning and obstetrics, health screenings and prevention programs, as well as a range of environmental health services including food and lodging permitting and inspections.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
LOCAL HEALTH DEPARTMENT					
CONTRIBUTION-DINWIDDIE HEALTH	229,160	218,068	218,068	228,911	10,843
CONTRIBUTION-CENTRAL VA HEALTH AGY	950	0	0	0	0
--TOTAL DEPARTMENT--	230,110	218,068	218,068	228,911	10,843

MENTAL HEALTH/RETARDATION

District 19 Community Services Board

District 19 CSB is an operating community services board established in accordance with the Code of Virginia, Section 37.2-500, and as such, it provides behavioral health services to citizens of the District.

Southside Sheltered Workshop

This organization is no longer in operation.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
MENTAL HEALTH/RETARDATION					
CONTRIBUTION-DISTRICT 19 SRV	66,288	66,287	66,284	66,287	0
CONTRIBUTION-SS SHELTERED WORKSHOP	3,800	2,533	0	0	(2,533)
--TOTAL DEPARTMENT--	70,088	68,820	66,284	66,287	(2,533)

AREA AGENCY ON AGING

Crater District Area Agency on Aging

The mission of this organization is to provide support services to senior citizens, their families, and caregivers, and to serve as an advocate for people 60 years and older. Funds donated to this organization are used to supplement programs which help keep senior citizens at home instead of in a facility. Senior center meals, transportation, homemaker service, and home delivered meals allow senior residents to remain healthy and comfortable in their homes for as long as possible.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
AREA AGENCY ON AGING					
CONTRIBUTION-CRATER AREA AGE	16,152	10,767	10,768	10,767	0
--TOTAL DEPARTMENT--	16,152	10,767	10,768	10,767	0

OTHER SOCIAL SERVICES

Southside Center for Violence Prevention Madeline's House

The mission of this organization is to respond to victims of domestic violence and sexual assault living in SCVP's twelve county service area by providing help and safety, and temporary housing away from the abusers. A goal is to empower victims to become survivors and to assist them in regaining control of their lives. Services include a 24-hour staffed hotline, emergency transportation to the shelter, information and referrals, parenting and life skills classes, court advocacy, 24 hour staff availability and follow-up care.

CARES, Inc.

The organization's mission is to serve the community by helping to alleviate homelessness. Funds are used to provide emergency shelter for women and children. Social workers provide post-shelter home visits to families achieving permanent housing. PSCM increases the family's support system and stability during their first year out of the shelter.

Legal Aid Justice Center

The organization's mission is to provide free legal representation to low-income, elderly and disabled people in select civil cases. Eighty percent of the funding is used for attorney salaries and benefits and twenty percent is used for supplies, administration and other office expenses.

Foster Grandparent Program, Inc.

The mission of this organization is to provide opportunities for low-income seniors to serve children having special or exceptional needs. Types of agencies served include schools, child care centers, institutions for the mentally retarded, juvenile detention centers, and homeless shelters.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
OTHER SOCIAL SERVICES					
CONTRIBUTION-TRI CITIES LITERACY	950	0	0	0	0
CONTRIBUTION-MADELINES HOUSE	950	633	633	633	0
CONTRIBUTION-CARES	2,613	1,742	1,742	1,742	0
CONTRIBUTION-LEGAL AID	12,708	8,471	8,472	8,471	0
CONTRIBUTION-FOSTER GRANDPARENTS	4,750	3,167	3,167	3,167	0
--TOTAL DEPARTMENT--	21,971	14,013	14,014	14,013	0

EDUCATION

Dinwiddie County supports and contributes to the following colleges:

Richard Bland College

Richard Bland College of The College of William and Mary in Virginia was founded in 1960. The College offers a traditional curriculum in the liberal arts and sciences leading to the associate degree, and other programs appropriate to a junior college. Funds are used for international travel student scholarships and faculty/student development programs.

Virginia State University

Virginia State University, America's first fully state supported four-year institution of higher learning for African-Americans is a comprehensive university, and one of two land-grant institutions in the Commonwealth of Virginia. Its mission is to promote and sustain academic programs that integrate instruction, research, and extension/public service in a design most responsive to the needs and endeavors of individuals and groups within its scope of influence. Funds are used to provide scholarship assistance for Virginia State students from the County of Dinwiddie.

John Tyler Community College

The College's mission is to provide higher education and workforce opportunities to citizens in John Tyler Community College's service region. Local fund contributions support College functions and activities not supported by General and Non-General Funds. Requested amounts are based on population, property tax, and enrollment.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
CONTRIBUTIONS TO COLLEGES					
CONTRIBUTION-VSU	1,500	1,000	1,000	1,000	0
CONTRIBUTION-RBC	1,500	1,000	1,000	1,000	0
CONTRIBUTION-JTCC	1,500	1,000	1,000	1,000	0
--TOTAL DEPARTMENT--	4,500	3,000	3,000	3,000	0

PARKS, RECREATION, AND CULTURE

PARKS AND RECREATION

The Parks and Recreation Department is committed to providing and enhancing the quality of recreation and leisure services to the entire community. Youth athletic programs, adult health programs, bus trips, and various recreation programs are offered. The primary location for services is the Eastside Community Enhancement Center, with additional programs and activities held in various County schools and facilities. In addition, the Dinwiddie County Recreation Park opened in June 2011 and offering additional baseball, softball, football and soccer fields to the community. Increases in the FY 2012 Recreation budget primarily reflect the operations of the new park. The department has seven full-time employees and a number of part-time employees and volunteer coaches. See www.playdinwiddie.com for more information on recreation programs.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
PARKS AND RECREATION					
DIRECTOR OF PARKS/RECREATION	65,610	65,610	65,610	65,610	0
PROGRAM/FACILITIES COORDINATORS	61,733	84,130	80,587	96,873	12,743
ASST DIR PARKS/RECREATION	51,346	51,346	51,346	51,346	0
PROGRAM/ATHLETICS MANAGERS	42,293	59,915	63,440	84,586	24,671
SPORTS COMPLEX STAFF	0	0	630	0	0
PART-TIME HELP	57,040	88,953	60,943	123,244	34,291
FICA	20,716	26,771	23,853	32,257	5,486
RETIREMENT – VSRS	30,815	44,019	42,049	47,296	3,277
HOSPITAL/MEDICAL PLANS	19,595	25,764	26,100	33,960	8,196
GROUP LIFE INSURANCE	1,298	886	732	836	(50)
PROF SRVS – OTHER	14,821	13,600	15,001	17,000	3,400
TEMP HELP - INSTRUCTORS	33,495	30,000	32,444	31,500	1,500
REPAIR AND MAINTENANCE	12,722	10,000	7,244	20,000	10,000
MAINTENANCE SERVICE CONTRACTS	6,263	9,000	9,405	14,500	5,500
ADVERTISING	1,361	550	1,628	1,300	750
ELECTRICAL SERVICE	30,479	35,000	34,936	69,000	34,000
HEATING SERVICE	497	700	291	700	0
WATER & SEWER	5,474	5,475	9,710	5,475	0
POSTAL SERVICE	1,248	1,200	623	1,200	0
TELECOMMUNICATIONS	4,644	4,790	9,741	6,000	1,210
DUES/MEMBERSHIPS	565	550	760	950	400
REFUNDS-PROGRAM FEES	0	0	0	0	0
OFFICE SUPPLIES	3,051	3,500	3,587	3,000	(500)
FOOD SUPPLIES	501	800	8,206	840	40
JANITORIAL SUPPLIES	4,312	4,000	5,361	7,000	3,000
REPAIR & MAINTENANCE SUPPLIES	2,355	4,000	3,346	7,000	3,000
VEHICLE/EQUIPMENT FUEL	1,273	2,000	6,702	3,000	1,000
EDUCATION/RECREATION SUPPLIES	85,923	79,000	79,000	82,950	3,950
SPECIAL EVENTS	17,613	24,710	24,440	24,710	0
MACHINERY & EQUIPMENT	798	20,000	20,000	52,000	32,000
FURNITURE & FIXTURES	150	0	0	0	0
--TOTAL DEPARTMENT--	577,991	696,269	687,713	884,133	187,864

LIBRARY

Appomattox Regional Library

Dinwiddie County supports and contributes to the Appomattox Regional Library, offering four branch locations in the County. The mission of this organization is to provide services and programs to the communities it serves through support of lifelong learning, general information, and the exchange of ideas with effective use of traditional library resources, and emerging technology.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
REGIONAL LIBRARY					
CONTRIBUTION-REGIONAL LIBRARY	251,844	239,252	239,251	251,844	12,592
--TOTAL DEPARTMENT--	251,844	239,252	239,251	251,844	12,592

BOATLANDING

The County is responsible for maintaining public restroom facilities at the public boatlanding on Lake Chesdin.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
BOATLANDINGS					
WATER & SEWER	1,000	1,200	1,200	1,200	0
--TOTAL DEPARTMENT--	1,000	1,200	1,200	1,200	0

COMMUNITY DEVELOPMENT

PLANNING/ZONING/GIS

The Planning/Zoning/GIS department provides staff support for the Planning Commission and the Board of Zoning Appeals, evaluates zoning changes, performs site plan review, enforces County Ordinances related to land use, and facilitates the update and implementation of the Comprehensive Land Use Plan. The director, zoning administrator, code compliance officer, environmental planner and program support specialist can assist with questions regarding new development, subdivision of land, erosion and sediment control, rezoning, GIS and code compliance issues.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
PLANNING/ZONING/GIS					
DIRECTOR OF PLANNING	77,943	77,943	77,943	77,943	0
ZONING ADMINISTRATOR	42,280	48,930	48,930	48,930	0
PROG SUPPORT SPEC	31,541	31,541	31,541	31,541	0
CODE ENFORCEMENT OFFICER	45,518	45,518	45,518	45,518	0
E&S/BIO SOLID INSPECTOR	37,000	37,000	37,000	37,000	0
DIV CHIEF PLANNING/COMM DEV	83,797	83,787	83,797	83,787	0
PLANNING COMMISSION SALARIES	8,608	12,600	7,078	12,600	0
BZA SALARIES	866	2,000	1,504	2,000	0
FICA	23,705	25,959	23,914	25,958	(1)
RETIREMENT – VSRS	43,972	53,223	53,223	53,221	(2)
HOSPITAL/MEDICAL PLANS	35,880	41,320	41,297	41,040	(280)
GROUP LIFE INSURANCE	1,860	1,072	909	909	(163)
PROF SRVS - ENGINEER/ARCHITECT	30,719	30,000	12,000	20,000	(10,000)
PROF SRVS – OTHER	25,083	72,500	19,800	32,000	(40,500)
REPAIR AND MAINTENANCE	1,394	1,500	1,029	1,600	100
MAINTENANCE SERVICE CONTRACT	4,302	2,700	2,511	2,700	0
ADVERTISING	8,749	11,000	7,423	10,000	(1,000)
POSTAL SERVICE	1,611	1,750	1,446	1,500	(250)
TELECOMMUNICATIONS	2,112	1,850	2,496	2,600	750
DUES/MEMBERSHIPS	886	900	911	886	(14)
OFFICE SUPPLIES	3,766	7,000	2,935	3,000	(4,000)
REPAIR & MAINTENANCE SUPPLIES	7,804	10,000	8,004	10,000	0
VEHICLE/EQUIPMENT FUEL	2,480	2,600	3,221	2,600	0
UNIFORMS/APPAREL	17	200	0	200	0
--TOTAL DEPARTMENT--	521,893	602,893	514,430	547,533	(55,360)
PUBLIC NUISANCE CONTROL					
PROF SRVS – OTHER	4,515	8,000	6,000	8,000	0
--TOTAL DEPARTMENT--	4,515	8,000	6,000	8,000	0

ECONOMIC DEVELOPMENT

The objective of economic development in the County is to generate new tax revenue and create job opportunities through the expansion of existing and development of new businesses. The director working with state, regional, and local groups, including the Dinwiddie County Industrial Development Authority, markets the County and generates economic opportunities. See www.accessdinwiddie.com for additional economic development information.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
ECONOMIC DEVELOPMENT					
DIRECTOR OF ECONOMIC DEVELOPMENT	43,916	72,421	72,421	72,421	0
FICA	3,187	5,540	5,412	5,540	0
RETIREMENT – VSRS	6,041	11,870	11,870	11,870	0
HOSPITAL/MEDICAL PLANS	3,552	4,221	4,256	4,632	411
GROUP LIFE INSURANCE	201	239	203	203	(36)
PROF SRVS - ENGINEER/ARCHITECT	25,245	20,000	18,035	20,000	0
REPAIR AND MAINTENANCE	0	0	1,000	0	0
ADVERTISING	3,422	0	0	0	0
MARKETING	18,330	0	96	0	0
POSTAL SERVICE	17	100	85	100	0
TELECOMMUNICATIONS	992	1,100	1,323	1,100	0
LEASE/RENTAL OF BLDGS	1,800	1,800	1,800	1,800	0
DUES/MEMBERSHIPS	545	840	595	595	(245)
OFFICE SUPPLIES	123	300	154	300	0
VEHICLE/EQUIPMENT FUEL	0	400	58	0	(400)
--TOTAL DEPARTMENT--	107,371	118,831	117,308	118,561	(270)

OTHER PLANNING AND COMMUNITY DEVELOPMENT

The County also supports and contributes to the following community development organizations:

Dinwiddie Industrial Development Authority

The Authority is a seven member board that promotes and develops trade by seeking to locate businesses in the County and also promotes the best use of the County's agricultural and natural resources.

Blackstone Area Bus System

This grant-supported bus system began service in the County in 2009 and offers public transportation to citizens along the major corridors and also connects to the Petersburg Area Transit System.

Dinwiddie Airport and Industrial Authority

This full service airport offers two runways and corporate access to the County, as well as economic development opportunities in its adjacent industrial park.

Petersburg Area Regional Tourism

The Petersburg Area Regional Tourism Corporation (PART) was founded in 2006 in order to help visitors discover one of Virginia's most historic and entertaining regions. PART is sponsored by six local government participants and focuses on attracting tourism to the Southside Virginia area and functions as a marketing tool for the region.

Crater Planning District Commission

The Crater Planning District Commission is comprised of eleven local governments in south central Virginia. The major focus of the Commission's work program is economic, industrial and small business development, reflecting the priorities which have been established by the member localities. Another important work area involves environmental issues, in response to local needs. These include: Chesapeake Bay Preservation Act - local ramifications, air quality standards and solid waste management. The Commission also addresses regional transportation issues and assists localities in their transportation planning efforts.

Virginia's Gateway Region

Virginia's Gateway Region (VGR) markets the physical and human assets available within its eight member localities in order to stimulate and facilitate quality economic growth, which will result in the creation of jobs, expansion of the tax base and an enhanced quality of life throughout the southern Richmond-Petersburg metropolitan region. VGR provides marketing services for the County, including business attraction and retention services, as well as specialized economic development support services.

Friends of the Lower Appomattox River

FOLAR's mission is "to conserve and enhance the Lower Appomattox River from the Brasfield Dam to the river's confluence with the James." The Board of Directors has representatives from each of the six participating localities, the cities of Colonial Heights, Hopewell and Petersburg and the counties of Chesterfield, Dinwiddie and Prince George.

Virginia's Retreat

The organization's mission is to increase tourism, economic activity, preservation, enhancement and education about the region's natural, recreational and historic resources. Over 88% of funding is used towards the marketing of trails, parks and historical landmarks of the region.

Longwood University, Crater Small Business Development Center

The Crater Small Business Development Center of Longwood University's objective is to help the small businesses in our communities prosper, resulting in job creation and job retention thereby increasing the tax base. This objective is accomplished through one-on-one business counseling, entrepreneurial business training, workshops & seminars, eCommerce initiatives and business research.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
OTHER PLAN/COMMUNITY DEV					
IDA MEMBER SALARIES	6,065	6,300	3,970	6,975	675
FICA	464	480	304	534	54
PURCH GOVT SRVS-BABS	8,000	16,000	16,000	16,000	0
CONTRIBUTION-AIRPORT AUTHORITY	43,500	43,500	43,500	43,500	0
CONTRIBUTION-PBURG AREA TOURISM	15,000	15,000	15,000	10,000	(5,000)
CONTRIBUTION-CRATER PDC	16,704	16,705	16,705	16,705	0
CONTRIBUTION-VA GATEWAY REGION	27,992	27,990	27,991	27,990	0
CONTRIBUTION-DINWIDDIE CO IDA	0	25,000	25,000	25,000	0
CONTRIBUTION-MISC	7,350	4,266	4,266	4,266	0
--TOTAL DEPARTMENT--	125,075	155,241	152,735	150,970	(4,271)

SOIL & WATER CONSERVATION DISTRICT

The County also supports and contributes to the following organizations:

South Centre' Corridors Resource Conservation and Development Council

The purpose of the Resource Conservation and Development (RC&D) Program is to encourage and improve the capability of volunteer local elected and civic leaders in designated RC&D areas to plan and carry out projects for resource conservation and community development. The organization's mission is to develop partnerships that advocate and promote the conservation, preservation and development of natural resources to enhance the quality of life in the region. Funding is used for Forestry Management workshops, increasing recreational use of Nottoway & Appomattox Rivers and youth classroom projects.

Appomattox River Soil & Water Conservation District

This organization's mission is to facilitate and coordinate USDA and Commonwealth of Virginia conservation programs in Dinwiddie County. The funds are used to provide educational programs, conservation programs and activities to students and landowners. Many programs are for agricultural producers which promote an awareness of the need to conserve natural resources and water sources for now and the future. Scholarships are provided to youth for Conservation Camp, Forestry Camp support, and to high school graduates to promote interest and knowledge of conservation for future jobs in these fields.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
SOIL & WATER CONS DISTRICT					
CONTRIBUTION-RC&D COUNCIL	3,000	3,000	3,000	3,000	0
CONTRIBUTION-APPOMATTOX SOIL	12,500	12,500	12,500	12,500	0
--TOTAL DEPARTMENT--	15,500	15,500	15,500	15,500	0

VIRGINIA COOPERATIVE EXTENSION PROGRAM

Virginia Cooperative Extension brings the resources of Virginia's land-grant universities, Virginia Tech and Virginia State University, to the people of the Commonwealth. This organization provides education through programs in Agriculture and Natural Resources, Family and Consumer Sciences, 4-H Youth Development, and Community Viability. The department uses science based programs to promote effective soil testing, fertilizer application, insect management, and pesticide use, with the goals of reducing costs to the producer and protect the environment. The Dinwiddie office is staffed by three full-time employees and a summer internship program.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
COOPERATIVE EXTENSION PROGRAM					
EXTENSION PROGRAM ASSISTANT	25,301	25,301	25,301	25,301	0
FICA	1,868	1,936	1,842	1,936	0
RETIREMENT – VSRS	3,514	4,147	4,147	4,147	0
HOSPITAL/MEDICAL PLANS	3,948	4,221	4,256	4,632	411
GROUP LIFE INSURANCE	150	83	71	71	(12)
PROF SRVS – OTHER	0	0	25	0	0
MAINTENANCE SERVICE CONTRACTS	481	550	0	0	(550)
PURCH GOVT SRVS-COOP EXTENSION	34,925	33,000	29,159	51,332	18,332
TELECOMMUNICATIONS	923	900	1,077	1,100	200
LEASE/RENTAL OF BLDGS	18,048	18,996	18,996	18,996	0
CONVENTION & EDUCATION	0	1,000	0	1,000	0
DUES/MEMBERSHIPS	145	0	90	0	0
VEHICLE/EQUIPMENT FUEL	0	0	114	0	0
PLASTIC PEST CONTAINERS PROGRAM	1,777	1,800	1,699	1,800	0
--TOTAL DEPARTMENT--	91,080	91,934	86,776	110,315	18,381

TRANSFERS TO OTHER FUNDS

Each year funds are transferred from the General Fund to various other County and School funds to supplement the monies available for carrying out the intended purposes of those funds.

- The County is required by the State to provide a specified percentage of local funding to Social Services and Comprehensive Services Act program.
- The County contributes to the public school system's operating, capital and debt service funds in an amount agreed upon by the Board of Supervisors during the budget process.
- County Debt Service is paid from a transfer from the general fund, and at least 25% of each year's new revenue growth is also transferred for future debt service payments.
- The Capital Improvements Plan is funded in large part by a general fund transfer, which is often based upon the amount of excess revenues over expenditures from the previous fiscal year.

	ACTUAL EXPEND FY/2010	AMENDED BUDGET FY/2011	PROJECTED EXPEND FY/2011	ADOPTED BUDGET FY/2012	BUDGET CHANGE
TRANSFERS TO OTHER FUNDS					
TRANSFER TO SOCIAL SERVICES	435,653	287,070	287,070	374,423	87,353
TRANSFER TO SCHOOL FUND	9,988,301	13,488,471	13,488,471	11,882,287	(1,606,184)
TRANSFER TO COMMUNITY DEV FUND	1,000,000	0	0	0	0
TRANSFER TO CSA FUND	251,250	311,000	311,000	234,433	(76,567)
TRANSFER TO SCHOOL CONSTRUCTION	0	127,500	127,500	0	(127,500)
TRANSFER TO SCHOOL CAPITAL PROJ	150,000	150,000	150,000	150,000	0
TRANSFER TO COUNTY CAPITAL PROJ	2,700,000	635,000	635,000	1,843,800	1,208,800
TRANSFER TO COUNTY DEBT SERV	2,245,140	2,129,575	2,129,575	1,784,080	(345,495)
TRANSFER TO SCHOOL DEBT SERV	4,474,050	4,880,962	4,880,962	5,065,973	185,011
TRANSFER TO OTHER FUNDS	0	1,000	1,000	10,000	9,000
--TOTAL DEPARTMENT--	21,244,394	22,010,578	22,010,578	21,344,996	(665,582)

SPECIAL REVENUE FUNDS

MEALS TAX

County meals tax revenues have been designated by the Board of Supervisors for school debt service expenditures.

JAIL PHONE COMMISSION

Commissions from the payphone in the County jail have been designated to be spent on items that directly benefit the jail inmates.

SESQUICENTENNIAL COMMITTEE

The County formed a Civil War Sesquicentennial Committee to coordinate and promote anniversary activities and programs in the County through donations and a General Fund transfer.

RECREATION

Concession sales and contributions made to the recreation department for the County Fair and other specific purposes are deposited to this fund and used for specific recreation activities.

SOCIAL SERVICES

Social Services is a locally administered/state supported agency which offers a variety of programs: adoption and foster care services; day care services; emergency financial assistance; adult protective and companion services; and child protective services. Programs primarily sponsored by state and federal funds are the food stamp program, TANF, energy assistance, VIEW, VHDA, and USDA Commodities. Social Services employs thirty full-time and several part-time employees.

COUNTY GRANTS

County grant funds include Community Development Block Grant and Litter Control Grant funds. The acceptance terms of many state and federal grants specify that the funds must be accounted for in a separate fund from the General Fund.

COMMUNITY DEVELOPMENT

These funds are generated from and used for economic development and recreation activities.

COMPREHENSIVE SERVICES ACT

In 1993, this state law was enacted to provide for the pooling of eight specific funding streams from Social Services, Department of Juvenile Justice, Department of Education, and Department of Mental Health, Mental Retardation and Substance Abuse Services used to purchase services for high-risk youth. These funds are returned to the localities with a required state/ local match and are managed by local interagency teams. The purpose of the act is to provide high quality, child centered, family focused, cost effective, community-based services to high-risk youth and their families.

LAW LIBRARY

The Code of Virginia allocates a portion of filing fees in civil cases for the maintenance of a County law library. Funds are used to purchase legal resources for use by the general public at the Courthouse and Administration building during normal office hours.

FIRE & EMS PROGRAMS

The Virginia Department of Fire Programs provides funds to pay for training, firefighting equipment and protective clothing for the County's volunteer fire companies. In addition the Virginia Office of EMS receives funding allocated from the Four-for-Life program annually. This funding is legislated by the Code of Virginia §46.2-694 which stipulates that an additional \$4.25 per year is charged and collected at the time of vehicle registration and set aside as a special fund to be used only for EMS purposes, part of which is distributed to localities for EMS expenditures.

ASSET FORFEITURE SHARING PROGRAM

The Sheriff's Office and the Commonwealth's Attorney's Office participate in federal, state, and local asset forfeiture sharing programs that allow local law enforcement agencies to benefit from the seizure of monies, property, and goods connected with the illegal distribution of narcotics. These funds can only be used for law enforcement expenditures.

For details on revenues, expenditures and fund balances for these funds, see the Consolidated Revenue and Expenditure Summary section of this report.

SCHOOL FUNDS

The mission of Dinwiddie County Public Schools is to enable each student to develop into a productive citizen prepared for higher education or to enter a field of vocation by engaging the entire community in an educational process that focuses on the needs of our children.

It is the responsibility of the Superintendent and the School Board to develop an annual budget reflecting the needs of the school division. The budget is then transmitted to the County for the Board of Supervisors to approve categorical appropriation of funds for the operation of the School system.

School Funds Revenue Analysis

Revenue assumptions for FY 2012 include the continuation of the FY 2011 original County local fund transfer, plus reappropriation of any FY 2011 remaining fund balance. Over the last five years, State revenue has decreased over \$3 million, and FY 2012 State revenue shows a decrease of approximately \$575,000. In FY 2012 the Schools will receive a one-time \$1.2 million from the Federal Jobs Fund. Fund balances in the various school funds will be used along with current revenues to balance the FY 2012 School budget.

Local Aid

Local funding of the School budget is determined by the availability of county general fund resources, primarily from real estate tax revenues. These funds aid in the regular operation of schools, including the local share of the Standards of Quality (SOQ). Dinwiddie routinely provides more than the required state match for SOQ funding. Additional local funds are appropriated for debt service and capital projects.

State Aid

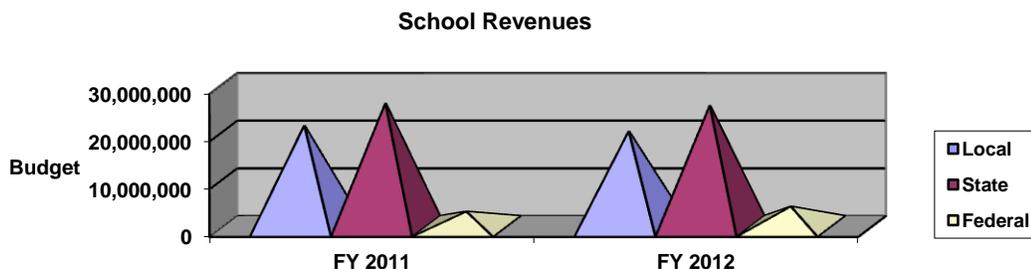
State Aid includes these primary categories: 1) sales tax distribution – 1% of all sales tax is returned to localities for education based on the locality's school age population; 2) Standards of Quality – funds are distributed to a locality based on the locality's ability to pay (composite index). This index is applied to various revenue accounts to insure an equitable distribution of state funds to all school districts and 3) State Categorical Funds – these funds offset specific services provided by the locality. The primary sources in addition to the share of the state sales tax include basic school aid, technology funds and fringe benefit reimbursement.

Federal Aid

Primary sources of revenue from the Federal government for school programs include the Consolidated Federal Grant "No Child Left Behind", Title VIB Special Education Funds and School Food Programs. Collectively these sources account for most of the total federal revenue for the School Fund. Other miscellaneous federal programs and grants make up the remaining funding.

Charges for Services & Local Miscellaneous Receipts

Charges for services and miscellaneous receipts account for the remaining revenue for the School Fund. These include the sale of school surplus property, donations and other miscellaneous sources. The sales of textbooks and cafeteria meals are accounted for in separate Textbook and School Nutrition Funds.



School Funds Expenditure Analysis

The School Funds expenditures budget is presented to the Board of Supervisors in the following categories: Instruction; Administration, Attendance and Health; Pupil Transportation; Operation and Maintenance; School Food Services; Facilities and Capital Projects; Technology; and Debt Service and Fund Transfers.

FUND	CATEGORY	FY 2012	FY 2011	% CHANGE
Fund 205	Instruction	26,892,191	26,684,078	.77%
Fund 205	Technology	1,652,477	1,584,705	4.10%
Fund 303	Federal Programs	1,854,165	1,871,738	-.95%
Fund 206	Textbooks	200,000	200,000	0.00%
	Total Instruction	30,598,833	30,340,521	.84%
Fund 205	Total Administration Attendance & Health	1,727,674	1,675,768	3.00%
Fund 205	Pupil Transportation	3,087,375	3,019,740	2.19%
Fund 205	Operation and Maintenance	5,784,312	5,529,299	4.41%
Fund 207	School Nutrition Services	1,779,443	2,060,106	-15.77%
Fund 205	Facilities	0	23,759	--
Fund 302	Capital Projects	720,000	150,000	79.17%
	Total Facilities	720,000	173,759	75.87%
Fund 402	Debt Service	7,401,828	7,432,830	-.42%
	Total Funds	51,099,465	50,232,022	1.70%

Further details of the FY 2012 School budget are available in a separate document that may be obtained from the School Board Office or www.dinwiddie.k12.va.us .

CAPITAL PROJECTS FUND

Each year a Capital Improvements Plan (CIP) is developed for capital needs expenditures for the next five years. Although the Board of Supervisors approves the five-year plan, only the first year of the plan is actually appropriated. The following table lists CIP projects that were appropriated in past years and are still in progress. See Appendix B for the FY 2012-2016 CIP resolution.

CIP Fund Analysis

	Fiscal Year Ended:							Total Funds Received
	6/30/05	6/30/06	6/30/07	6/30/08	6/30/09	6/30/10	6/30/11	
Beg Fund Balance	729,841	1,423,585	2,596,654	1,457,619	1,154,220	1,617,705	1,675,974	
Annual Cash Transfer	1,376,512	2,000,000	567,932	1,000,000	2,599,149	2,700,000	635,000	10,878,593
Donations	0	30,442	24,790	570	1,252	0	300,000	357,054
Proffers	0	0	0	0	11,776	5,890	5,984	23,649
Grant Funds	0	42,235	0	29,992	362,905	1,045,895	53,853	1,534,880
Annual Funds Available	1,376,512	2,072,677	592,722	1,030,562	2,975,081	3,751,785	994,837	12,794,176
Total Funds Available	2,106,353	3,496,262	3,189,376	2,488,181	4,129,302	5,369,490	2,670,810	

FY	Project Description	Approved			Donation/ Grant Rec'd	Fiscal Year Ended:							Remaining in ongoing Project	
		Budget	Budget Amend	Project End Adjust		6/30/05	6/30/06	6/30/07	6/30/08	6/30/09	6/30/10	6/30/11		
prior to 2005	Pamplin Bldg Generator (\$86,000 Grant-fund 228)	20,153		2,033			(294)	(9,762)	(12,130)					0
prior to 2006	Commerce Park Grant Match	232,000		0			(1,400)	(38,456)	(302,152)	110,009				0
prior to 2007	GIS system	38,880		1,342		(40,222)								0
prior to 2008	Replace 1997 Ambulance (\$42,235 Grant)	85,000		(14,492)	42,235		(112,743)							0
prior to 2009	Replace Responder #3 McKenney	35,000		326		(35,326)								(0)
prior to 2010	Namozine Volunteer Fire Dept Renovation	307,160		(32,783)		(250,837)		(23,540)						0
prior to 2011	Eastside Pavillion and Parking Lot	114,750		(491)		(113,831)	(428)							0
2005	Pamplin Bldg HVAC System & Phone System	255,000		(34,950)			(37,875)	(182,175)						0
2005	Animal Shelter Expansion	148,000		0	52,751		(17,611)	(123,568)	(962)	(10,382)	(29,958)	(11,652)		6,617
2005	Commerce Park Phase III Grant Match	25,000		0				(25,000)						0
2005	GIS Completion Phase	26,760		(3,288)			(933)	(1,884)	(20,655)					0
2005	Completion of E911 System-Digital Upgrade	376,512		1,209		(242,551)	(85,308)	(32,790)	(2,412)	(14,660)				(0)
2005	Replace Tanker #4 Namozine (year 1)	225,000		(64,123)			(160,877)							0
2005	Replace 1999 Ambulance	112,500		243			(112,743)							0
				Project End	Donation Grant			Fiscal Year	Ended					Remaining In On- going
		Approved	Budget											

Fy Approved	Project Description	Budget	Amend	Adjust	Rec'd	6/30/05	6/30/06	6/30/07	6/30/08	6/30/09	6/30/10	6/30/11	Project
2006	Replace Tanker #4 Namozine (year 2)	145,000		62,262			(207,262)						(0)
2006	Two Tankers, Engine, Ambulance	1,012,500		(2,026)				(1,009,909)	(565)				(0)
2006	Brush Truck	50,000		5,394			(55,394)						0
2006	Ford Volunteer Fire Dept Addition	500,000						(300)	(38,594)	(148,170)	(312,936)		0
2006	Sports Complex - original appropriation	370,000			4,183			(27,679)	(102,804)	(152,344)	(91,356)		(0)
2006	Waste Mgmt Convenience Center (Re-locate Rohoic)	56,400						(1,855)	(54,545)				0
2006	Waste Mgmt Backhoe	55,000		(695)				(54,305)					0
2006	Police Cruisers - budgeted as a financed item	30,000		76,740			(106,740)						0
2006	Transportation Dept Generator - School Board	30,000		(4,767)				(25,233)					0
2007	Rechassis Ambulance	70,000		(5,668)	61,867				(61,973)	(64,226)			(0)
2007	Air Truck - Old Hickory	30,000		(30,000)									0
2007	Waste Mgmt Clean-up Truck	44,000		(4,981)				(11,360)	(15,430)	(12,229)			0
2007	Waste Mgmt Convenience Center - 1 site	59,610							(72,764)	13,154			0
2007	School Buses	176,286						(176,286)					0
2007	AS400 Computer System Upgrade	125,000						(11,611)	(79,308)		(34,081)		0
2008	Brush Truck - Namozine	65,000		(2,094)					(62,906)				0
2008	E911 Frequencies	350,000		(3,088)					(89,197)	(257,715)			0
2008	Aerial Orthophotography	33,800		(2,268)						(31,532)			0
2008	School Buses	196,557							(196,557)				0
2008	Courthouse Security Upgrades-Camara grant	45,178		404	62,178					(107,760)			(0)
2008	Eastside Renovation	150,000		(38,716)					(97,118)	(5,499)	(6,890)	(1,777)	0
2008	McKenney Recreation	179,643		0	1,148			(1,044)	(98,890)		(7,750)		73,108
2009	Ford Volunteer Fire Dept - additional funds	800,000	(651,111)		3,035						(151,924)		0
2009	Waste Mgmt Convenience Centers - 3 sites	240,000			38					(147,092)	(86,182)	(6,764)	(0)
2009	Waste Mgmt - Truck for Roll Off Containers	50,000		(100)						(49,900)			0
2009	Sports Complex -- including Grant Match	1,250,000	(1,114,529)		100,000						(235,471)		0
2009	South Central Waste Water Authority Expansion	150,000	(68,773)	13,352									94,579
2009	Commerce Park Road Access (VDOT match)	250,000	651,111		824,941					(635,265)	(1,407,249)	(95,354)	(411,817)
2009	IT -- Voice over IP telecommunications	28,500	68,773		570							(64,080)	33,763
2009	IT -- Network Infrastructure (PS grant projects)	125,000			443,652					(197,985)	(320,580)		50,087
2009	School Buses - 10	800,000			17,596					(800,000)			17,596
2010	Sports Complex	1,700,000			300,389						(352,661)	(1,647,727)	0
2010	Ford Volunteer Fire Dept - additional funds	1,000,000	(247,000)		987						(656,478)	(82,150)	15,359
2011	Manned Sites - DinwiddieVFD, west & east sites	345,000			13							(61,869)	283,143

Fy	Project Description	Approved	Budget	Project	Donation	Fiscal Year						Remaining	
		Budget	Amend	End	Grant	6/30/05	6/30/06	6/30/07	6/30/08	6/30/09	6/30/10	6/30/11	In On-going
2011	Sports Complex	0	247,000	Adjust	Rec'd							(9,847)	237,153
2011	Brush Truck 5 - Old Hickory	90,000										(90,000)	0
2011	Rohoic Renovations -- Interior	200,000										(126)	199,874
	Total Project Expenditures	12,804,189	(1,114,529)	(81,225)	1,915,583	(682,768)	(899,608)	(1,731,757)	(1,333,961)	(2,511,596)	(3,693,517)	(2,071,346)	599,464
	Ending Fund Balance	11,971,246				1,423,585	2,596,654	1,457,619	1,154,220	1,617,705	1,675,974	599,464	(0)

DEBT SERVICE FUNDS

The Constitution of Virginia and the Virginia Public Finance Act provides Dinwiddie County with the authority to issue general obligation debt secured solely by the pledge of its faith and credit, as well as debt secured first by the fee revenues generated by the system for which the bonds are issued and, if necessary, by general obligation tax revenues. There is no limitation imposed by state law or local ordinance on the amount of general obligation debt a county may issue. Debt secured solely by the revenues generated by the system for which the bonds were issued may be issued in any amount without a public referendum. Funding for County & School debt service obligations comes from meals tax revenues, transfers from current general fund revenues, school funds, and from the debt service fund balance itself. The County underwent a bond rating review by both Standard & Poors and Fitch in FY 2011 and was upgraded by both agencies to AA- for General Obligation debt and A+ for Lease Revenue debt. (See annual financial statements for details on outstanding debt balances and repayment schedules.)

DEBT SERVICE ANALYSIS

COUNTY DEBT SERVICE

FUNDING SOURCES	2011	2012	2013	2014	2015	2016
TRANSFER FROM COUNTY GENERAL FUND	2,129,575	1,784,080	1,774,804	1,772,416	1,772,288	1,775,049

SCHOOL DEBT SERVICE

FUNDING SOURCES	2011	2012	2013	2014	2015	2016
TRANSFER FROM COUNTY DEBT SERVICE FUND	1,726,860	1,785,855	0	0	0	0
TRANSFER FROM COUNTY MEALS TAX FUND	550,000	550,000	550,000	550,000	550,000	550,000
TRANSFER FROM COUNTY GENERAL FUND	4,880,962	5,065,973	5,490,062	5,193,024	5,150,310	5,126,076
TRANSFER FROM SCHOOL OPERATING FUND	275,008	0	0	0	0	0
TOTAL SCHOOL DEBT SERVICE FUNDING	7,432,830	7,401,828	6,040,062	5,743,024	5,700,310	5,676,076

TOTAL DEBT SERVICE FUNDING SOURCES	9,562,405	9,185,908	7,814,866	7,515,440	7,472,598	7,451,125
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COUNTY DEBT SERVICE EXPENDITURES

	2011	2012	2013	2014	2015	2016
LEASE REVENUE BONDS	1,164,198	1,172,363	1,163,087	1,160,699	1,160,571	1,163,332
MEHERRIN RIVER REGIONAL JAIL AUTHORITY	65,800	0	0	0	0	0
AIRPORT AUTHORITY VRA LOAN	59,038	59,038	59,038	59,038	59,038	59,038
DINWIDDIE WATER AUTHORITY LOANS	840,539	552,679	552,679	552,679	552,679	552,679
TOTAL	2,129,575	1,784,080	1,774,804	1,772,416	1,772,288	1,775,049

SCHOOL DEBT SERVICE EXPENDITURES

	2011	2012	2013	2014	2015	2016
GENERAL OBLIGATION BONDS	2,343,814	2,309,435	2,270,204	1,979,252	1,945,750	1,912,251
LEASE REVENUE BONDS	5,059,016	5,062,393	3,739,858	3,733,772	3,724,560	3,733,825
ADMIN FEES	30,000	30,000	30,000	30,000	30,000	30,000
TOTAL	7,432,830	7,401,828	6,040,062	5,743,024	5,700,310	5,676,076

TOTAL DEBT SERVICE EXPENDITURES	9,562,405	9,185,908	7,814,866	7,515,440	7,472,598	7,451,125
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ANNUAL CHANGE	-162,033	-376,497	-1,371,042	-299,426	-42,842	-21,473
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APPENDIX A REVENUE CLASSIFICATIONS

General Property Taxes

Real Estate Tax – The real estate tax is \$.72 per \$100 of assessed value of real property, which is defined as land and improvements including buildings and other structures. Real property taxes are levied in May with payments due on June 5 and December 5.

Public Service Corporation Tax – The public service corporation tax is the real estate and personal property tax rate for companies that provide utilities for the public. The County receives an annual report from the State Corporation Commission dictating property values of such companies.

Personal Property Tax – The personal property tax is \$4.90 per \$100 of assessed value of personal property, which includes motor vehicles, boats and trailers.

Mobile Home Titling Tax – The mobile home tax is a tax on mobile homes in the County that are not on permanent foundations. If the mobile home is on a permanent foundation on land of the owner, then it is classified as real estate.

Machinery & Tools Tax – The machinery and tools tax is tax on machinery and tools used in manufacturing, mining, processing, and radio/television broadcasting. The cost of the machinery and tools tax is \$3.30 per \$100 of assessed value.

Delinquent Taxes – The County considers taxes to be delinquent as of June 6 of the next fiscal year after the assessment of the property.

Penalties and Interest – Penalties and interest are charges assessed for paying taxes after the due date. Penalties are 10% of the tax and interest is accumulated at a 10% annual rate.

Other Local Taxes

Local Sales & Use Tax – The received 1% of the Commonwealth's 5% sales tax on all local sales which is collected by merchants and remitted through the State to the County. This sales tax is also remitted to the Town of McKenney.

Consumer Utility Tax – The consumer utility tax is applied to all telephone, gas, and electric service recipients residing within the County. The statewide tax is collected by the state and distributed to the County on a monthly basis.

Business License Fees – These fees are based upon gross receipts and the tax rate imposed varies according to category. Anyone conducting a business with gross receipts over \$1,000.00 may be required to obtain a business license. Out-of-county contractors with a total of over \$25,000.00 gross receipts in Dinwiddie County may be required to obtain a business license. Payment is due on or before March 1 of the license tax year.

Utility Franchise License Tax – The utility franchise license tax is a tax on telephone and telegraph companies providing telephone or telegraph communications in the County. These companies must remit a license tax equal to ½ of 1% of the gross receipts of the previous year. This tax is due by January 31 of the license tax year.

Motor Vehicle License Tax – The motor vehicle license tax is a tax on all vehicles housed in the County. The cost of a County license for vehicles is \$20.

Recordation Tax – The Clerk of the Circuit Court's Office collects local recordation taxes authorized by the Code of Virginia. Amounts collected are based on the amount of consideration or amount of obligation.

Permits, Fees, and Licenses

Animal Licenses – Fees are collected for animal licenses in the amount of five dollars for individual dog license fees.

Planning Permits & Fees – Fees are collected to defray the costs of conducting plan reviews and advertising for zoning related public hearings. These costs also include the associated administrative costs.

Building Permits – Fees are collected to defray the costs of conducting code compliance plan reviews and field inspections of the construction of buildings and structures. These costs also include the associated administrative costs.

Mechanical Permits – Fees are collected to defray the cost of conducting code compliance plan reviews and field inspections of mechanical installations such as HVAC systems, gas installations and fire protections systems. These costs also include the associated administrative costs.

Electrical Permits – Fees are collected to defray the costs of conducting code compliance plan reviews and field inspections of electrical installations and alarm systems. These costs also include the associated administrative costs.

Plumbing Permits – Fees are collected to defray the costs of conducting code compliance plan reviews and field inspections of plumbing installations. These costs also include the associated administrative costs.

Fines and Forfeitures

Court Fines & Forfeitures – Fines are assessed for violations of county criminal ordinances and are paid to the County. The Circuit Court transmits money collected in the General District Courts in addition to money collected in the Circuit Courts.

Use of Property and Money

Interest on Investments – Interest is collected on monies that the County has deposited in financial institutions.

Rental Income – Rental Income is revenue received from the Health Department and the Social Services Department for the County office space that the departments occupy. Eastside Enhancement Center rental revenues are received in this category as well.

Charges for Services

Circuit Court Excess Fees – The Clerk of the Circuit Court's Office collects clerk's fees for every transaction. Monthly, the expenditures authorized by the State Compensation Board are subtracted from the Clerk's fees collected. One-third of the clerk's fees collected in excess of authorized expenditures are remitted to the County. The remaining two-thirds are paid to the state.

Circuit Court Law Library Fees – Localities are authorized by Virginia Code to impose an assessment in civil actions in an amount not to exceed \$4.00. These revenues are used to update the law library of the County.

Courthouse Maintenance Fees – The locality is authorized by the Virginia Code to assess a fee for maintenance of the court.

Recovered Costs

Administrative Reimbursements – The County Administrator and other offices may charge for duplication and fax services. Revenues for these charges are recorded here.

Health Department Settlement – The County funds 45% of the Health Department expenditures. The appropriate amount is given to the Health Department and at the end of the fiscal year, any funds that have not been expended are returned to the County.

Non-Categorical State Aid

ABC Profits – The Virginia Department of Alcoholic Beverage Control remits a portion of the state's profit on alcohol sales back to localities. This remittance is based on the population of the County.

Motor Vehicle Carrier's Tax – This tax is collected on large vehicles and is dependant on the number of miles traveled through the area and the amount of fuel consumed.

Personal Property (PPTRA) – State Share – As part of the State's tax relief program, localities are required to classify the reimbursement from the State as non-categorical state aid.

State Share of Local Offices – The State Compensation Board provides funding for the various departments with constitutional officers to provide for the cost of salaries and benefits, and office expenses. The County supplements these funds.

Categorical State Aid

Social Services: Public Assistance – The Social Services Department receives state funding for a variety of purposes, including assistance for families in need.

Juvenile Court Services: Youth & Family Services – The County receives revenues as a result of the Virginia Juvenile Community Crime Control Act (VJCCCA). These grants increase funding for community based juvenile justice programs.

Victim Witness – State funding in the form of a victim witness program grant is provided through the Virginia Department of Criminal Justice Services. They receive much of their funding from federal grants. The funding is based on victim caseload data.

Emergency Communications State Cellular Tax (E911 Wireless Funds) – The emergency communications state cellular tax is collected by the State and is applied for annually through the State Wireless 911 Board. Funding is used to supplement local salary funding as well as the cost of training and equipment used for wireless 911.

Emergency Medical Services: Four for Life – The Four for Life revenues consist of \$4.25 of each automobile registration that is earmarked for Emergency Medical Services. A percentage established by the State is sent back to the locality each year.

Fire Program Funds – Fire programs revenue are funds provided by the State for the training of volunteers and firefighters. These funds are distributed based on a percentage established by the State from funds received for fire insurance.

Categorical Federal Aid

Local Law Enforcement Block Grant – The Sheriff's Office participates in the Local Law Enforcement Block Grant funding program. This is a formula-based grant that awards funds based on factors such as population and crime rate. Funds received this year are being used to purchase radar equipment and a specialized crime scene vehicle.

Miscellaneous

Miscellaneous Refunds – Miscellaneous refunds represent revenues received by departments for administrative charges such as documents sold or copying charges.

Sale of Assets – Revenue from sale proceeds of County-owned assets.

**APPENDIX B
TAX & BUDGET RESOLUTIONS**

**RESOLUTION
ADOPTION OF CALENDAR YEAR 2011 PROPERTY TAX RATES AND
FISCAL YEAR 2011-2012 PERSONAL PROPERTY TAX RELIEF RATE**

WHEREAS, Section 58.1-3001 of the Code of Virginia requires that the governing body of each county fix the amount of the county taxes for the current year as soon as practicable between January and June of said year; and

WHEREAS, this imposition of taxes shall not constitute an appropriation nor an obligation to appropriate any funds for any purpose or expenditure until the Board of Supervisors of Dinwiddie County appropriates funds for that purpose or expenditure; and

WHEREAS, the Code of Virginia Section 58.1-3008 permits governing bodies to impose different rates of levy on real estate, merchants' capital, tangible personal property or any separate class thereof, and machinery and tools; and

WHEREAS, in accordance with Section 58.1-3007 of the Code of Virginia, notice of the proposed 2011 property tax rates for Dinwiddie County, Virginia has been published in local newspapers and a public hearing held on such proposed rates;

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia:

1. Property Tax Rates The property tax rates for calendar year 2011 shall be set in the amounts shown below:

<u>TAX RATES</u>	<u>Rate per \$100 of Assessed Valuation</u>
Real Estate	.72
Mobile Homes	.72
Mineral Land	.72
Public Services	.72
Personal Property	4.90
Personal Property – volunteer vehicles	.25
Machinery & Tools	3.30
Certified Pollution Control Equipment	.03
Certified Recycling Equipment	3.30
Heavy Construction Machinery	3.30
Airplanes	.50

2. TAX RELIEF FOR QUALIFYING MOTOR VEHICLES In accordance with the Personal Property Tax Relief Act of 1998 (Section 58.1-3523 *et seq.* of the Code of Virginia) and Section 19-10(c) of the Dinwiddie County Code, the personal property tax relief rate for the 2011-2012 fiscal year shall be set at 48%.

Adopted by the Board of Supervisors of Dinwiddie County, Virginia, this 11th day of April, 2011.

**RESOLUTION
ADOPTION OF FISCAL YEAR 2011-12 BUDGET
AND APPROPRIATION OF FUNDS**

WHEREAS, the County Administrator has prepared a Proposed Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012 (FY 2012); and

WHEREAS, a public hearing on the FY 2012 budget was advertised and public hearing held on May 3, 2011, by the Board of Supervisors; and

WHEREAS, it is now necessary to adopt said budget and appropriate funds to carry out the activities proposed therein for the fiscal year beginning July 1, 2011, and ending June 30, 2012, and;

WHEREAS, the tax rates on real estate, tangible personal property, and machinery and tools were set on April 11, 2011, to provide certain revenue in support of those appropriations.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia, that:

1. The budget for Dinwiddie County in the sum of \$96,976,359 for FY 2012 is hereby approved as proposed on this date and hereby appropriated in the FY 2012 General and Other Funds for the offices and activities in the amounts as shown below:

Fund	Revenues	Expenditures
General	\$38,910,770	\$40,594,139
Meals Tax	\$550,000	\$550,000
Jail Phone	\$8,000	\$36,000
Sesquicentennial	\$10,000	\$10,000
Recreation	\$30,000	\$30,000
Social Services	\$2,521,706	\$2,582,919
School Operations	\$38,433,059	\$39,144,029
School Textbooks	\$224,322	\$200,000
School Cafeteria	\$1,779,443	\$1,779,443
Comprehensive Services	\$733,433	\$755,020
Community Development	\$0	\$15,000
Law Library	\$2,500	\$2,500
Fire Programs	\$83,000	\$83,000
Forfeited Asset Sharing	\$0	\$50,000
School Capital	\$720,000	\$720,000
School Grants	\$1,854,165	\$1,854,165
County Grants	\$38,000	\$38,000
County Capital	\$1,843,800	\$1,871,800
County Debt	\$1,784,080	\$3,569,936
School Debt	\$7,401,828	\$7,401,828
Total	\$96,928,106	\$101,287,779
Fund Balance	\$24,388,927	\$20,029,254
Less: Inter-fund Transfers	-\$24,340,674	-\$24,340,674
Total Resources & Requirements	\$96,976,359	\$96,976,359

2. The County Administrator is authorized to transfer funds and personnel from time to time within and between the offices and activities delineated in this Resolution as he may deem in the best interests of the County in order to carry out the work of the County as approved by the Board of Supervisors during the coming fiscal year.

3. The County Administrator is authorized to administer the County's Personnel Policy and Pay Plan as previously adopted by the Board of Supervisors.

4. GRANT FUNDS That upon receiving notice of grant or program opportunities offered by various federal, state, local and other outside organizations the County Administrator or his designee is hereby designated as the agent to execute the necessary grant or program application and other documentation unless the terms of the grant or program require specific actions by the Board; to give such assurances as may be required by the Agreement, subject to approval as to form by the County Attorney, and to provide such additional information as may be required by the awarding organization. In addition, funding awarded and any interest earned on the funds awarded shall be and is hereby appropriated to the applicable functional area.
5. DONATIONS That additional funds received for various County programs, including contributions and donations, be and are hereby appropriated for the purpose established by each program.
6. INSURANCE That funds received through insurance claims for damages incurred to County property as a result of unusual or infrequent events be and are hereby appropriated under this program to the appropriate functional area.
7. That upon receipt of written notification from the State Compensation Board of additional funds for the Constitutional Officers (Commonwealth's Attorney, Sheriff, Clerk of Court, Treasurer, and Commissioner of Revenue) be and are hereby appropriated in the General Fund to be expended in accordance with guidelines as established by the state government.

Adopted by the Board of Supervisors of Dinwiddie County, Virginia, this 17th day of May, 2011.

**RESOLUTION
ADOPTION OF FISCAL YEARS 2012-2016
CAPITAL IMPROVEMENTS PROGRAM**

WHEREAS, in consideration of information received from the departments and agencies of the County, and direction from the Board of Supervisors, the County Administrator has developed a proposed Fiscal Years 2012-2016 Capital Improvements Program ("CIP"); and

WHEREAS, the CIP serves as a long-range planning document subject each year to review and approval of funding by the Board of Supervisors and is planned to be funded by future revenue and/or future debt; and

WHEREAS, such review has been completed for the Fiscal Years 2012-2016 CIP and funding for the Fiscal Year 2012 CIP is included in the Fiscal Year 2012 County budget.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Dinwiddie County, Virginia that the proposed Fiscal Years 2012-2016 Capital Improvements Program is hereby adopted.

**COUNTY OF DINWIDDIE CIP
FY 2012 - FY 2016**

	pymt	total value	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
FY 2012 CIP							
Addition Air/Electrical Support Unit - Old Hickory	cash	85,000	85,000				
Addition Brush 1 - Dinwiddie	cash	102,000	102,000				
Replace Ambulance 11	cash	90,000	90,000				
Replace Ambulance 42	cash	90,000	90,000				
Radio System Expansion	cash	680,000	680,000				
School Buses	cash	320,000	320,000				
Southside Elem Wastewater Disposal Project	cash	250,000	250,000				
Demolition of Northside Elementary	cash	168,000	168,000				
SCWWA - Purchase of Credits/Nutrient Removal	CIP fund bal	28,000	28,000				
Sports Complex - Maintenance Building	cash	17,800	17,800				
Sports Complex - Road Paving	cash	41,000	41,000				
Total FY 2012 CIP		1,871,800	1,871,800	0	0	0	0
FY 2013 CIP							
Rohoic Renovations -- Grounds	cash	100,000		100,000			
Eastside Renovation for HHS	cash	150,000		150,000			
McKenney Recreation - Phase I Library	cash	2,000,000		363,000	500,000	500,000	500,000
Replace Ambulance 81	cash	195,000		195,000			
Replace Engine 4 - Namozine	cash	485,000		485,000			
Replace Engine 5 - Old Hickory	cash	485,000		485,000			
Replace Engine 2 - Ford	cash	485,000		485,000			
E911 Phone System Upgrade	cash	250,000		250,000			
Wireless WAN	cash	300,000		100,000	100,000	100,000	
Sports Complex - Parking Lot Paving	cash	293,000		293,000			
Sports Complex - Soccer Field Fencing	cash	22,000		22,000			

COUNTY OF DINWIDDIE CIP

FY 2012 - FY 2016

	pymt	total value	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Sports Complex - Football Field Fencing	cash	35,000		35,000			
Sports Complex - Pond Fencing	cash	22,800		22,800			
Sports Complex - Soccer Field Bleachers	cash	19,500		19,500			
Sports Complex - Soccer Field Lighting	cash	127,500		127,500			
School Buses	cash	800,000		800,000			
Total FY 2013 CIP		5,769,800	0	3,932,800	600,000	600,000	500,000
FY 2014 CIP							
School Buses	cash	800,000			800,000		
SCWWA Credits/Capital & Nutrient Removal	both	8,350,769			252,961	1,097,808	550,000
Parking Lot Replacements-NVFD & OHVFD	cash	170,000			170,000		
Social Services Building Renovation	cash	100,000			100,000		
Demolition - McKenney Elementary	cash	168,000			168,000		
Replace Ambulance 12	cash	195,000			195,000		
Total FY 2014 CIP		9,783,769	0	0	1,685,961	1,097,808	550,000
FY 2015 CIP							
School Buses	cash	800,000				800,000	
Demolition of Bank Bldg	cash	100,000				100,000	
Replace Squad 5 - Old Hickory	cash	265,000				265,000	
Replace Ambulance 83	cash	195,000				195,000	
Total FY 2015 CIP		1,360,000	0	0	0	1,360,000	0
FY 2016 CIP							
Replace Responder 4 - Namozine	finance	100,000					
Demolition of Health Dept & Relocate Antennas	cash	100,000					100,000
Replace Ambulance 41	finance	195,000					
Ambulance - for expanded coverage	finance	195,000					
County Museum	finance	100,000					
School Buses	finance	800,000					
School Renovations	finance	28,655,450					
Heavy Vehicle Maintenance Facility	finance	800,000					
Sports Complex - Phase II	finance	750,000					
Sutherland Fire Station	finance	3,000,000					
Eastern Area Fire Station	finance	3,000,000					312,232
Western Area Fire Station	finance	3,000,000					2,884,806
Total FY 2016 CIP		40,695,450	0	0	0	0	3,297,038
Total CIP		59,480,819	1,871,800	3,932,800	2,285,961	3,057,808	4,347,038

Debt Service Schedule

	Principal	Annual Pymt
FY 2016 Equipment Financing	1,390,000	312,232
FY 2016 Building Financing	39,205,450	2,884,806

**APPENDIX C
PAID FULL-TIME EQUIVALENTS**

County Employees by Function	FY 2009 Actual	FY 2010 Actual	FY 2011 Budget	FY 2011 Actual	FY 2012 Budget
General government					
County Administration	2.00	2.00	2.00	2.00	2.00
County Attorney	2.31	2.22	2.20	2.19	2.22
Human Resources	0.65	1.00	1.00	1.00	1.00
Commissioner of Revenue	5.56	5.31	5.17	5.19	6.17
Business License/Land Use	2.00	2.04	2.00	1.73	1.00
Treasurer	5.68	5.61	5.80	5.60	5.75
Accounting	2.75	2.00	2.25	2.19	3.00
Information Technology	2.74	3.00	3.00	3.00	3.00
Purchasing	0.75	0.00	0.00	0.00	0.00
Registrar	1.70	1.64	1.88	1.62	1.75
Judicial administration					
Clerk of the Circuit Court	5.82	5.10	5.00	5.00	5.00
Victim Witness Program	1.00	1.00	1.00	1.00	1.00
Commonwealth's Attorney	6.56	6.40	6.63	6.17	6.63
Public safety					
Law Enforcement	48.98	48.00	48.50	48.45	49.20
EMS	19.37	19.83	19.50	20.29	20.20
Fire & Rescue Services	3.01	3.00	3.00	3.00	3.00
Jail	16.40	16.58	16.50	15.78	16.11
Probation-Community Supervision only	0.83	0.45	0.50	0.50	0.50
Dept of Comprehensive Svcs	2.25	1.83	2.25	2.05	2.25
Building Inspections	5.50	4.00	4.00	4.00	4.00
Animal Control/Pound	3.79	3.70	3.77	3.99	3.93
Communications	16.46	16.40	18.35	17.44	19.05
Public works					
Waste Management	13.32	15.20	17.80	15.31	16.17
General Properties	6.85	6.00	6.55	6.39	6.00
Culture and recreation					
Parks and recreation	8.02	7.42	9.85	8.87	13.00
Community development					
Economic Development	1.18	0.67	1.00	1.00	1.00
Planning	6.33	5.86	6.00	6.00	6.00
Cooperative Extension-Assistant only	0.65	1.00	1.00	1.00	1.00
Totals	192.41	187.25	196.50	190.76	199.93

**APPENDIX D
MISCELLANEOUS COUNTY AND COMMUNITY STATISTICS**

DEPARTMENT STATISTICS	FY 2009 TOTAL	FY 2010 TOTAL	FY 2011 TOTAL
Sheriff			
Physical arrests	1,965	2,331	1,828
Traffic violations	15,125	14,211	16,974
Civil papers	11,654	9,169	10,456
Jail			
Inmate population-average monthly	114	108	122
Fire & Rescue			
Fire calls answered	3,124	2,316	2,269
Ems calls answered	3,337	3,039	3,982
Building Inspections			
Permits issued	1,151	994	1,004
Animal Control			
Calls answered	2,367	2,629	3,409
Animal Pound			
Adoptions	134	143	195
Landfill			
Refuse collected in tons	17,430	19,171	17,814
Recycled waste collected in tons	283	579	529
Social Services			
Caseload-average monthly	5,284	6,171	6,485
Comprehensive Services			
Caseload-average monthly	82	94	82
Recreation			
Program participants-average monthly	3,996	3,712	3,958
Rentals	378	398	426
Planning			
Addresses Assigned	95	125	118
Business License	166	163	183
Cell Tower Co-location	1	2	2
Conditional Use Permit	7	3	0
Agreement In Lieu of (E&S)	76	86	91
Erosion and Sediment Control	8	13	7
Ordinance Amendment	10	2	12
Plan Review	5	33	13

DEPARTMENT STATISTICS

	FY 2009 TOTAL	FY 2010 TOTAL	FY 2011 TOTAL
Planning			
Plat Review	37	55	65
Rezoning Request	3	5	3
Sign Permit	9	19	14
Special Exception	1	0	0
Variance Request	7	2	3
Zoning Permit	75	82	44
Amendment of Conditions	1	1	0
Cash Proffers	2	2	1

Fiscal Year	Population	Personal Income*	Per Capita Personal Income*	School Enrollment	Unemploy- ment Rate
2011	28,001	\$ 2,818,964	\$ 36,258	4,545	6.9%
2010	28,087	2,763,691	35,547	4,679	7.9%
2009	27,209	2,704,120	35,052	4,675	8.9%
2008	27,047	2,654,458	34,429	4,687	4.2%
2007	25,747	2,530,704	33,119	4,623	3.4%
2006	25,695	2,386,237	31,421	4,573	3.1%
2005	25,391	2,200,815	29,288	4,530	4.0%
2004	25,111	2,100,822	27,938	4,469	3.8%
2003	24,873	2,040,656	27,146	4,423	4.0%
2002	24,641	1,972,246	26,328	4,309	4.0%

Source: Weldon Cooper Center, Annual School Report - prepared by county, VEC
 *includes Colonial Heights & Petersburg, estimates used for 2010 & 2011

APPENDIX E GLOSSARY

Accrual Basis: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Appropriation: A legal authorization of the Board of Supervisors to incur obligations and to make expenditures for specific purposes.

Assessed Valuation: The valuation set upon real estate and certain personal property as a basis for levying property taxes.

Assessment Ratio: The ratio at which the tax rate is applied to the tax base.

Asset: Resources owned or held by a government which have monetary value.

Available (undesignated) Fund Balance: This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balance Sheet: The financial statement disclosing the assets, liabilities, and equity of an entity at a specified date.

Base Budget: Cost of continuing the existing levels of service in the current budget year.

Bond: A long-term promise to pay. It is a promise to repay a specified amount of money (the face value of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

General Obligation Bond: This type of bond is backed by the full faith, credit, and taxing power of the government.

Bond Refinancing: The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget: A plan of financial activity for a specific period of time indicating all planned revenues and expenses for the budget period.

Budgetary Basis: This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual. The county utilizes the GAAP basis.

Budget Calendar: The schedule of key dates which a government follows in the preparation and adoption of the budget.

Budgetary Control: The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Improvements: Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life.

Capital Improvements Program (CIP): A five-year plan for capital outlay to be incurred each year over five years to meet capital needs arising from the government's long-term needs.

Capital Outlay: Fixed assets which have a value of \$5,000 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the term is such that it must be controlled for custody purposes as a fixed asset.

Cash Basis: A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Constitutional Officer: Refers to the officers or agencies directed by elected officials (Clerk of the Circuit Court, Commissioner of the Revenue, Commonwealth's Attorney, Sheriff, and Treasurer) whose positions are established by the Constitution of the Commonwealth of Virginia or its statutes.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services: Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Debt Service: The cost of paying principal and interest on borrowed money according to a Pre-determined payment schedule.

Deficit: The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

Department: The based organizational unit of government which is functionally unique in its delivery of service.

Depreciation: Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Disbursement: The expenditure of monies from an account.

Expenditure: The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Fiscal Year: A twelve-month period (July 1-June 30) designated as the operating fund for accounting and budgeting purposes in an organization.

Fixed Assets: Assets of a long-term character that are continued to be held, or used: such as land, buildings, machinery, furniture, and other equipment.

Fringe Benefits: Contributions made for the government's share of costs for Social Security and the various medical and life insurance plans.

FTE: Full-time equivalent staff, considering all staff members, including full-time and part-time employees, (generally 2,080 worked hours equals one FTE).

Function: A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (public safety for example).

Fund: A fiscal entity with revenues and expenses, which are segregated for the purpose of carrying out a specific purpose or activity.

Fund Balance: The excess of the assets of a fund over its liabilities, reserves, and carryover.

GAAP: Generally accepted accounting principles. Uniform minimum standards for financial accounting and recording.

General Fund: The general operating fund of the County.

Grants: A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Infrastructure: The physical assets of a government (streets, water, sewer, parks, buildings).

Levy: To impose taxes for the support of government activities.

Line-Item Budget: A budget prepared along departmental lines that focuses on what is to be expended.

Materials and Supplies: Expendable materials and operating supplies necessary to conduct departmental operations.

Objective: Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Obligation: Amounts to which a government may legally be required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Revenue: Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Operating Expenses: The cost for personnel, materials, and equipment required for a department to function.

P&I: Principal and Interest

Personal Services: Expenditures for salaries, wages, and fringe benefits of an employee.

Program: A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Reserve: An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution: A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources: Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue: Sources of income financing the operations of government.

SNAP: Virginia State Non Arbitrage Program.

Source of Revenue: Revenues are classified according to their source or point of origin.

Tax Levy: the result product when the tax rate per one hundred dollars is multiplied by the tax base.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all people, or in the public interest.

Transfers In/Out: Amounts transferred from one fund to another to assist in financing the services for the recipient government.

Unreserved Fund Balance: The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges: The payment of a fee for direct receipt of a public service by the party who benefits from the service.

VPSA: Virginia Public School Authority, which was created by the General Assembly in 1962 for the purpose of supplementing the existing method of capital programs for public schools.