



County of Dinwiddie

Fiscal Year 2013 Budget
Capital Improvements Plan

W. Kevin Massengill
County Administrator



Capital Improvement Plan (CIP)

- What is a CIP?
- A short-range plan, usually four to ten years, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan. Essentially, the plan provides a link between a municipality and schools.



Capital Improvement Plan (CIP)

- **A CIP provides many benefits including:**
- Allows for a systematic evaluation of all potential projects at the same time.
- The ability to stabilize debt and consolidate projects to reduce borrowing costs.
- A focus on preserving the County's infrastructure (Investments) while ensuring the efficient use of public funds.
- An opportunity to foster cooperation among departments and an ability to inform other units of government of the entity's priorities. For example, Dinwiddie has incorporated into its CIP the capital needs of the school district in addition to the needs of the municipality
- Bond Rating agencies like to see communities appropriately plan for and execute the capital needs.
- Serve as tool to communicate to the public and businesses on the priorities of the governing body.



Capital Improvement Plan (CIP)

- Prior approved projects with outstanding balances:
 - FY05 – Animal Shelter Expansion \$ 3,089
 - FY08 – McKenney Recreation \$ 73,108
 - FY09 – SCWWA \$ 94,579
 - FY09 – IT Voice over IP Telecommunications \$ 20,706
 - FY09 – IT Network Infrastructure (PS Grant) \$ 77,763
 - FY10 – Ford Volunteer Fire Department \$ 9,995
 - FY10 – Manned sites (East and West) \$278,809
 - FY11 – Sports Complex \$120,379
 - FY11 – Rohoic Renovations \$179,543



Prior approved projects with outstanding balances, continued:

- FY12 – Addition Air/Electrical Support \$85,000
- FY12 – Addition Brush 1 – Dinwiddie \$61,388
- FY12 – Replace Ambulance 11 \$90,000
- FY12 – Replace Ambulance 42 \$90,000
- FY12 – Radio System Expansion \$611,090
- FY12 – School Buses \$80,000
- FY12 – Southside Elementary – Lagoon \$80,095
- FY12 – Demolition of Northside \$168,000
- FY12 – Sports Complex(Maintenance Bldg)\$17,800
- FY12 – Sports Complex (Road Paving) \$41,000



**County of Dinwiddie
Capital Improvements Plan
FY13 to FY17**



Dinwiddie Fire and Rescue Apparatus Replacement Plan

Mr. Dennis Hale
Chief, Dinwiddie Fire and EMS



Replacement:

- Tanker 4
- Medic 11
- Medic 42
- Responder 1
- Responder 3

Relocate:

Responder 1 to Co. 4

Rechassis Medic 41

Rechassis Medic 12



Replacement:

- Engine 2 w/ Tanker 2
- Engine 1
- Tanker 5
- Brush 3
- Rescue 81

Replace Brush 4

Replace Brush 5

Replacement:

- Engine 2 to Reserve
- Engine 1 to Co 5
- Engine 5 as Tanker 3
- Engine 5 as Engine 34
- Remove Engine 34&33



- Replace Medic 11
- Add Brush 1
- Replace Medic 42
- Change to Support 4
- Add Air/Light Unit

Replace Medic
12

- Replace:
 - Responder 4
 - Medic 41
- Add Medic 31

- Replace:
 - Tanker 3
 - Brush 2

- Replace:
 - Tanker 6 (PG)
 - Squad 6 (PG)

2011

2012

2013

2014

2015

2016

2017

2018

2019

2020

Replace:

- Engine 4
- Engine 5
- Engine 2
- Rescue 81

Relocate:

- Engine 4 to Reserve
- Engine 5 to Reserve
- REMOVE: Reserve 2 and Reserve 34

Replace:

- Rescue 83
- Squad 5

Hurst Tool
Replacement
(System Wide)

Replace:

- Squad 2
- SCBA

Replace:

- Responder 1
- Responder 3
- Truck 4



Dinwiddie Health & Human Services/ Rohoic Future Use Committee



Background and Review

Human Services and Rohoic Future Use

- Renovation of Old Rohoic Elementary School for the Dinwiddie Parks and Recreation Department and Appomattox River Regional Branch Library.
 - Interior Renovations – Minor work: ADA Improvements, Electrical Upgrade, A&E (\$200,000)
 - Exterior Improvements – Parking and Field Improvements (\$100,000)
- Renovation of Eastside Community Enhancement Center for the Dinwiddie Health Department and Department of Social Services.
 - Interior Improvements (Est. \$150,000)



Timeline

County Administration begins meeting individually with stakeholders regarding their specific needs (Spatial Analysis), Gene Jones evaluates options and costs.

Nov.
2011

Dr. Moore - Request County Administration to re-evaluate Rohoic's future use based on Amazon Announcement and new Board in Office.

Jan 17,
2012

Board Goals and Objectives Meeting - Supervisors Lee and Chavis Comment that HHS should remain at Courthouse Government Complex

Feb
2012

Stakeholder meeting between County Administration, Public Works, Dinwiddie Social Services, Health Department, District 19

Feb16,
2012

March
20,
2012

Discuss recommendation with the Board of Supervisors Full Committee Meeting

BOS
Mtg



Committee

Human Services and Rohoic Future Use

- Committee Makeup:
- Board of Supervisors
- County Administration
- Finance and General Services
- Public Works
- Dinwiddie Public Schools
- Planning and Community Development
- Parks and Recreation
- Social Services
- Health Department
- District 19



Committee Findings

Health and Human Services / Rohoic Future Use

- Evaluated Items HHS:
 - Location of HHS
 - Workflow and Business Needs
 - Reimbursements
 - Space needs
- Evaluated Items Rohoic
 - Amazon announcement, Dinwiddie Commerce Park
 - Highest and best use of the Land and Building
 - Future Use



Committee Findings

Gene Jones, Director of Public Works

Electrical	\$75,300
Floors	\$10,000
Mechanical	\$226,000
Fire Rated Glass	\$18,000
Plumbing	\$30,000
IT	\$86,200
Roof	\$200,000
Exterior field	\$25,000
Fire	\$10,000
Security	\$10,000
Doors	\$5,000
Ceilings	\$52,000
Windows	\$12,000



Committee Findings

Gene Jones, Director of Public Works

Exterior Lights	\$75,300
Library	\$28,500
A&E	\$20,000
Recreation	\$180,000
Masonry	\$5,000
Demo/Painting	\$12,000
Contingency (10%)	\$106,665
Total	\$1,176,316



Committee Findings

Health and Human Services / Rohoic Future Use

- Location:
 - Business need exist to be close to the Courthouse Area
 - Central Location for the General Public
- Options:
 - Renovate Existing Space
 - Addition and Renovation
 - Add Human Services Wing
 - Estimated Construction of \$2.6M (17,000 SF)
 - *Dinwiddie Public Schools Possible could move out
- Reimbursements:
 - Dinwiddie Health Department
 - Dinwiddie Social Services
 - Virginia Cooperative Extension



Committee Findings

Health and Human Services / Rohoic Future Use

- Highest and Best Use – Take advantage of location of commerce park.
 - Options:
 - Workforce Development Center, Business Incubator, Community College Satellite Location
 - Industrial Development Site (IDA)
 - Sale the Property (Retail and Commercial)



Dinwiddie County Sports Complex

Mr. Brian Mancini
Director, Dinwiddie Parks and Recreation



Dinwiddie County Sports Complex



• Remaining Funds in CIP (FY11) -	\$120,379
• Soccer Field completion	\$ 71,907
• Parking Lot Paving	\$ 21,459
• Final Grading/Landscaping/Site-work	\$ 18,016
• Commercial Entrances	\$ 9,000
• Remaining Funds in CIP (FY12) -	\$ 58,800
• Interior Access Road	\$ 41,000
• Maintenance Building	\$ 17,800



Dinwiddie County Sports Complex

- Fiscal Year 13 – CIP Request: \$250,000
 - Parking Lot paving \$ 250,000
- Outstanding Items \$179,300
 - Soccer Field Lighting/Ball field Netting \$ 127,500
 - Football Field Fencing (Outer Perimeter)\$ 35,000
 - Pond fencing \$ 16,800



Dinwiddie County Public Schools

Mr. Dave Clark
Superintendent of schools



Capital Improvement Plan (CIP)

Dinwiddie County Public Schools

- Purchase of 5 School Buses \$400,000
 - *Reduced (was 10 buses)
- Interior – Field House Project \$325,000



Capital Improvement Plan (CIP)

FY13 to FY 17

FY 2013	Payment Type	Amount
MRRJA Satellite****	Cash	\$843,100
Demolition (McKenney Elem)	Cash	\$168,000
SCWWA Credits	Cash	\$86,900
Replace Ambulance 81	Cash	\$195,500
Sports Complex Paving	Cash	\$250,000
A&E HHS Building	Cash	\$170,000
Animal Pound Improvements	Cash	\$58,178
Field House – Interior	Cash	\$325,000
School Buses	Cash	\$400,000
Total		\$2,496,178
Total Without MRRJA		\$1,653,078



Fiscal Year 2013 Draft Budget





FY 2012 Revenue

(YEAR END PROJECTIONS)

- FY12 Budgeted Revenue to Projected Actual

	FY12 Amended Budget	FY12 Projected Actual	Projected (More)/Less
Local	\$32,448,817	\$33,228,191	(\$779,373)
State	\$ 6,473,392	\$ 6,473,875	(\$ 483)
Federal	\$ 34,603	\$ 37,202	(\$ 2,599)
Total	\$38,910,770	\$39,739,268	(\$782,455)

***Projected Revenue for FY12:
\$782,455 more than Budget***



FY 2012 Expenditures

(YEAR END PROJECTIONS)

FY12 Budgeted Expenditure to Projected Actual

	FY12 Amended Budget	FY12 Projected Actual	Projected (Under)/Over
County Operating Fund	\$19,359,306	\$18,704,931	(\$654,375)
Transfers	\$21,344,996	\$21,404,996	\$60,000
Total	\$40,704,302	\$40,109,927	(594,375)

***Projected Expenses for FY12:
\$594,375 Under Budget***



Revenue Comparison FY2012 to FY2013 Draft

FY 12 Budget Revenue (Amended) \$38,956,812

Local \$32,448,817

State \$ 6,473,392

Federal \$ 34,603

FY 13 Proposed Budget Revenue \$39,257,764

Local \$33,279,098

State \$ 5,930,566

Federal \$ 48,100

Proposed Budget Change: \$300,952 (.8% Growth)



FY2013 Draft Expenditure Highlights

Dinwiddie Sheriff's Office

Confinement and Care of Inmates

FY12 Budget	FY13 Draft Budget	Budget Change
\$2,041,953	\$1,591,827	-\$450,126 less

Sheriff Operating Budget

FY12 Budget	FY13 Draft Budget	Budget Change
\$3,927,079	\$4,307,672	\$380,593 More

Approx. \$70,000 less

Staffing Considerations: 7 Employees for new Unit
2 School Resource Officers

Internal Capital Outlay: Replacement of 5 Police Cars



FY2013 Draft Expenditure Highlights

Department of Social Services

Requested	\$551,311
Draft Budget	\$483,326
Difference:	\$67,985

Fund Balance History

FY06	\$110,878
FY07	\$203,592
FY08	\$62,102
FY09	\$148,566
FY10	\$209,779
FY11	\$170,115
FY12	?



FY2013 Draft Expenditure Highlights

VRS Legislation

Mandated to increase member salaries by 5% to offset mandatory employee paid 5% contribution. This 5% is currently being paid by the County.

Draft budget includes an increase of 5.596% to salaries.



FY2013 Draft Budget Expenditure Highlights

Draft budget includes funding for:

- Grant Writer/Community Information Coordinator (Already paying ½ in FY12)
- 7 deputies (Sheriff's Support Unit)
- Re-graded Fire and EMS Coordinator, Animal Control Supervisor, Building Inspections
- Economic Development Director split
 - (Division Chief, Economic Development Manager, Marketing Coordinator)
- Waste Management Supervisor split
 - (Program support tech and equipment operator)

FY12 - Salary and Benefits \$11,122,045

FY13 - Salary and Benefits \$11,080,287

-\$ 41,758



FY2013 Draft Budget Expenditure Highlights

- Transient Occupancy Tax – 5% Increase \$77,500

• Petersburg Area Region Tourism	\$15,000
• Sesquicentennial	\$10,000
• Virginia's Retreat	\$ 4,500
• Salaries and Benefits	\$14,735
• <u>Marketing</u>	<u>\$20,000</u>

Total: \$64,235

Fund 210: \$13,265



FY2013 Draft Budget Expenditure Highlights

- Internal Capital Outlay
 - Requested: \$726,976
 - Proposed: \$397,741
- Outside Organizations
 - Same as FY 12, unless contractual change



Fiscal Year 2013 Budget (DRAFT)

FY 2013 Budgeted Revenue	\$39,257,764
FY2013 County Operations	\$19,628,017
FY2013 Social Services/CSA	\$ 690,423
FY2013 School Operation/Capital	\$11,743,287
School Debt Payment	\$ 5,420,062
County Debt Payment	\$ 1,752,710
Sesquicentennial Transfer	\$ 10,000
Community Development Fund – Lodging Tax	\$ 13,265
FY 2013 Budgeted Expenditure	\$39,257,764
Total CIP Expenditure	\$1,653,078
Change in General Fund Balance	-\$1,653,078 (CIP)
	-\$ 843,100 (MRRJA Satellite)
	-\$2,496,178